

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on November 7, 2016. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, and Earl Woudstra

Members Absent: None

Staff: Mark Gaul, Jim Pottebaum, Ed De Jong, Arlan Scholten, Duane Feekes, and Kurt Frederes

Guests: Doug Calsbeek, Roger Aaron, Chad Aaron, John Slegers, Dan Mulder, Sue Kroesche, Elizabeth Kensak, Destiny Wolbrink, Anna Perrenoud, and Mikayla Brir

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None.

Approval of Minutes: The minutes of the October 17, 2016 council meeting were presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake; NAYS: None.

Industrial Park West Urban Renewal Plan: This being the time and place as advertised a public hearing was held to consider the proposed Industrial Park West Urban Renewal Plan. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed plan. The City Administrator reported that no written objections had been filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake adopting a resolution determining an area of the City to be an economic development area, and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of the City; designating such area as appropriate for urban renewal projects; and adopting the Industrial Park West Urban Renewal Plan. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None. The resolution was assigned number 11-7-16-1765 and appears in the official resolution book. Records are kept in Appendix 16.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the first reading of proposed Ordinance No. 804, an ordinance for the division of revenues under Iowa Code Section 403.19 for Industrial Park West Urban Renewal Plan. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Earl Woudstra to waive the second and third readings of proposed Ordinance No. 804. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Earl Woudstra, Chad Oolman, Steve Roesner, Tony Vande Brake; NAYS: None.

A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake adopting Ordinance No. 804, an ordinance for the division of revenues under Iowa Code Section 403.19 for Industrial Park West Urban Renewal Plan. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Silent Drive TIF Application: Silent Drive has submitted a TIF application for the newly created Industrial Park West Urban Renewal Area. They are requesting a ten year TIF rebate. They have constructed a 6,750 sq. ft. addition to their manufacturing facility that had a cost of approximately \$303,750. Silent Drive currently has 33 full time employees and they expect to create an additional 7 jobs within 24 months as a result of the addition. The additional payroll

will be approximately \$280,000/yr. Silent Drive is a growing company and have indicated future growth which is why we created the new urban renewal area. A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the Silent Drive TIF application. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

Department Reports: This time was provided for Arlan Scholten representing the Electric Department and Ed De Jong representing the Gas Department to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Library Annual Report: Sue Kroesche, Library Director, reviewed the Library Annual Report. No official action was taken.

Landsmeer Golf Club: Earl Woudstra reviewed the request for an additional \$60,000 for the golf course to finish the year in the black. Earl reported that memberships and events were steady, green fee play, carts, driving range, and products sold were down. The Council originally challenged the board to live within the budget but they had a hard time doing that. Other local courses are bringing a lot of competition and spring weather was a factor. Leadership has been challenged to market the course better. Rod questioned the 39% increase in outside payroll over the last 10 years. Earl explained that an additional outside employee was added to be a trainee for the superintendent role. Some of the course projects required additional hours also. Steve questioned other local courses budgets. Dan Mulder responded that The Ridge's budget is probably double Landsmeer's and they bring in about \$1,000,000 in revenue. They also had 70 outings versus Landsmeer's 10. Dan feels The Ridge is pretty close to a positive cash flow. Earl suggested the future funding to Landsmeer be discussed at strategic planning. Steve would like a plan to redirect and close the gap between expenses and revenues. Tony expressed disappointment with this being the worst year yet with it being the anniversary celebration and having Michael Greller here. After some discussion, a motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner approving the additional \$60,000 funding to Landsmeer. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the slate of candidates for the Orange City Golf Course Association Board. The candidates are Dennis Hammel, Al Beck, Tom Truesdell, and Becky Heimstra. The board members whose terms are expiring are TJ Korver and Kris Brummel. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Gameday Liquor: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the cigarette permit application for Gameday Liquor. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None.

A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner approving the Class E Liquor License as submitted by Gameday Liquor. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Native Wine Permit Renewal Application: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra approving the renewal application for a Class B Wine Permit as submitted by Vanden Hul Fine Meats and Locker. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Liquor License Application: A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner approving the application for a Class C Liquor License as submitted by the Downtown Grill. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Administrative Reports:

Health Insurance – we have received notice that our health insurance premiums will be going up 4.92%. Our Insurance Agent says this is better than most. We will be looking at what

savings we would get to go from a \$3,000/\$9,000 deductible to a \$4,000/\$12,000 deductible. We are also looking at other carriers to see how they compare.

Sue Kroesche, Library Director, will be retiring on January 11, 2017. The Library Board has received applications and there have been 3 interviews. I sat in on the interviews and feel that there is a viable candidate. The Library Board will be considering an appointment at their next meeting on November 15.

Kurt Frederes has passed his Residential Electric exam and is a certified inspector. He now is studying for his Commercial Electric exam and will take that in the next few months.

The Police Officer (Martin) from Urbandale who was killed earlier this week was a classmate at the Police Academy with Audley De Jong last year. Audley will be going to the funeral on the 8th in Rockwell City and sit with his class that went through with Officer Martin. He will also take one of our patrol vehicles and participate in the procession to the cemetery.

Scheduled Meetings:

November 21	Council Meeting, 4:30 P.M.
December 5	Council Meeting, 4:30 P.M.
December 14	Employee Recognition Dinner, Prairie Winds
December 19	Council Meeting, 4:30 P.M.

Oral reports: Duane shared that due to some lot line changes needed for the multifamily area east of Quatro, we will begin the process over to vacate Puddle Jumper Trail 6th Addition and plat Puddle Jumper Trail 8th Addition; provided a regional airport update; south entrance sign update. Bryan gave a 2016 street project update.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Tony shared good comments received about the fire station contractor.

Adjournment: No further business appearing it was therefore moved by Council member Chad Oolman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 5:45 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk