

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on November 21, 2016. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, and Tony Vande Brake

Members Absent: Council member Earl Woudstra

Staff: Janet Brown, Duane Feekes, Kent Anderson, Jerry Reuvers, Dave Sassman, and Bryan Gerritson

Guests: Doug Calsbeek, John Slegers, Sunday Ford, Gordon Pottebaum, Rebecca Quacle, Collin Ten Haken, Sam Vanden Brink, Kristi Anderson, Kasandra Amos, Miguel Alvarado, and Mike Hofman

Agenda: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None.

Approval of Minutes: The minutes of the November 7, 2016 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Tony Vande Brake; NAYS: None.

Department Reports: This time was provided for Dave Sassman and Jerry Reuvers representing the Water and Wastewater Departments to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Financial Report: The monthly financial report for October 2016, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the monthly financial report as published. Steve questioned if there is any way to get better interest due to the amount of money. Duane responded no, not with keeping it local. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from October 18, 2016 through November 21, 2016 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner; NAYS: None.

Sioux County Conservation Foundation – Nature Center Project: Gordon Pottebaum and Sunday Ford were present to discuss the proposed new nature center to be located at the Oak Grove County Park. The request of the Sioux County Conservation Board is \$100,000 a year for 5 years. No official action was taken.

Annual Urban Renewal Report for Fiscal Year 2015-2016: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the Annual Urban Renewal Report for Fiscal Year 2015-2016. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer, Chad Oolman; NAYS: None.

Event Center Manager Salary: Due to a new Department of Labor law, a new minimum for those on a salary wage will go into effect December 1. For those under \$47,477, a 40 hour work week will apply, and if they go over 40 hours, the employer will need to pay an overtime rate. Two employees are affected by this law, the Event Center Manager position (Chantell Hanke) and the Assistant Library Director (Amanda Vazquez). Management is proposing to increase Chantell's salary to \$47,500 to not have the limitation on hours. After reviewing this position and the fluctuation of hours from week to week, we feel that the change will give the City flexibility in her hours and allow a few more when needed. The Assistant Library Director's

position is basically a 40 hour a week job now and has very few times it goes over, so no change is recommended. A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the increase of Chantell's salary to \$47,500 on December 1, 2016. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner; NAYS: None.

Employee Recognition Dinner: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake that in recognition of efforts of employees of the City of Orange City the Council would like to hold an employee recognition dinner on December 14, 2016 and give a gift of appreciation. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner; NAYS: None.

Resolution in Support of a Workforce Development Housing Tax Incentive Program Application: Center Financial Group owns the two four unit apartment buildings on 14th Street SE, just east of Quatro Composites in the Puddle Jumper 6th Addition. They are proposing to construct two additional four unit apartment buildings at the same location. They are applying for financial assistance through the Iowa Workforce Housing Tax Credit Program. As part of their application, it is necessary to include a resolution of support from the City of Orange City committing their local support. A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner adopting a resolution in support of a Workforce Housing Tax Incentive Program Application to be submitted to the Iowa Economic Development Authority for this project. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Tony Vande Brake; NAYS: None. The resolution was assigned number 11-21-16-1766 and appears in the official resolution book.

Health Insurance: Our health insurance premiums will go up 4.92%. Van Engelenhoven Agency checked on other insurance plans and the only one that had a chance to be lower was United Health Care and Ben anticipated that with health status information from our employees that their cost would be about the same or more than we have now. He also shared that going to a higher deductible wouldn't save anything through our split funding. Ben said that we have one plan change opportunity during the plan year and that with the change in Administration and Senate to Republican, changes might take place during 2017 that could give us opportunity to save costs. We will plan on meeting with Ben if changes are made to the national health care plans. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the recommendation of management to keep the current health insurance plan as is with the 4.92% increase. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer, Chad Oolman; NAYS: None.

Beer Permit Renewal Application: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the renewal application for a Class C Beer Permit as submitted by Dutch Mart. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake; NAYS: None.

Administrative Reports:
Budget calendar.

Scheduled Meetings:

December 5	Council Meeting, 4:30 P.M.
December 14	Employee Recognition Dinner, Prairie Winds
December 19	Council Meeting, 4:30 P.M.
January 3	TUESDAY Council Meeting, 4:30 P.M.
January 12	Strategic Planning Session
January 23	Council Meeting, 4:30 P.M.
January 30	Special County Meeting, 4:00 P.M., General Fund Budget
February 6	Council Meeting, 4:00 P.M., Regular Meeting and Budget
February 20	Council Meeting, 4:30 P.M.

Oral Reports: Duane shared that the recycling dumpsters by Ace Hardware will be moved over to Orange City Sanitation the beginning of December.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Chad shared that he attended a Daycare Board Retreat and that they will be present with a budget request in the near future. Steve shared he will be gone February 20.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Steve Roesner to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Earl Woudstra; NAYS: None. Adjournment time was 5:30 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk