

The City Council met in semi-monthly session pursuant to adjournment at 4:00 o'clock P.M. on January 18, 2016. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Tony Vande Brake, and Earl Woudstra

Members Absent: Steve Roesner

Staff: Janet Brown, Duane Feekes, Mark Gaul, Kent Anderson, Jim Pottebuam, and Bryan Gerritson

Guests: Doug Calsbeek, Mike Hofman, Sue Kroesche, Kay Joiner, TJ Korver, Elizabeth Kensak, and Julianna Pennings

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

Approval of Minutes: The minutes of the January 4, 2016 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Financial Report: The monthly financial report for December 2015, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from December 22, 2015 through January 18, 2016 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

Budget Requests of Affiliate Organizations: Appearing before the Council with budget requests were members of the Library Board, Landsmeer Golf, and Tulip Festival Steering Committee. No official action was taken.

S-1 Agreement with Missouri River Energy Services: Duane and Bryan reviewed the changes in the proposed S-1 Agreement with Missouri River Energy Services. The plan is to consider approving the agreement at the February 1 Council meeting. No official action was taken.

Ahlers Cooney Attorneys Engagement Agreement: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the Ahlers Cooney Attorneys Engagement Agreement in the amount of \$13,000 plus up to \$600 of miscellaneous expenses for the bond issuance for the Streets, Daycare, and Dunlop Wildlife Area. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Beer Permit Renewal Applications: A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the renewal applications for Class C Beer Permits as submitted by Dutch Mart and Dollar General. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None.

Liquor License Renewal Application: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the renewal application for a Class C Liquor License as submitted by the Hatchery Restaurant and Lounge. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Tax Abatement Application: A motion was made by Council member Chad Oolman and duly seconded by Council member Earl Woudstra approving the tax abatement application for Bengaard and Associates at 119 Albany Avenue NE to be forwarded on to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Earl Woudstra, Tony Vande Brake, Rod De Boer; NAYS: None.

Fiscal Year Budget 2016-2017 Budget Discussions – General Funds: Management presented a draft copy of the general fund proposed budget for the 2016-2017 fiscal year. The proposal included statement of changes in fund balances, sources and uses of working capital, statement of changes in retained earnings and line item detail of revenues and expenditures for the general funds. Also identified were tax levies for the proposed budget year and previous years. A lengthy discussion followed with no official action taken.

Administrative Reports:

Scheduled Meetings:

January 25	Special Council Meeting, 4:00 P.M.
February 1	Council Meeting, 4:30 P.M.
February 15	Council Meeting, 4:30 P.M.
March 7	Council Meeting, 4:30 P.M.
March 21	Council Meeting, 4:30 P.M.

Oral reports: Duane shared that the RAGBRAI route will be announced Saturday; had a conference call with John Buntsma to the City of Pella about their Dutch front ordinance, they provide no direct funding, it is done through economic development assistance; strategic planning will maybe be held on February 5. Mike Hofman explained that they are gauging the necessity of a coworker site offices in the old hospital.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Earl Woudstra and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None. Adjournment time was 8:51 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk