

City of Orange City

Grassland Mowing & Baling – Request for Bids

Bid Process

Sealed bids shall be delivered to the Orange City City Office by **12:00 noon on Thursday, October 22, 2026** Bids will be opened at **1:00** on the same date.

Bids shall include the name of the bidder, contact information, and the **amount bid per bale** for mowing and baling grass located on City-owned property.

The successful bidder will pay the City the accepted bid amount for each bale harvested from the properties. The bid price per bale shall remain in effect for the two-year term of the agreement.

Property Descriptions

The City currently has approximately **105 acres of grassland** located in four separate development areas available for mowing and baling:

- **Industrie Centrum West (Old Airport)** – approximately 40 acres
- **Puddle Jumper Additions** – approximately 25 acres
- **Gelderland Addition** – approximately 34 acres
- **14th Street SE / Puddle Jumper 11th Addition** – approximately 6 acres

A map identifying the general areas available for mowing and baling is included with the bid documents.

The acreages and boundaries shown are approximate and are provided for informational purposes only. These properties are actively being marketed and developed. The amount of grassland available for mowing and baling may change throughout the term of the agreement as lots are sold, developed, graded, used for construction staging, or otherwise removed from production.

The City makes no guarantee as to the number of acres available, grass productivity, number of cuttings, or number of bales that may be harvested in any year.

Term

The agreement shall be for a period of **two years**, beginning **January 1, 2027** and ending **December 31, 2028**.

The successful bidder understands that the properties are actively being marketed for development. The City may sell lots or otherwise remove portions of the property from the agreement at any time during the two-year term. No compensation or adjustment to the per-bale bid price will be made because of a reduction in available acreage.

Mowing and Baling Requirements

All available grassland shall be **mowed a minimum of two times per calendar year**, weather and growing conditions permitting. All areas shall be **sprayed at least once per calendar year** in the fall timeframe.

Mowing and baling shall be completed in a timely manner so the properties remain reasonably maintained throughout the growing season. The City may request that individual areas be mowed within a reasonable period when necessary for property maintenance, development activity, weed control, or appearance.

The successful bidder shall be responsible for all labor, equipment, fuel, mowing, raking, baling, removal, and other costs associated with the work.

The successful bidder may retain all hay or grass harvested from the properties. All bales shall be removed from the property within a reasonable period following baling and shall not interfere with City operations, construction activity, lot sales, or development.

The bidder shall coordinate mowing and baling activities with the City as necessary. The City reserves the right to restrict access to or mowing of individual areas due to construction, utility work, grading, lot sales, weather conditions, or other City activities.

Payment

Payment to the City shall be based solely upon the **number of round bales harvested multiplied by the accepted bid price per bale**.

The successful bidder shall provide the City with a record of the number of bales harvested from each area following each cutting. Payment shall be made to the City within **30 days following completion of each cutting**.

No payment shall be based upon acreage, and no adjustment to the per-bale price shall be made due to changes in acreage, productivity, grass conditions, or the number of bales harvested.

Additional Provisions

The City reserves the right to accept or reject any or all bids and to waive informalities in the bidding process.

The City reserves the right to add or remove City-owned property from the mowing and baling area during the term of the agreement as development occurs. Any additional property added to the agreement shall be subject to the same per-bale price unless otherwise mutually agreed upon.

The successful bidder shall be responsible for avoiding damage to streets, curbs, utilities, drainage improvements, signs, landscaping, survey markers, and other public or private improvements. Any damage caused by the bidder's operations shall be the responsibility of the bidder.

The successful bidder shall coordinate with City staff before entering areas where construction, grading, utility installation, or other development activity is occurring.

A formal agreement will be prepared following the awarding of the bid.

The City reserves the right to terminate the agreement if the successful bidder fails to meet the mowing requirements or otherwise comply with the terms of the agreement.

Questions regarding the properties or process may be directed to the **City of Orange City at 712-707-4885**.

Bid

Bidder Name: _____

Address: _____

Phone: _____

Email: _____

Bid Amount: \$ _____ **per bale**

I have reviewed the property descriptions, attached map, and bid requirements and agree to comply with the terms described above if awarded the mowing and baling agreement.

Signature: _____

Date: _____