

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on October 21, 2013. A quorum was declared by Mayor Les Douma. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, and Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Janet Brown, Jim Pottebaum, Mark Gaul, Bryan Gerritson, and Ken Meendering

Guests: Doug Calsbeek, John Slegers, Mike Hofman, Erin Anderson, Sarah Shapiro, Rebecca Boon, and Tony Vande Brake

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Approval of Minutes: Minutes were not in packet. No official action was taken.

Financial Report: The monthly financial report for September 2013, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Mick Snieder and duly seconded by Council member Steve Roesner approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Steve Roesner, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from September 18, 2013 through October 21, 2013 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

Community Betterment Board Recommendation: The Council again reviewed the joint request from the Chamber and Tulip Festival Steering Committee to help fund a new position of Tulip Festival and Community Tourism Director at \$15,000/year with a two year commitment. Chamber Director Mike Hofman presented the job description. Mike explained the position would be self-funded after the two years from grants, Tulip Festival event price increases, and increased Chamber revenues. Council member Steve Roesner mentioned some possible objective measures of performance for the position: bus tours, sales tax revenues, hotel tax increase, and Tulip Festival budget revenue increase. Community Development Director Mark Gaul shared that he receives the Iowa State Extension Office retail sales report by community to use to measure increase. After some discussion, a motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the Community Betterment Board funding recommendation of \$15,000/year for two years to help fund a new position of Tulip Festival and Community Tourism Director. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Strategic Plan Update: Duane Feekes provided strategic plan updates. No official action was taken.

Real Estate Commissions: After meeting with the local realtors, Mark Gaul would like to recommend a 5% commission be paid to any realtor who referred a lot buyer to the City. By doing this, the realty companies will also list the City lots that are for sale on their websites. The current commission paid to realtors is \$400. After some discussion, a motion was made by Council member Chad Oolman and duly seconded by Council member Mick Snieder approving a 5% real estate commission to be paid to any realtor who refers a lot buyer to the City. The commission will be paid at the time the deed is transferred. The lots on the Olympia cul-de-sac that are committed to Vision Builders will not be included. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Mick Snieder, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Administrative Reports:

We have been contacted and met with the Sioux Golf and Country Club (SGCC) and their Attorney about the amount of storm water that comes from Orange City. They expressed a concern that with our development on the east side of town, more water comes their way. We visited with them about some projects we have done for detention and indicated that we would look into a study to evaluate what additional storm water we are sending their way. We have contacted DGR to get a cost estimate on such a study. The SGCC representatives indicated they would like us to do that study. Rod De Boer questioned looking at the broader net than just the City of Orange City, he feels that Alton's own new subdivision would increase water to their golf course.

We had a meeting with property owners along the east side of the proposed Frankfort Place this week, answered their questions and heard their concerns. Their concerns were safety for children, loss of privacy, reduced value of their property, increase in noise from the traffic, Fareway loading dock is busy at times, among other concerns. Mick, Bryan and I met with them, said we would pass on their concerns and if we were going to consider moving ahead with the road, the adjoining property owners would be invited to the meeting when it is discussed.

Harry Vander Pol was concerned that he was getting penalized on his PJT 5th contract even though he felt work was done substantial enough for any needs that we had. After Steve, Les, Bryan and I met with Harry, we felt that the liquid damages should not be applied. This is for information only at this point in time, but we will need to discuss it when making final payment. If you have any concerns on this, let us know.

Scheduled Meetings:

October 30	Joint Council Meeting, 6:00 P.M., Nederlander's
November 4	Council Meeting, 4:30 P.M.
November 18	Council Meeting, 4:30 P.M.
December 2	Council Meeting, 4:30 P.M.
December 5	Strategic Planning Session, 9:00 A.M. to 3:00 P.M.
December 16	Council Meeting, 4:30 P.M.
December 18	Employee Recognition Dinner

Oral reports: Duane shared information received on a FAA NOTAM on airport obstructions at night with low cloud levels and is currently trying to contact FAA about this. Ken shared the preliminary plat for Terrace Ridge Addition should be ready soon. Mark reported that Doc's hours at the event center are being addressed.

Council Comments: The Mayor called for comments from the Council and the following were heard. Rod De Boer said he will be out of town on November 4, so will Earl Woudstra. Mick Snieder shared information from the meeting with property owners along the proposed Frankfort Place extension; every homeowner was present with concerns; mentioned the sidewalk on the west side of that street would mean crossing three driveways. Steve Roesner said that the event center is having a positive impact on the hotels; they were booked both nights this past weekend. Earl Woudstra shared that telephone interviews for a new golf pro will be taking place tomorrow.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Mick Snieder to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None. Adjournment time was 5:58 o'clock P.M.

Les Douma, Mayor

ATTEST: _____
Janet Brown, City Clerk