

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on April 18, 2016. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Steve Roesner, and Tony Vande Brake; Earl Woudstra via telephonic conference for part of the meeting

Members Absent: Council member Chad Oolman

Staff: Janet Brown, Duane Feekes, Mark Gaul, Jim Pottebaum, and Bryan Gerritson

Guests: Doug Calsbeek, John Slegers, and Mike Hofman

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None.

Approval of Minutes: The minutes of the April 4, 2016 council meeting were presented. A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for March 2016, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from March 21, 2016 through April 18, 2016 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None.

Set Public Hearing on the Status of the CDBG Funded Activities for the Orange City Daycare Center Project: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner setting 4:30 P.M. on May 2, 2016 as the time for a public hearing on the status of the CDBG funded activities for the daycare project. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer; NAYS: None.

Construction of the 2016 Improvements Project: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting a resolution approving the construction contract and bond of Vander Pol Excavating for the 2016 Improvements Project. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None. The resolution was assigned number 4-18-16-1743 and appears in the official resolution book. Records are kept in Appendix 16.

Liquor/Beer/Wine License Renewal Application: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the renewal application for a Class E Liquor, Class C Beer, and Class B Wine license as submitted by Don's Food Center. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Rod De Boer; NAYS: None.

Resolution to Participate in the National Flood Insurance Program: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer adopting a resolution to participate in the National Flood Insurance Program. Puddle Jumper Trail 5<sup>th</sup> Addition has the first properties in Orange City located in a floodplain and in order for these property owners to get reasonably priced flood insurance, the City needs to participate in FEMA's National Flood Insurance Program. On call of the roll motion carried. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 4-18-16-1744 and appears in the official resolution book.

Council member Earl Woudstra joined the meeting via telephonic conference at 4:55 o'clock P.M. for the Ordinance for Floodplain Management discussion.

Ordinance for Floodplain Management: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the first reading of proposed Ordinance No. 800, an ordinance for floodplain management. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer, Earl Woudstra; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to waive the second and third readings of proposed Ordinance No. 800. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner, Earl Woudstra; NAYS: None.

A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer adopting Ordinance No. 800, an ordinance for floodplain management. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Council member Earl Woudstra disconnected from the meeting at 4:59 o'clock P.M.

Administrative Reports:

Northwest Iowa Planning and Development is proposing doing a Housing Needs Assessment for Orange City. The purpose of the assessment is to evaluate Orange City's housing market and identify opportunities or needs in housing for the community. The results of this assessment will be utilized to apply for financial assistance to increase our housing opportunities in Orange City. It will also be utilized to work with developers to create additional housing opportunities for our community. The cost of the Housing needs assessment is \$5,000. We are proposing that the City of Orange City fund \$4,000 of the assessment and OCDC fund \$1,000. The assessment will take approximately 90 days to complete. The consensus of the Council was to proceed with the study.

Scheduled Meetings:

May 2	Council Meeting, 4:30 P.M.
May 16	Council Meeting, 4:30 P.M.
May 19-21	Tulip Festival
June 6	Council Meeting, 4:30 P.M.
June 20	Council Meeting, 4:30 P.M.

Oral reports: Bryan shared that today is National Line worker Appreciation Day; April 15 was the last day to run sump pumps into the sanitary sewer in basements.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None. Adjournment time was 5:05 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk