

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on September 19, 2016. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Tony Vande Brake, and Earl Woudstra

Members Absent: Council member Steve Roesner

Staff: Janet Brown, Jim Pottebaum, Kent Anderson, Kurt Frederes, Mark Gaul, and Bryan Gerritson

Guests: Doug Calsbeek, Karen Borchers, John Slegers, and Mike Hofman

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

Approval of Minutes: The minutes of the August 15, 2016 council meeting were presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for August 2016, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from August 16, 2016 through September 19, 2016 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Earl Woudstra; NAYS: None.

Planning/Visioning Approval: This summer OCDC led a group of community leaders through a visioning process. Steve Roesner was the facilitator for the group. The goal of the process was to create a vision for what Orange City could look like in 2035. They focused in on industrial growth, commercial growth, residential growth and quality of life. As a result of the visioning process, the attached Vision statements and planning matrix was created. The purpose of the matrix is to assist OCDC and other groups to plan and execute their plans with the community vision in mind. The idea is to list the 2035 vision, set 2017 objectives, determine 3-5 year initiatives, and to identify who will accomplish the task or lead the effort.

As we went through this process, there was discussion of all of the various groups and organizations in the community that rely on the City of Orange City for funding. These groups come to the City Council each winter prior to the budgeting process to report on what they accomplished the prior year and what they will work on the next year. Our belief is that if each group and organization would utilize this matrix, you as City Council members would have documentation of both short and long term goals for these groups. It would then be helpful for you and staff to prioritize funding based upon each groups goals.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the matrix for the planning process and adopt the 20 year vision for the community. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

MidAmerican Electric Extension Agreement: Industrie Centrum 6th Addition is in MidAmerican Energy Electric territory. In order to get electricity to Industrie Centrum 6 from MidAmerican Energy, it is necessary to enter into an agreement in which MidAmerican Energy will extend electricity to Industrie Centrum 6 which will serve lots #1, #2, #7 & #8. The cost to extend the electricity will be \$98,622.41. This will be put on a 10 year refundable contract so that any customer that connects to this original extension with a "Service Line" (secondary voltage)

will then get that new customers 3-year net refunded to the City of Orange City and potentially get all of the initial investment back. Lots #1, #2 and #8 have been sold. A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the MidAmerican Electric Extension Agreement for Industrie Centrum 6th Addition. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer, Chad Oolman; NAYS: None.

Resolution Approving the Official Street Finance Report of Actual and Accrued Expenditures and Receipts from all Funds for Street Purposes for the 2015-2016 Fiscal Year: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake adopting a resolution approving the official street finance report of actual and accrued expenditures and receipts from all funds for street purposes for the 2015-2016 fiscal year. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None.

Administrative Reports:

Thank you from Leroy Schwarz family.

Scheduled Meetings:

October 3	Council Meeting, 4:30 P.M.
October 17	Council Meeting, 4:30 P.M.
November 7	Council Meeting, 4:30 P.M.
November 21	Council Meeting, 4:30 P.M.
December 5	Council Meeting, 4:30 P.M.
December 14	Employee Recognition Dinner, Prairie Winds
December 19	Council Meeting, 4:30 P.M.

Oral reports: Bryan provided a 2016 street project update. The deadline for the project is October 3. Bryan and Brian Mastbergen, with DGR, discussed the project with Matt Vander Pol today. Matt could not commit to when they would be working back in town, they have other projects that have greater penalties and will be working on them first. Matt did ask if the sidewalk portion of the project could be separated out from the streets for the penalty portion. Bryan proposed to the Council this scenario: on October 3 the liquidated damages for the streets will begin, this will apply to all street work including the 15 panels that need to be replaced on the street that has already been poured; the liquidated damages for the sidewalks will be removed until April 1, 2017. Bryan is hoping that this proposal will get them back to town to finish the streets before winter. It was then consensus of the Council to have Bryan and Brian Mastbergen present this to Matt Vander Pol.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None. Adjournment time was 5:19 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk