

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 6, 2014. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, and Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Janet Brown, Brad De Jong, Ken Meendering, Mark Gaul, Kent Anderson, Bryan Gerritson, and Jim Pottebaum

Guests: Doug Calsbeek, John Slegers, Denny Vander Wel, Dennis De Haan, Bill Kepp, Mary Kepp, Brian Mastbergen, Kevin Puhl, Tony Vande Brake, Mike Hofman, Mable Mantel, Dave Netz, John Buntsma, Juliana Pennings, and Elizabeth Kensak.

Agenda: A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Mick Snieder, Steve Roesner; NAYS: None.

Approval of Minutes: The minutes of the December 16, 2013 council meeting were presented. A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

Department Reports: This time was provided for Jim Pottebaum representing the Police Department to discuss with the Council accomplishments and priorities of his department as the Council prepares for budget time.

Budget Requests of Affiliate Organizations: Appearing before the Council with budget requests were members of the Fire Department and Library Board. No official action was taken.

Chamber Update: Mike Hofman, Chamber Director, introduced Juliana Pennings, the new Community Tourism Director. No official action was taken.

2014 Strategic Plan: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the 2014 Strategic Plan as compiled by Duane. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Resolution Approving the Submission of a Community Attraction and Tourism Development Program Application for the Robert M. Dunlop Wildlife Area Project: A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman adopting a resolution approving the submission of a Community Attraction and Tourism Development Program Application for the Robert M. Dunlop Wildlife Area Project for \$100,000 towards the \$516,500 budgeted project amount. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None. The resolution was assigned number 1-6-14-1599 and appears in the official resolution book.

Daycare Expansion:

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the Community Development and Needs Assessment. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

A motion was made by Council member Mick Snieder and duly seconded by Council member Earl Woudstra adopting a resolution for commitment of local matching funds of \$111,425 to the Orange City Area Daycare CDBG Grant. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None. The resolution was assigned number 1-6-14-1600 and appears in the official resolution book.

Council Appointments: A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner appointing the following city personnel to their respective positions. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

Utilities

Gerry Bomgaars  
Alan De Jong  
Ed De Jong  
Mike Klootwyk  
Kirk Maasdam  
Jerry Reuvers  
David Sassman  
Arlan Scholten  
Josh Van Beek  
Mike Verdoorn

Office

Kent Anderson  
Janet Brown  
Duane Feekes  
Mark Gaul  
Bryan Gerritson  
Ken Meendering  
Barb Ramsey  
Mary Wichers

Transportation

Luke Horkey  
Don Snieder  
Randy Van De Griend

Police

Jessica Dorhout-Van Engen  
Duane Hulstein  
Bruce Jacobsma  
Phillip Meyer  
Jim Pottebaum  
Wes Van Voorst  
Bob Van Zee

Event Center

Doc Van Leeuwen

City Hall/Adult Center

Bill Van Marel

Parks/Recreation/Wellness

Mitch Aalbers  
Brian Goslinga  
Rachel Franklin

Fire

Josue Argueta  
Rob Bruxvoort  
Kevin Dekker  
Brandon DeKock  
Brian DeKock  
Jon DeKoster  
Mike Dorr  
David Dykstra  
Josh Dykstra  
Michael Dykstra  
Mel Elsberry  
Chad Hase  
Tim Huffman  
Al Jeltema  
Ann Lundberg  
Josh Meis  
Nate Mosterd  
Mike Ritz  
Dan Roghair  
Dan Schram  
Denny Vander Wel  
Brent Van Leeuwen  
Michael Van Der Weide  
Kyle Oostra  
Jordan Mecalef  
Brennan Dorsey  
John Heller  
Matt Saltsgiver

A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner appointing Brad De Jong as City Attorney. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None.

Mayor Appointments:

Mayor Deb De Haan announced the appointment of Earl Woudstra as Mayor Pro-Tempore. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the appointment of Earl Woudstra as Mayor Pro-Tempore. On call of the roll motion carried. The vote was as follows: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Mayor Deb De Haan announced the appointment of Jim Pottebaum as Chief of Police. A motion was made by Council member Earl Woudstra and duly seconded by Council member Mick Snieder approving the appointment of Jim Pottebaum as Chief of Police. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Mick Snieder, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Mayor Deb De Haan announced the appointment of Dennis Vander Wel as Fire Chief. A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner approving the appointment of Dennis Vander Wel as Fire Chief. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None.

Mayor Deb De Haan also assigned program representatives as follows:

Administration/Community Protection  
Health & Environment

Rod De Boer  
Steve Roesner

(City Hall, Offices, Zoning, Streets, Union Contract, Fire, Police,  
Dial-A-Ride, Adult Center, Hospital, Housing, Zoning, License, Codes,  
Solid Waste)

Human Development

Earl Woudstra  
Mick Snieder

(Library, Parks, Pool, Recreation Advisory Board)

Library Board	Mick Snieder
Tree Program	Earl Woudstra

Promotion-Community/Retail/Industrial  
Encouragement and Recruitment

Chad Oolman  
Rod De Boer  
Mayor

(City-wide marketing - Make this your Home, Consortium of Industry/  
Retail/Citizens, Retail Encouragement Grant)

Utilities

Steve Roesner  
Mick Snieder

(Electric, Water, Sanitary  
Sewer, Gas)

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the assigned program representatives. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None.

Council Meeting Dates: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer establishing 4:30 o'clock P.M. on the first and third Monday of each month as the time for regular scheduled council meetings. If a holiday is observed on a scheduled meeting date, the Council will meet the following Tuesday. The meetings will be held in the Council Chambers, City Hall, 125 Central Avenue SE, Orange City, Iowa. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

Official Newspaper: A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman naming the Sioux County Capital Democrat as the official newspaper for legal publications. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None.

Authorization to Issue Checks: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman authorizing the City Administrator and City Clerk to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments and contracted payments without further action of the City Council. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Organizational Assignments: A motion was made by Council member Earl Woudstra and duly seconded by Council member Mick Snieder approving the organizational assignments as listed, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Mick Snieder, Rod De Boer, Steve Roesner, Chad Oolman; NAYS: None.

Beer Permit Renewal Application: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the renewal application for a Class C Beer Permit as submitted by Dutch Mart. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Tax Abatement Applications: A motion was made by Council member Chad Oolman and duly seconded by Council member Mick Snieder approving the tax abatement applications to be

forwarded on to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Mick Snieder, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Engagement Agreement with Ahlers & Cooney, P.C. for 2014 Downtown Street Project Special Assessment Work: A motion was made by Council member Steve Roesner and duly seconded by Council member Chad Oolman approving the Engagement Agreement with Ahlers & Cooney, P.C. for the 2014 Downtown Street Project Special Assessment work. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Chad Oolman, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None.

Procedure to Initiate 2014 Downtown Street Improvements:

Brian Mastbergen from DGR was present to outline the scope of the proposed downtown street improvements, including the off-street parking the County has requested on the north side of the courthouse, this will include the City removing all of the trees along that area on 2<sup>nd</sup> Street. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman adopting a preliminary resolution for construction of the 2014 Downtown Street Improvements. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None. The resolution was assigned number 1-6-14-1601 and appears in the official resolution book. Records are kept in Appendix 13.

A motion was made by Council member Mick Snieder and duly seconded by Council member Earl Woudstra adopting a resolution fixing the values of lots. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None. The resolution was assigned number 1-6-14-1602 and appears in the official resolution book. Records are kept in Appendix 13.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Mick Snieder adopting a resolution adopting the preliminary plat and schedule, estimate of cost and proposed plans and specifications. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Mick Snieder, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None. The resolution was assigned number 1-6-14-1603 and appears in the official resolution book. Records are kept in Appendix 13.

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman adopting a resolution of necessity for the 2014 Downtown Street Improvements and establishing 4:30 P.M. on February 3 as the time for the public hearing. Council member Steve Roesner expressed to the public that this would be the time to speak against the removal of the trees. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None. The resolution was assigned number 1-6-14-1604 and appears in the official resolution book. Records are kept in Appendix 13.

Amendment to Contract with Clayton Energy Corporation: A motion was made by Council member Steve Roesner and duly seconded by Council member Chad Oolman approving the Amendment to Contract with Clayton Energy Corporation. This amendment changes the contract from a 3 year rolling to a 5 year rolling to be able to purchase another couple years of gas into the future and to increase the \$1,700/month fee every four years by 2%. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Chad Oolman, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None.

Closed Session per Iowa Code Section 21.5.1j Real Estate:

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman to enter into a closed session at 6:18 P.M. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman to exit the closed session at 6:48 P.M. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None.

No official action was taken after the closed session.

Administrative Reports:

We purchased a skating rink liner for Veteran's Park, installed it a week ago and filled

the rink with 7 inches of water/ice. There have been a number of users in the past week and it has been appreciated. We will see if the water stays in place if the weather turns warm for a period of time.

The County Board of Supervisors did approve \$15,000 towards the Dunlop Wildlife Area project, which is greatly appreciated. They also approved approximately \$12,000 towards costs to put off street angled parking on the south side of 2<sup>nd</sup> Street SW, on the north side of the Court House. (this is parallel parking now)

Scheduled Meetings:

January 20	Council Meeting, <b>4:00 P.M.</b>
January 27	Special Council Meeting, <b>4:00 P.M.</b>
February 3	Council Meeting, 4:30 P.M.
February 17	Council Meeting, 4:30 P.M.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Earl shared that the golf course board has received six applications from the second advertising for a pro and that the annual meeting is next week Monday.

Adjournment: No further business appearing it was therefore moved by Council member Chad Oolman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None. Adjournment time was 6:49 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk