

Council Meeting
April 21, 2025

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on April 21, 2025. A quorum was declared by Mayor Pro-Tempore Rod De Boer. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Daron De Jong, and Bret Walinga

Members Absent: Mayor De Haan

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kurt Frederes, Ryan McEwen, Matt Van Schouwen, Brad De Jong, and Kent Anderson

Guests: Mike Hofman, Sarah Weber, Jennie Droog, Julia Huisman, Tony Vande Brake, Benji Hulstein, Marilyn Mayberry, Mark Nyhoff, Cristi Kelch, Laura Vander Stelt, Adam Howerzyl, and Tyler Spaans

Agenda: A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the April 7, 2025 special council meeting and April 7, 2025 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Financial Report: The monthly financial report for March 2025, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Bret Walinga and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from March 18, 2025 through April 21, 2025 was presented. A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Puddle Jumper Trail Shelter House Project: This being the time and place as advertised a public hearing was held to consider the plans, specifications, form of contract and estimate of costs for the Construction of the Puddle Jumper Trail Shelter House Project. Mark Nyhoff reviewed the project. The Mayor Pro-Tempore called for comments from members of the audience and no one was heard speaking for or against the proposed project. No written objections were filed. The Mayor Pro-Tempore then closed the time for the public hearing.

A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman adopting the plans, specifications, form of contract and estimate of costs. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

The Council considered the bids that were opened on April 16.

A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga awarding the construction contract to Graves Construction from Spencer for \$239,326.00. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Rod De Boer, Olivia Chapman; NAYS: None.

Public Hearing on the 2025-2026 Fiscal Year Budget: This being the time and place as advertised a public hearing was held to consider the 2025-2026 fiscal year budget. The Mayor Pro-Tempore called for comments from members of the audience and no one was heard speaking

for or against the proposed budget. No written objections were filed. The Mayor Pro-Tempore then closed the time for the public hearing.

A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong adopting a resolution approving the 2025-2026 fiscal year budget. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None. The resolution was assigned number 4-21-25-2135 and appears in the official resolution book.

Public Hearing on the Disposal of City Property – Salem Avenue Development: This being the time and place as advertised a public hearing was held to consider the disposal of municipally owned property to R Perry Construction for the Salem Avenue Development. The Mayor Pro-Tempore called for comments from members of the audience and no one was heard speaking for or against the proposed property disposal. No written objections were filed. The Mayor Pro-Tempore then closed the time for the public hearing.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman adopting a resolution to dispose of municipally owned property to R Perry Construction for the Salem Avenue Development. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None. The resolution was assigned number 4-21-25-2136 and appears in the official resolution book.

Ordinance No. 858, Amending Dutch Front Financial Assistance: The proposed ordinance reflects changes discussed at the last council meeting which adds funding for a building that has two street fronts and updates funding due to increased construction costs. A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman approving the first reading of proposed Ordinance No. 858. On call of the roll motion was carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong to waive the second and third readings of proposed Ordinance No. 858. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga adopting Ordinance No. 858, amending the Dutch front financial assistance. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Dutch Front Proposal: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the allowable maximum funds up to \$100,000 for the new proposed Dutch front on the Axis Holdings building at 117 Central Ave SE. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

Retail Utility Incentive Program Application: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the Retail Utility Incentive Program Application as submitted by Gezellig. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

TIF Application from Axis Holdings, LLC: A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving the TIF Application from Axis Holdings, LLC for the renovation of their office building at 117 Central Ave SE. The main floor office space will be renovated to allow for an additional 10 full-time and 5 part-time employees for Axis Builders. The new second floor will be four owner-occupied condos. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Assistant Parks and Recreation Director: A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga to move the Assistant Parks and Recreation Director to an hourly position at \$25.00/hour instead of salary at \$48,500. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Alcohol Outdoor Service Area Extension for Gezellig for the RAGBRAI Pre-Ride Event:

A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman approving the alcohol outdoor service area extension onto Central Avenue for Gezellig for the RAGBRAI Pre-Ride Event on May 31. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Special Class C Retail Alcohol License (BW): A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving the application for a 5-day Special Class C Retail Alcohol License from the Chamber for RAGBRAI on July 19. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Iowa Public Information Board Agreement: Earl reviewed the Informal Resolution approved at the April 7, 2025 meeting and the Open Meeting Guidelines. A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving the Open Meeting Guidelines, which are hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Administrative Reports:

Scheduled Meetings/Important Dates:

May 5	Council Meeting, 4:30 P.M
May 15-17	Tulip Festival
May 19	Council Meeting, 4:30 P.M
June 2	Council Meeting, 4:30 P.M.
June 16	Council Meeting, 4:30 P.M.
July 7	Council Meeting, 4:30 P.M.
July 21	Council Meeting, 4:30 P.M.

Oral reports: Earl shared Four Way Roofing is fixing the east part of the roof; grants received from the Community Foundation; issues with the Landsmeer irrigation system; update on Dunlop Wildlife Area; new merry go round installed; working with Oud West on the old elementary property; airport update.

Council Comments: The Mayor Pro-Tempore called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Olivia Chapman and duly seconded by Council member Bret Walinga to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None. Adjournment time was 5:11 o'clock P.M.

Rod De Boer, Mayor Pro-Tempore

ATTEST: _____
Janet Brown, City Clerk