

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body:	The City Council of City of Orange City, Iowa
Date of Meeting:	TUESDAY , September 8, 2026
Time of Meeting:	4:30 o'clock P.M.
Place of Meeting:	Council Chambers, City Hall, 125 Central Ave SE Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

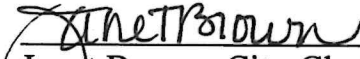
1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Industrie Centrum West Second Addition
 - Public hearing to consider disposal of city owned property
 - Resolution authorizing disposal
7. Ordinance No. 872, an ordinance regulating golf carts
8. Ordinance No. 873, an ordinance amending sewer special surcharges
9. Police station update
10. Retail Alcohol License renewal applications
11. Administrative reports

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12. Council comments

13. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
September 8, 2026

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the August 17, 2026 council meeting are enclosed for your review. Exhibit 1
6. After the public hearing Council will consider a resolution authorizing the disposal of lots in the Industrie Centrum Second Addition.
7. This will be the second reading of proposed Ordinance No. 872, an ordinance regulating the use of golf carts on streets. Exhibit 2
8. This ordinance establishes surcharge rates and penalties for Significant Industrial Users (SIUs) in accordance with the City's Pretreatment Program requirements and applicable industrial user agreements. The ordinance provides a framework for assessing additional charges when wastewater discharge exceeds agreed-upon pollutant limits and for imposing penalties when pretreatment requirements are violated. Adoption of this ordinance ensures consistent cost recovery for treatment expenses, supports regulatory compliance, and protects the City's wastewater treatment system from excessive pollutant loading.
Definition of SIU: Any user over an average of 50,000 gallons of wastewater per day or above normal residential concentration of pollutants. Exhibit 3
9. As directed during the strategic planning process, city staff has been researching a new location for the police department. We plan to provide a project update, to provide a proposal for property acquisition, and to seek approval to move forward with plans and specifications on the building renovation.
10. We have received renewal applications for a Class E Retail Alcohol License from Kwik Star and for a Class C from Downtown Grille. Everything is in order.

11. Administrative reports:

Scheduled Meetings/Important Dates:

September 21	Council Meeting, 4:30 P.M.
October 5	Council Meeting, 4:30 P.M.
October 19	Council Meeting, 4:30 P.M.
November 2	Council Meeting, 4:30 P.M.
November 16	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Matt Van Schouwen
City Office **712-707-4885**
Cell phone **712-737-7701**
Email **mattvs@orangecityiowa.com**

Council Meeting
August 17, 2026

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on August 17, 2026. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Andrew Bloemendaal, Olivia Chapman, Daron De Jong, and Bret Walinga

Members Absent: Council member Mark Scallon

Staff: Janet Brown, Matt Van Schouwen, Jason Budden, Ryan Mc Ewen, Brian Tooker, Kent Anderson, and Jim Pottebaum

Guests: Ruth Roghair, Sarah Weber, Jennie Droog, and Dan Roghair

Agenda: A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Andrew Bloemendaal, Daron De Jong; NAYS: None.

Citizen Comments: This time was provided for citizen comments. Ruth Roghair thanked the parks department for cleaning up the cement pile and weeds in the cemetery; she is continuing with restoration of stones.

Approval of Minutes: The minutes of the August 3, 2026 council meeting were presented. A motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Andrew Bloemendaal, Olivia Chapman; NAYS: None.

Financial Report: The monthly financial report for July 2026, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Andrew Bloemendaal and duly seconded by Council member Bret Walinga approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Andrew Bloemendaal, Bret Walinga, Olivia Chapman, Daron De Jong; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from July 21, 2026 through August 17, 2026 was presented. A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Andrew Bloemendaal, Bret Walinga; NAYS: None.

Industrie Centrum West Second Addition: A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving the Restrictive Covenants for the Industrie Centrum West Second Addition. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Andrew Bloemendaal, Olivia Chapman; NAYS: None

A motion was made by Council member Bret Walinga and duly seconded by Council member Andrew Bloemendaal adopting a resolution setting 4:30 P.M. on September 8, 2026 as the time for a public hearing to consider the disposal of city owned property known as Lots 6 – 29, Industrie Centrum West Second Addition. On call of the roll motion carried. The vote was as follows: AYES Bret Walinga, Andrew Bloemendaal, Olivia Chapman, Daron De Jong; NAYS: None. The resolution was assigned number 8-17-26-2202 and appears in the official resolution book.

Ordinance No. 872, an Ordinance Regulating Golf Carts: A motion was made by Council member Bret Walinga and duly seconded by Council member Andrew Bloemendaal approving the first reading of proposed Ordinance No. 872, an ordinance regulating the use of golf carts on public streets. On call of the roll motion carried. The vote was as follows: AYES Bret Walinga, Andrew Bloemendaal, Daron De Jong, Olivia Chapman; NAYS: None.

Fireworks Display Permit: A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman approving the fireworks display request of the MOC-FV Pride of the Dutchmen Field Championship on October 10. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Andrew

Bloemendaal, Daron De Jong; NAYS: None.

Employee Picnic: A motion was made by Council member Olivia Chapman and duly seconded by Council member Andrew Bloemendaal to hold an employee picnic and give a gift of appreciation. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Andrew Bloemendaal, Daron De Jong, Bret Walinga; NAYS: None.

Parks Supervisor Position: A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman approving the hiring of Seth De Jong for the Parks Supervisor position. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Andrew Bloemendaal, Daron De Jong; NAYS: None.

Resolution Accepting the St. Paul Ave. Sidewalk Extension Project: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman adopting a resolution accepting the St. Paul Ave. Sidewalk Extension Project. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Andrew Bloemendaal, Bret Walinga; NAYS: None. The resolution was assigned number 8-17-26-2203 and appears in the official resolution book.

Administrative Reports:

Scheduled Meetings/Important Dates:

September 8	TUESDAY , Council Meeting, 4:30 P.M.
September 21	Council Meeting, 4:30 P.M.
October 5	Council Meeting, 4:30 P.M.
October 19	Council Meeting, 4:30 P.M.
November 2	Council Meeting, 4:30 P.M.
November 16	Council Meeting, 4:30 P.M.

Oral reports: Matt shared the pool will close on Labor Day; have had 14-15 new hires in the last 12 months; thanks to Janet and her team on the new website; parks are looking good; introduced Brian Tooker. Jason provided updates on projects; ash tree removal contract went to Schwebach; and cemetery waterway tree removal went to Dan's Tree Service; will be evaluating low hanging trees and contacting residents, which is their responsibility.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Andrew thanked Janet for the work on the new website. Bret thanked Breckin, Mike, and Dave for their help with a carbon monoxide call. Mayor De Haan shared the parks and the website look great.

Adjournment: No further business appearing it was therefore moved by Council member Bret Walinga and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Andrew Bloemendaal, Olivia Chapman; NAYS: None. Adjournment time was 4:56 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

ORDINANCE NO. 872

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ORANGE CITY, IOWA, BY ADDING A NEW CHAPTER REGULATING GOLF CARTS

BE IT ENACTED by the City Council of the City of Orange City, Iowa:

SECTION 1. NEW CHAPTER. The Code of Ordinances of the City of Orange City, Iowa, is amended by adding a new Chapter 78, entitled GOLF CARTS, which is hereby adopted to read as follows:

78.01 PURPOSE. The purpose of this chapter is to authorize the operation of golf carts on designated City streets as permitted by Section 321.247 of the Code of Iowa and to establish reasonable regulations promoting the safe operation of golf carts within the City.

78.02 DEFINITIONS. For purposes of this chapter, "golf cart" means a motorized vehicle designed primarily for the transportation of persons on a golf course and meeting the definition of a golf cart under the Code of Iowa.

78.03 OPERATION PERMITTED. Golf carts may be operated upon all City streets under the jurisdiction of the City, subject to the provisions of this chapter and the Code of Iowa.

All operators must be 16 years old and possess a valid motor vehicle driver's license and shall comply with all applicable provisions of the Code of Iowa and the City Code governing the operation of motor vehicles unless otherwise provided by law.

78.04 PROHIBITED STREETS. Golf carts shall not be operated upon:

1. Iowa Highway 10
2. Albany Avenue/Place

Golf carts may cross Highway 10 or Albany Avenue/Place only at an intersection and only after yielding the right-of-way to all vehicular traffic and when the crossing can be completed safely.

78.05 HOURS OF OPERATION. Golf carts may be operated only between sunrise and sunset.

78.06 EQUIPMENT REQUIREMENTS. Every golf cart operated upon City streets shall be equipped with:

1. Adequate brakes.
2. Either:
 - A. A slow-moving vehicle emblem meeting Iowa standards; or
 - B. Functioning headlights and taillights visible during operation.

The operator shall maintain the golf cart in safe operating condition at all times.

78.07 REGISTRATION REQUIRED. No golf cart shall be operated on City streets unless registered with the City.

1. The registration fee shall be **Twenty-five Dollars (\$25.00)** and shall be valid for a period of two (2) years.

2. The City shall issue a registration decal which shall be displayed in a location designated by the City.
3. Registrations are non-transferable and become void upon transfer of ownership.
4. The City may require proof of ownership and proof of liability insurance before issuing or renewing a registration.

78.08 OPERATING REGULATIONS. The operator of a golf cart shall:

1. Operate the golf cart only upon streets where operation is authorized.
2. Yield the right-of-way as required by the Code of Iowa.
3. Not carry more passengers than the golf cart was designed to accommodate.
4. Not operate upon sidewalks, recreational trails, or other areas not intended for motor vehicle travel.
5. Not operate while under the influence of alcohol or drugs.
6. Operate the golf cart in a careful and prudent manner with due regard for persons, property, and traffic conditions.

78.09 LIABILITY INSURANCE. Every golf cart operated upon City streets shall be covered by liability insurance meeting the minimum requirements established under Iowa law. Proof of insurance shall be carried by the operator and produced upon request of any law enforcement officer.

78.10 SUSPENSION OR REVOCATION. The City may suspend or revoke a registration for repeated violations of this chapter or for providing false information during the registration process.

78.11 PENALTY. Any person violating the provisions of this chapter shall be guilty of a simple misdemeanor or subject to municipal infraction proceedings as provided by the Code of Iowa.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the Council the ____ day of _____, 20__.

Mayor

ATTEST:

City Clerk

ORDINANCE NO. 873**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ORANGE CITY, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES**

Be It Enacted by the City Council of the City of Orange City, Iowa:

SECTION 1. SECTION MODIFIED. Section 99.03 of the Code of Ordinances of the City of Orange City, Iowa, is repealed and the following adopted in lieu thereof:

SECTION 99.03 SPECIAL SURCHARGE. The Council reserves the right to apply a sewer surcharge to any user whose discharge strength of wastewater is proven to be excessive and beyond the Domestic Baseline Cap. It is recommended that said surcharge be employed where the concentration of Biochemical Oxygen Demand (BOD) or Total Suspended Solids (TSS) exceed 300 mg/L, or Fats, Oils, and Grease (FOG) exceeds 80 mg/L, or Total Kjeldahl Nitrogen (TKN) exceeds 35 mg/L.

The monthly surcharge will be calculated as follows:

Monthly surcharge (\$) = Total Flow (MG) x 8.34 x (User Avg Concentration mg/L
– Domestic Baseline Cap mg/L) x Surcharge Rate (\$/lb.)

Surcharge Fees as follows:

Biochemical Oxygen Demand (BOD): \$0.35 per pound of excess mass

Total Suspended Solids (TSS): \$0.16 per pound of excess mass

Total Kjeldahl Nitrogen (TKN): \$1.15 per pound of excess mass

Fats, Oils, and Grease (FOG): \$1.15 per pound of excess mass

Penalty Fees - when over max limits set by current treatment agreement - as follows:

BOD Mass Loading: \$500 per day plus actual structural treatment costs

TSS Mass Loading: \$500 per day plus actual structural treatment costs

TKN: \$500 per day plus actual structural treatment costs

Fats, Oils, and Grease (FOG): \$1000 per day plus actual structural treatment costs

Missing or Failed Sample: \$500 per missing test result

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the ____ day of _____, 2026.

Mayor

ATTEST:

City Clerk