

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on June 16, 2025. A quorum was declared by Mayor De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Olivia Chapman, Daron De Jong, and Bret Walinga

Members Absent: Council Members Daryl Beltman and Rod De Boer

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Ryan McEwen, Matt Van Schouwen, and Kent Anderson

Guests: Doug Calsbeek, Sarah and Joslyn Weber, Mike Hofman, Kenton Vore, Mark Nyhoff, and Dan Roghair

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Bret Walinga; NAYS: None.

Mayor De Haan stated that the scheduled July 7 4:30 meeting will need to be changed to noon on July 8 due to the Mayor's Cup.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the June 2, 2025 council meeting were presented. A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Daron De Jong; NAYS: None.

Financial Report: The monthly financial report for May 2025, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from May 20, 2025 through June 16, 2025 was presented. A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None.

Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Vets Park Path Project - Postponed: Due to a discrepancy in the published bid due date on Quest no action will be taken on this scheduled public hearing and a new bid letting and hearing date will be set.

Set New Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Vets Park Path Project: A motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong setting a new bid letting date for July 1 at 10:30 A.M. and a public hearing for 12:00 P.M. on July 8 to consider the matter of the adoption of plans, specifications, form of contract and estimate of costs for the construction of the Vets Park Path Project. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Olivia Chapman; NAYS: None.

Retail Alcohol License Renewal Application: A motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong approving the renewal application for a Special Class B Native Wine License from Woudstra Meat Market. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Olivia Chapman; NAYS: None.

Cigarette Permit Renewal Applications: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the cigarette permit renewal applications from Brew Oil, Casey's, Conoco, Dollar Fresh, Dollar General, Dutchmart Foods, Family Dollar, and Fareway. On call of the roll motion carried. The vote was as follows:

Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None.

Administrative Reports:

Scheduled Meetings/Important Dates:

July 8	Council Meeting, 12:00 P.M.
July 9	Customer Appreciation Picnic
July 21	Council Meeting, 4:30 P.M.
August 4	Council Meeting, 4:30 P.M.
August 18	Council Meeting, 4:30 P.M.
September 2	TUESDAY , Council Meeting, 4:30 P.M.
September 15	Council Meeting, 4:30 P.M.

Oral reports: Earl shared that the grass piece in the parking lot has been paved, considering adding some planters to that space; air conditioner leak in the front office; new pickleball courts need a full thirty days to cure, the final surface and fencing will be completed in the middle of July; moving dirt for the Puddle Jumper shelter house; running ads for a new police officer. Matt reported they will be going out for bids for the third year of ash tree removal.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Bret inquired about the broken media boxes around town; can we fix them and assess the costs. Matt responded he is communicating with Frontier and asked for a plan. Olivia stated the signs that Isaiah DeRegt painted look great.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Bret Walinga to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Olivia Chapman; NAYS: None. Adjournment time was 4:50 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk