

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 2, 2018. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, and Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Janet Brown, Brad De Jong, Kurt Frederes, Mark Gaul, Wes Ruden, Bryan Gerritson, and Jim Pottebaum

Guests: Doug Calsbeek, John Slegers, Lindsay Bauer, Kim Van Es, Bethany Dykstra, Bob De Boer, Tommy Koopman, Courtney Schiebout, and Mark Lundberg

Agenda: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 18, 2017 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Zoning Ordinance Amendment to Limit Off-Street Parking: This being the time and place as advertised a public hearing was held to consider an ordinance to limit off-street parking. The Mayor opened the time for the public hearing. Tommy Koopman thought the ordinance seemed vague – what type of vehicles does it apply to; may be a problem for rental properties. Duane responded it is intended for motorized vehicles. Bethany Dykstra expressed she felt it would mostly affect Hispanic families since it is their culture to live in large groups. Bob De Boer inquired what spurred this. Duane responded basically a couple properties in town with several vehicles parked on property that are not being used on a regular basis. Brad De Jong mentioned that an exemption could be granted for a property where all the vehicles are being used on a regular basis. Kurt Frederes shared that there would also be exemptions for shorter periods of time. Earl mentioned delaying implementation of the ordinance until June 1, 2018 so it would give property owners time to pour concrete or put rock in. Chad questioned if the Urban Residential area would be treated the same since they have bigger lots. Duane shared one written objection received. The Mayor then closed the time for the public hearing. Based on the discussion, management will add wording for an exemption clause, define what vehicles, begin enforcement on June 1, 2018, and decided all areas of the City would be treated the same regardless of lot size. These items will be added to the proposed ordinance.

No action was taken on the first reading of the proposed ordinance.

Department Reports: This time was provided for Kurt Frederes representing the Zoning/Code Enforcement and Wes Ruden representing the Prairie Winds Event Center to discuss with the Council accomplishments and priorities of their department as the Council prepares for budget time.

Organizational Reports: Appearing before the Council with budget requests was Lindsay Bauer representing the Arts Council. No official action was taken.

Council Appointments: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer appointing the following city personnel to their respective positions. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None.

Utilities
Mike Anema
Alan De Jong

City Hall/Dial-A-Ride
Bill Van Marel

Ed De Jong
Mike Klootwyk
Kirk Maasdam
Jerry Reuvers
David Sassman
Shane Schwarz
Arlan Scholten
Mike Verdoorn

Parks/Recreation/Wellness

Mitch Aalbers
Nathayn De Hoyos
Brian Goslinga

Fire

Paul Brentlinger
Rob Bruxvoort
Ryan Cougill
Kevin Dekker
Michael Dekker
Brandon DeKock
Brian DeKock
Mike Dorr
Aaron Dykstra
David Dykstra
Josh Dykstra
Michael Dykstra
Chad Hase

Office

Kent Anderson
Janet Brown
Duane Feekes
Kurt Frederes
Mark Gaul
Bryan Gerritson
Barb Ramsey
Mary Wichers

Kyle Heemstra
John Heller

Transportation

Luke Horkey
Don Snieder
Randy Van De Griend

Ryan Hoekstra
Al Jeltema
Riley Jeltema
Ann Lundberg

Police

Audely De Jong
Duane Hulstein
Bruce Jacobsma
Jim Pottebaum
Chad Van Ravenswaay
Wes Van Voorst
Bob Van Zee

Josh Meis
Nate Mosterd
Mitchell Phomphakdy

Mike Ritz
Andrew Roghair
Dan Roghair
Lee Roghair
Matt Saltsgiver
Dan Schram

Event Center

Wesley Ruden

Denny Vander Wel
Brent Van Leeuwen
Daniel Zeleny

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner appointing Brad De Jong as City Attorney. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Mayor Appointments:

Mayor Deb De Haan announced the appointment of Earl Woudstra as Mayor Pro-Tempore. A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the appointment of Earl Woudstra as Mayor Pro-Tempore. On call of the roll motion carried. The vote was as follows: Steve Roesner, Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

Mayor Deb De Haan announced the appointment of Jim Pottebaum as Chief of Police. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the appointment of Jim Pottebaum as Chief of Police. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Mayor Deb De Haan announced the appointment of Dennis Vander Wel as Fire Chief. A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the appointment of Dennis Vander Wel as Fire Chief. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Mayor Deb De Haan also assigned program representatives as follows:

Administration/Community Protection
Health & Environment

Rod De Boer
Tony Vande Brake

(City Hall, Offices, Zoning, Streets, Union Contract, Fire, Police, Dial-A-Ride, Adult Center, Hospital, Housing, Zoning, License, Codes, Solid Waste)

Human Development

Earl Woudstra
Tony Vande Brake

(Library, Parks, Pool, Recreation Advisory Board)

Library Board Tony Vande Brake

Promotion-Community/Retail/Industrial Encouragement and Recruitment

Chad Oolman
Rod De Boer
Mayor

(City-wide marketing - Make this your Home, Consortium of Industry/ Retail/Citizens, Retail Encouragement Grant)

Utilities

Steve Roesner
Rod De Boer

(Electric, Water, Sanitary Sewer, Gas)

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the program representatives, listed above, and organizational assignments, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None.

Council Meeting Dates: A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer establishing 4:30 o'clock P.M. on the first and third Monday of each month as the time for regular scheduled council meetings. If a holiday is observed on a scheduled meeting date, the Council will meet the following Tuesday. The meetings will be held in the Council Chambers, City Hall, 125 Central Avenue SE, Orange City, Iowa. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake; NAYS: None.

Official Newspaper: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer naming the Sioux County Capital Democrat as the official newspaper for legal publications. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

Authorization to Issue Checks: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake authorizing the City Administrator and City Clerk to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments and contracted payments without further action of the City Council. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Planning and Zoning Commission Appointments: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the reappointment of Dale Pluim and Harold Hoftzyer for another 5 year appointment, terms would expire 12-31-2022, to the Planning and Zoning Commission. On call of the roll motion carried. The vote was follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Board of Adjustment and Appeals Appointment: A motion was made by Council member Chad Oolman and duly seconded by Council member Earl Woudstra approving the reappointment of Ben Van Engelenhoven for another 5 year appointment, term would expire 12-31-2022, to the Board of Adjustment and Appeals. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Earl Woudstra, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None.

Tax Abatement Applications: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tax abatement applications to be forwarded on to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Administrative Reports:

Scheduled Meetings:

January 22	Council/Budget Meeting, 4:00 P.M.
January 29	Budget Meeting, 4:00 P.M.
February 5	Council Meeting, 4:30 P.M.
February 19	Council Meeting, 4:30 P.M.

Oral reports: Duane shared they are still working on the budget; hope to have the general fund done and out to everyone this week; valuation went up; will have 3 more presentations-fire, Landsmeer, and library.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Chad would like to thank the employees for doing snow removal. Steve will be gone January 29. Earl shared that the Landsmeer annual meeting is January 8.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Chad Oolman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 5:40 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk