

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on December 18, 2017. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Tony Vande Brake, and Earl Woudstra

Members Absent: Council members Chad Oolman and Steve Roesner

Staff: Duane Feekes, Janet Brown, Kent Anderson, Kurt Frederes, Bryan Gerritson, Mitch Aalbers, Jerry Reuvers, Dave Sassman, and Mark Gaul

Guests: Mike Hofman, Doug Calsbeek, Jeff Peters, Skyler Wheeler, and Randy Feenstra

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 4, 2017 council meeting were presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer; NAYS: None.

Financial Report: The monthly financial report for November 2017, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from November 21, 2017 through December 18, 2017 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None.

Upcoming State Legislature Review: Senator Randy Feenstra and Representative Skyler Wheeler were present to discuss the upcoming legislative session.

Fiscal Year 2017-2018 Comprehensive Annual Financial Report and Audit: Jeff Peters, representing Williams and Company, appeared before the Council to review the 2016-2017 Annual Report and audit opinion. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra approving the 2016-2017 Comprehensive Annual Report. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer; NAYS: None.

Department Reports: This time was provided for Dave Sassman and Jerry Reuvers representing the Water and Wastewater Departments, Mitch Aalbers representing the Parks and Recreation Department, and Jim Pottebaum representing the Police Department to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time.

Resolution Accepting the 2016 Improvements Project: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer adopting a resolution accepting the 2016 Improvements Project. The project took longer than anticipated because of holding up the sidewalks in a couple places. Management came up with 7 days of liquidated damages. The original bid amount was \$1,071,906.97 and the final amount was \$975,100.12 because the fly ash ingredient did not need to be added in the pavement. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 12-18-17-1797 and appears in the official resolution book. Records are kept in Appendix 16.

Set Public Hearing to Consider Zoning Ordinance Amendment to Limit Off-Street Parking: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake setting 4:30 P.M. on January 2, 2018 as the time for a public hearing to consider a Zoning Ordinance amendment to limit off-street parking, which would limit the number of registered vehicles outside of a garage on any residential lot. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Zoning Ordinance Amendment to Regulate Accessory Storage Container Locations: A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the third reading of proposed Ordinance No. 809, an ordinance regulating accessory storage container locations. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Chad Oolman; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting Ordinance No. 809. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Beer Permit Renewal Application: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra approving the renewal application for a Special Class C Beer Permit as submitted by 88 Chinese Restaurant. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer; NAYS: None.

Liquor License Renewal Applications: A motion was made by Council member Rod De Boer and duly seconded by Council member Earl Woudstra approving the renewal applications for Class C Liquor Licenses as submitted by Blue Mountain, along with their license for the Prairie Winds Event Center. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Earl Woudstra, Tony Vande Brake; NAYS: None.

Garbage Permits: Garbage hauler applications were received from Orange City Sanitation and Brommer Truck Line. Management reported that applications were properly prepared and checks were thereto attached for the designated fee. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra approving said applications as submitted. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer; NAYS: None.

Vehicle Purchase: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the purchase of a 2018 Chevy truck in the amount of \$21,595 from Ver Hoef Automotive for the Water Department. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Tony Vande Brake; NAYS: None.

Storm Sewer Reconstruction Project: A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the storm sewer reconstruction project at 307 Juneau Ave SE in the amount of \$32,925 by Cleveringa Construction. Bryan explained that this is a storm sewer bottleneck; the current 42" RCP is pulling apart and creating holes in the homeowner's yard. This project will remove the existing 42" pipe and replace it with two 36" pipe. This will increase the flow and put more ground cover over the pipe for grass to grow. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer; NAYS: None.

Administrative Reports:

Scheduled Meetings:

December 20	Employee Recognition Dinner; 6:15 P.M., Event Center
January 2	Council Meeting, 4:30 P.M.
January 22	Council/Budget Meeting, <b>4:00 P.M.</b>
January 29	Budget Meeting, <b>4:00 P.M.</b>
February 5	Council Meeting, 4:30 P.M.
February 19	Council Meeting, 4:30 P.M.

Oral reports: Duane reviewed the upcoming meetings and shared that they are working on the budget.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 5:59 o'clock P.M.

---

Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk