

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on October 7, 2013. A quorum was declared by Mayor Les Douma. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, and Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Brad De Jong, Janet Brown, Mark Gaul, Jim Pottebaum, Ken Meendering, Kent Anderson, and Bryan Gerritson

Guests: Doug Calsbeek, John Slegers, Mike Hofman, Tony Vande Brake, Jen Angus, Audrey Wheeler, Hilary Spring, and Abby Van Gorp

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Approval of Minutes: The minutes of the September 17, 2013 council meeting were presented. A motion was made by Council member Chad Oolman and duly seconded by Council member Earl Woudstra approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Earl Woudstra, Rod De Boer, Mick Snieder, Steve Roesner; NAYS: None.

Not to Exceed \$700,000 General Obligation Capital Loan Notes, Series 2013B:

This being the time and place as advertised a public hearing was held to consider issuing tax exempt bonds for the expansion/renovation of the daycare, a 501c3 entity. The Mayor called for comments from members of the audience. No one was heard speaking for or against the proposed notes. The City Administrator reported that no written objections had been filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Mick Snieder and duly seconded by Council member Chad Oolman adopting a resolution instituting proceedings to take additional action on the Not to Exceed \$700,000 General Obligation Capital Loan Notes. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Chad Oolman, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None. The resolution was assigned number 10-7-13-1591 and appears in the official resolution book. Records are kept in Appendix 13.

Retail Encouragement Loan Application: A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner approving the Retail Encouragement Loan Application as submitted by Culligan of Sioux County in the amount of \$2,163.92. Culligan's retail space will be expanding by 379 square feet with their new building. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

Vehicle/Equipment Purchase:

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the purchase of a 2003 International 4400 truck chassis, for the sander box that was previously ordered, in the amount of \$22,475 from Vander Haags. This includes having the frame sandblasted and painted and a small engine leak will be fixed. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Mick Snieder approving the purchase of a Henke 11' two way snow plow/all hydraulics and mounting from Sanitation Products in the amount of \$11,713. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Mick Snieder, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

2014 Street Project: Management presented estimated costs of the proposed 2014 street project and legal debt capacity analysis after issuing these bonds. The proposed project would be to pave Central Avenue North from 3<sup>rd</sup> to 5<sup>th</sup> Street, 2<sup>nd</sup> Street North from Arizona to Albany, 1<sup>st</sup>

Street from Arizona to Central, and 2<sup>nd</sup> Street South from Arizona to Central for an estimated cost of \$835,000. A motion was made by Council member Mick Snieder and duly seconded by Council member Chad Oolman approving moving ahead on the proposed 2014 street project. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None.

Dutch Front Committee Recommendation: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the recommendation of the Dutch Front Committee to provide matching funds of not to exceed \$120,000 for the Dutch front on the new Hampton Inn Motel, which will be located east of the Prairie Winds Event Center. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Steve Roesner, Mick Snieder; NAYS: None; ABSTAINED: Rod De Boer, Chad Oolman.

Community Betterment Board Recommendations:

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the Community Betterment Board funding recommendation of \$15,000 to Landsmeer Golf Course for some concrete cart paths and bunker repairs. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

The Community Betterment Board also approved a joint request from the Chamber and Tulip Festival Steering Committee to help fund a new position of Tulip Festival and Community Tourism Director at \$15,000/year with a two year commitment. Currently Rachel Meekma works for the Tulip Festival Steering Committee for approximately 10 hours/week and will be resigning after the 2014 Tulip Festival. The proposal from the Tulip Festival Steering Committee and Chamber is to hire a full time person to work for both the Tulip Festival and on Community Tourism. This person will report to both Mike Hofman, Chamber Director, and the Tulip Festival Executive Committee. The plan is only to need support for two years with this position and after that the position would be fully funded by extra monies brought in from tourism and grants. It was the consensus of the Council to have a committee made up of Mike Hofman, Mark Gaul, and Duane Feekes to review this position to see if that is the best option for all entities: event center, website, new motel. No official action was taken.

West Branch Well Rehab: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving to fix West Branch #2 water well in the amount of \$14,300. This covers a new 15hp motor, pump, and stand pipe, along with Baleing the well and acidizing the screen. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Administrative Reports:

Scheduled Meetings:

October 21	Council Meeting, 4:30 P.M.
November 4	Council Meeting, 4:30 P.M.
November 18	Council Meeting, 4:30 P.M.
December 2	Council Meeting, 4:30 P.M.
December 5	Strategic Planning Session, 9:00 A.M. to 3:00 P.M.
December 16	Council Meeting, 4:30 P.M.
December 18	Employee Recognition Dinner

Oral reports: Duane inquired about a date for a joint meeting with Alton; update of entrance signs; update on Vet's Park playground equipment by ball diamonds; Community Development Block Grant for daycare due January 15; cell phone companies working on a plan for one tower on the college property. Ken shared a preliminary plat of the Trail Ridge Addition. Steve Roesner shared that the contractor asked him if the Council would reconsider levying liquidated damages on the Puddle Jumper Trail 5<sup>th</sup> Addition work. Duane will set up a meeting for the parties to discuss this. Bryan shared a map showing stop sign placement in the Puddle Jumper Trail 5<sup>th</sup> Addition.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Chad Oolman questioned if an assistant was needed for Doc Van Leeuwen at the Event Center due to the numerous hours. Steve Roesner responded that the board needs to address this. Chad also questioned who is responsible for the billboards, especially the one by Sioux Center. Mike Hofman shared that they are in the process of having them redone. Earl Woudstra shared that the Golf Course Board is working on a slate for new board members; taking apps for a new pro until October 14.

Adjournment: No further business appearing it was therefore moved by Council member Steve Roesner and duly seconded by Council member Chad Oolman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Chad Oolman, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None. Adjournment time was 5:56 o'clock P.M.

---

Les Douma, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk