

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on September 18, 2017. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Tony Vande Brake, and Earl Woudstra

Members Absent: Council member Steve Roesner and Chad Oolman

Staff: Duane Feekes, Janet Brown, Jim Pottebaum, Bryan Gerritson, and Mark Gaul

Guests: Mike Hofman, Karen Borchers, Samantha Sinclair, Alexis Larvick, Kristi Andersen, Sapana Gasteiger, Samantha Vanden Brink, Morgan Tessier, Keaton Hettre, Shelby Varilele, Jen Te Grotenhuis, Tabitha Frey, Chie Seshimo, and John Slegers

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the September 5, 2017 council meeting were presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer; NAYS: None.

Financial Report: The monthly financial report for August 2017, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Rod De Boer and duly seconded by Council member Earl Woudstra approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Earl Woudstra, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from August 23, 2017 through September 18, 2017 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None.

Sewer Rate Ordinance: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the third reading of proposed Ordinance No. 808, an ordinance amending the sewer rates. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Tony Vande Brake; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting Ordinance No. 808, an ordinance amending the sewer rates. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Property Acquisition: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra approving the purchase of 21.5 acres from Robert and Alicia Wassenaar for \$460,870.40 with half payable at the closing on September 27 and the other half on January 2, 2018. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer; NAYS: None.

Resolution Approving the Official Street Finance Report of Actual and Accrued Expenditures and Receipts From All Funds for Street Purposes for the 2016-2017 Fiscal Year: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting a resolution approving the official street finance report of actual and accrued expenditures and receipts from all funds for street purposes for the 2016-2017 fiscal year. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None. The resolution was assigned number 9-18-17-1789 and appears in the official resolution book.

Silent Drive TIF Application: Silent Drive has submitted a TIF application for their proposed 6,600 square foot addition which will cost approximately \$230,000. This expansion is expected to result in 6 additional full time positions within two years after construction. A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving a ten year TIF rebate for Silent Drive. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer; NAYS: None.

Resolution Requesting Assistance of Northwest Iowa Planning and Development Commission: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra adopting a resolution requesting the assistance of Northwest Iowa Planning and Development Commission to assist with updating the Comprehensive Land Use Plan. The cost is \$10,000. The existing plan was completed in 2003. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer; NAYS: None. The resolution was assigned number 9-18-17-1790 and appears in the official resolution book.

Rides Contract 2017-2018: A motion was made by Council member Rod De Boer and duly seconded by Council member Earl Woudstra approving the Rides Contract with Regional Transit for the fiscal year 2017-2018. Rod questioned if extending the contract would allow a change in the program if the Council chooses to do so. Duane responded yes. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Earl Woudstra, Tony Vande Brake; NAYS: None.

Event Center Manager: Upon recommendation of management, a motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving increasing Wes Ruden's salary to \$45,000 as of September 24, 2017. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Tony Vande Brake; NAYS: None.

Liquor License Application: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approved the application for a Class E Liquor License as submitted by Casey's. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None.

Administrative Reports:

Scheduled Meetings:

September 26	Mid-year Strategic Planning, 10:00 AM, Event Center
October 2	Council Meeting, 4:30 P.M.
October 16	Council Meeting, 4:30 P.M.
November 6	Council Meeting, 4:30 P.M.
November 20	Council Meeting, 4:30 P.M.

Oral reports: Duane mentioned the midyear strategic planning session scheduled for the 26th; ribbon cutting for fire station on October 13. Mike Hofman reminded everyone of the Tulip Court election on Wednesday.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 5:00 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk