

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on August 21, 2017. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Tony Vande Brake, and Earl Woudstra

Members Absent: Council member Steve Roesner

Staff: Duane Feekes, Janet Brown, Jim Pottebaum, Kurt Frederes, Mark Gaul, Brad De Jong, and Kent Anderson

Guests: Doug Calsbeek, Mike Hofman, and John Slegers

Agenda: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the August 7, 2017 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Earl Woudstra; NAYS: None.

Financial Report: The monthly financial report for July 2017, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from July 18, 2017 through August 21, 2017 was presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

Substation Communications System Upgrade: NIPCO came to us this spring with a request to upgrade two of our three substations communications systems. NIPCO is standardizing their SCADA/RTU communication links from all 69kv substations connected to the NIPCO system. Our industrial substation already has this technology. With this change it gives NIPCO better response times in emergencies and a better scope of the entire system. This expense to OC for the upgrade will qualify for reimbursement under the SPP Tariff. We will need to give our consent to the project and the hiring of DGR to do the technical requirements associated with this upgrade. This was not in the budget and is estimated by DGR at \$30,000 for the total project cost. DGR contract would be \$8,000, which is included in the total project cost. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the substation communications system upgrade. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Water Tower Lease Amendment: Duane has worked with AT&T to extend their lease for their antenna located on the 500,000 gallon water tower for 20 years instead of the 30 years they initially proposed. With this amendment they can be on the tower until March 31, 2041. The rate will increase every 5 years by 12%. A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the lease with AT&T. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None.

Sewer Rate Ordinance: After management reviewed the information the Engineer used for the sewer rates to cover the new wastewater facility, they are recommending a 57% increase. A motion was made by Council member Chad Oolman and duly seconded by Council member

Rod De Boer approving the first reading of proposed Ordinance No. 808, an ordinance amending the sewer rates. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Fireworks Display Request: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the request of Dan Roghair, representing the Pride of the Dutchmen Field Championship, to display fireworks from south of the Street Department building after the awards ceremony on October 7. On call of the roll motion carried. The vote was as follows: AYES: Rod Oolman, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Closed Session Per Iowa Code Section 21.5j: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer to enter into a closed session per Iowa Code Section 21.5j. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer to exit the closed session. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; Nays: None.

No official action was taken.

Administrative Reports:

Scheduled Meetings:

September 5, TUESDAY	Council Meeting, 4:30 P.M.
September 18	Council Meeting, 4:30 P.M.
October 2	Council Meeting, 4:30 P.M.
October 16	Council Meeting, 4:30 P.M.

Oral reports: Duane provided a fire station update, sewer project update, and 2016 street project update. Kurt shared that P&Z is discussing metal roll off containers in town, beehives, and off street parking. Earl mentioned it is quite congested in the college area with parking already. Jim responded the signs have been posted. Mike Hofman gave a Ragbrai recap.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Earl shared that the Ragbrai proceeds from the beer tent will go in to the fund raising account for golf course improvements; the proceeds received at the golf course during Ragbrai will go in to their operating budget; Kent and Duane are doing a great job working with the financials. Earl also feels that the Park and Recreation and Street Departments need to create an ash tree plan.

Adjournment: No further business appearing it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Earl Woudstra; NAYS: None. Adjournment time was 5:58 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk