

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on November 17, 2014. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, and Earl Woudstra

Members Absent: None

Staff: Janet Brown, Duane Feekes, Mark Gaul, Brad De Jong, Kent Anderson, Jim Pottebaum, Randy Van De Griend, Doc Van Leeuwen, and Ken Meendering

Guests: Doug Calsbeek, John Slegers, and Doug Buekelman

Agenda: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None.

Council member Earl Woudstra entered the meeting at 4:31 o'clock P.M.

Approval of Minutes: The minutes of the November 3, 2014 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder, Earl Woudstra; NAYS: None.

Financial Report: The monthly financial report for October 2014, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Mick Snieder and duly seconded by Council member Earl Woudstra approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from October 21, 2014 through November 17, 2014 was presented. A motion was made by Council member Steve Roesner and duly seconded by Council member Mick Snieder approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Mick Snieder, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Department Reports: This time was provided for Randy Van De Griend representing the Street Department and Doc Van Leeuwen representing Prairie Winds Event Center to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Ordinance Amending the Cable TV Franchise Ordinance with Mutual Telephone Company: A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the first reading of proposed Ordinance No. 786, an ordinance amending the Cable TV Franchise Ordinance with Mutual Telephone Company by extending the term until September 23, 2024. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner, Mick Snieder; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner to waive the second and third readings of proposed Ordinance No. 786. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

A motion was made by Council member Chad Oolman and duly seconded by Council member Earl Woudstra adopting Ordinance No. 786, an ordinance amending the Cable TV Franchise Ordinance with Mutual Telephone Company by extending the term until September 23, 2024. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Earl Woudstra, Rod De Boer, Steve Roesner, Mick Snieder; NAYS: None.

Resolution Proposing to Vacate and Dispose of Arizona Avenue SW: A motion was

made by Council member Mick Snieder and duly seconded by Council member Rod De Boer adopting a resolution proposing to vacate and dispose of Arizona Avenue SW, the 100' x 200' long street right-of-way between the North ½ of Blocks 32 and 33, South Addition, to Northwestern College. The public hearing will be held at 4:30 P.M. on December 1, 2014. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Rod De Boer, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None. The resolution was assigned number 11-17-14-1653 and appears in the official resolution book.

Annual Urban Renewal Report for Fiscal Year 2013-2014: A motion was made by Council member Steve Roesner and duly seconded by Council member Chad Oolman approving the Annual Urban Renewal Report for fiscal year 2013-2014. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Chad Oolman, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None.

Resolution Authorizing Review of Disclosure Activities and Participation in the Municipalities Continuing Disclosure Cooperative Initiative: The U.S. Securities and Exchange Commission is asking the city to respond by December 1<sup>st</sup> to the concern that many issuers have not been complying with their requirement to file continuing disclosure documents. Such disclosure documents are the filing of our annual report to EMMA (Electronic Municipal Market Access), and statistical tables in the official statements prepared by our underwriter. We were supposed to file our annual reports with EMMA within 180 days of our fiscal years starting with our 2009 report. We did file the 2009 thru 2012 reports late in July 2013. The statistical tables were not included in our official statements from 2009 thru July 2013. A motion was made by Council member Rod De Boer and duly seconded by Council member Earl Woudstra adopting a resolution authorizing review of disclosure activities and participation in the Municipalities Continuing Disclosure Cooperative Initiative. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Earl Woudstra, Chad Oolman, Steve Roesner, Mick Snieder; NAYS: None. The resolution was assigned number 11-17-14-1654 and appears in the official resolution book.

Beer Permit Renewal Application: A motion was made by Council member Chad Oolman and duly seconded by Council member Mick Snieder approving the renewal application for a Class C Beer Permit as submitted by Dutch Mart. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Mick Snieder, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Administrative Reports:

Thank you from Mike Klootwyk and family.  
Budget process calendar.

Scheduled Meetings:

December 1	Council Meeting, 4:30 P.M.
December 3 (Wednesday)	Strategic Planning Session, 9:00 A.M. @ Van Bruggen & Vande Vegte
December 15	Council Meeting, 4:30 P.M.
December 17	Employee Recognition Dinner, 6:15 P.M. @ PWEC
January 5	Council Meeting, 4:30 P.M.
January 19	Council Meeting with budget start, <b>4:00 P.M.</b>
January 26	Special Council Meeting, 4:00 P.M.
February 2	Council Meeting, 4:30 P.M.
February 16	Council Meeting, 4:30 P.M.

Oral reports: Duane shared water tower painting ideas; consensus was to work with drawings 1, 2, and 8; possibly put on City website for feedback; shared budget calendar; possible Joint Council Meeting on Thursday. Ken reported on the status of the unoccupied homes under Council's review. Consensus was to pursue administrative search warrant. Mark shared on daycare cost savings meeting. Bryan provided an update on the street projects.

Council Comments: The Mayor called for comments from the Council and the following were heard. Steve Roesner will be out of town on December 15 and 17. Earl Woudstra inquired about the status of Cinco de Mayo. Mark responded they are closed for good and another business is interested in the building.

Adjournment: No further business appearing it was therefore moved by Council member Chad Oolman and duly seconded by Council member Mick Snieder to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Mick Snieder, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None. Adjournment time was 5:52 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk