

The City Council met in semi-monthly session pursuant to adjournment at 4:00 o'clock P.M. on January 29, 2018. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Tony Vande Brake, and Earl Woudstra

Members Absent: Council member Steve Roesner

Staff: Duane Feekes, Janet Brown, Kent Anderson, Kurt Frederes, Bryan Gerritson, Jim Pottebaum, and Mark Gaul

Guests: Doug Calsbeek, Amanda Vazquez, John Slegers, Denny Vander Wel, John Heller, Dan Roghair, Dean Calsbeek, and Elizabeth Kensak

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the January 2, 2018 and January 24, 2018 council meetings were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Earl Woudstra approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Earl Woudstra, Rod De Boer, Chad Oolman; NAYS: None.

Financial Report: The monthly financial report for December 2017, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from December 19, 2017 through January 22, 2018 was presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

Department Reports: This time was provided for Amanda Vazquez representing the Library and Denny Vander Wel representing the Fire Department to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time.

Chad Oolman entered the meeting at 4:16 o'clock P.M. during the Library report.

Organizational Reports: Appearing before the Council with a budget request was Dean Calsbeek from the Landsmeer Golf Course Board. No official action was taken.

Voluntary Annexations: This being the time and place as advertised a public hearing was held to consider the voluntary annexation applications as submitted by the City, Orange City Area Health System, and Robert Wassenaar. The Mayor called for comments from the audience and no one was heard speaking for or against the annexations. The City Administrator reported that no written objections had been filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman adopting a resolution accepting the voluntary annexation applications. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 1-29-18-1798 and appears in the official resolution book.

Zoning Ordinance Amendment to Limit Off-Street Parking: Kurt Frederes explained the changes made to the proposed ordinance after the public hearing at the January 2, 2018 meeting. A motion was made by Council member Tony Vande Brake and duly seconded by Council

member Rod De Boer approving the first reading of proposed Ordinance No. 810, an ordinance limiting off-street parking. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Engagement Agreement with Ahlers Cooney Attorneys for 2018 Street Project: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the Engagement Agreement with Ahlers Cooney Attorneys for the 2018 Street Improvements Project. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None.

Procedure to Initiate the 2018 Street Improvements Project: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake adopting the preliminary resolution for construction. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None. The resolution was assigned number 1-29-18-1799 and appears in the official resolution book. Records are kept in Appendix 17.

A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting a resolution fixing values of lots. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None. The resolution was assigned number 1-29-18-1800 and appears in the official resolution book. Records are kept in Appendix 17.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman adopting a resolution adopting preliminary plat and schedule, estimate of cost and proposed plans and specifications. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 1-29-18-1801 and appears in the official resolution book. Records are kept in Appendix 17.

A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer adopting a resolution of necessity (Proposed). On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None. The resolution was assigned number 1-29-18-1802 and appears in the official resolution book. Records are kept in Appendix 17.

Community Betterment Board Recommendations: A motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the recommendations of the Community Betterment Board to fund the following projects. A 10% dollar match on the lighting project for the Knight Center up to \$16,500. \$10,000 towards the OCDC's Vibrant Life Campaign for a website to attract workers for the industrial base. \$20,000 towards the remodeling of the Chamber Office. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer, Chad Oolman; NAYS: None.

Set Public Hearing to Vacate Easement in Puddle Jumper Trail 8<sup>th</sup> Addition: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer setting 4:30 P.M. on February 5, 2018 as the time for a public hearing to consider the vacation of a utility and access easement in Puddle Jumper Trail 8<sup>th</sup> Addition Lot 8 for the Vision Builders townhomes. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Administrative Reports:

Scheduled Meetings:

February 5	Council Meeting, 4:30 P.M.
February 19	Council Meeting, 4:30 P.M.
March 5	Council Meeting, 4:30 P.M.
March 19	Council Meeting, 4:30 P.M.

Oral reports: Duane mentioned that they still plan to have the public hearing for the budget on February 19.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Chad said the guys did a great job of clearing the streets after the blizzard.

Fiscal Year 2018-2019 Budget Discussions – General Funds: Management presented a draft copy of the general fund proposed budget for the 2018-2019 fiscal year. The proposal

included statement of changes in fund balances, sources and uses of working capital, statement of changes in retained earnings and line item detail of revenues and expenditures for the general funds. Also identified were tax levies for the proposed budget year and previous years. A lengthy discussion followed with no official action taken.

Adjournment: No further business appearing it was therefore moved by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Earl Woudstra; NAYS: None. Adjournment time was 8:55 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk