

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on February 5, 2018. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, and Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Janet Brown, Brad De Jong, Kurt Frederes, Mark Gaul, Bryan Gerritson, Kent Anderson, and Jim Pottebaum

Guests: Doug Calsbeek, John Slegers, Michael Carr, and Beth and Terry Oolman

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the January 29, 2018 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner, Earl Woudstra; NAYS: None.

Easement Vacation in Puddle Jumper Trail 8th Addition: This being the time and place as advertised a public hearing was held to consider the vacation of the utility/access easement in Lot 8 of Puddle Jumper Trail 8th Addition for the Vision Builders townhomes development. The Mayor opened the time for the public hearing. No one was heard speaking for or against the proposed easement vacation. The City Administrator reported that no written objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Steve Roesner and duly seconded by Council member Earl Woudstra adopting a resolution approving the vacation of the utility and access easement in Puddle Jumper Trail 8th Addition Lot 8 for the Vision Builders townhomes. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Earl Woudstra, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-5-18-1803 and appears in the official resolution book.

Wastewater Treatment Facility Update: Michael Carr with DGR was present to provide an update on the wastewater treatment facility construction. No official action was taken.

Zoning Ordinance Amendment to Limit Off-Street Parking – Second Reading: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the second reading of proposed Ordinance No. 810, an ordinance limiting the off-street parking. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Ratify Land Purchase: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner ratifying the land purchase of 78.19 acres from the Neumann/Jensen families for \$18,360 per acre. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Rod De Boer, Earl Woudstra; NAYS: None.

Consider Offer to Buy Real Estate: A motion was made by Council member Steve Roesner and duly seconded by Council member Earl Woudstra to proceed with the sale of real estate to Vollink Enterprises as set out in the Offer to Buy Real Estate and Acceptance with the addition that each of the three sales need to have infrastructure and plat within one year of exercise of the option to purchase. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Earl Woudstra, Rod De Boer, Tony Vande Brake; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer adopting a resolution proposing to dispose of City owned real estate and setting 4:30 P.M. on February 19, 2018 as the time for a public hearing. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-5-18-1805 and appears in the official resolution book.

Chad Oolman entered the meeting at 5:38 o'clock P.M. during the budget discussions.

Fiscal Year 2018-2019 Budget Discussions – Utility Funds: Management presented a draft copy of the utility funds proposed budget for the 2018-2019 fiscal year. The proposal included statement of changes in fund balances, sources and uses of working capital, statement of changes in retained earnings and line item detail of revenue and expenditures for the utility funds. The Council also reviewed the general funds. After some discussion a motion was made Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake giving tentative approval to the 2018-2019 fiscal year budget and setting the public hearing for March 5, 2018 at 4:30 P.M. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Administrative Reports:

Scheduled Meetings:

February 19	Council Meeting, 4:30 P.M.
March 5	Council Meeting, 4:30 P.M.
March 19	Council Meeting, 4:30 P.M.

Oral reports: Duane shared that the fire station signs were put up today; working on laying out the Puddle Jumper Trail 9th Addition.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Steve would like to spend some time on succession planning before summer.

Adjournment: No further business appearing it was therefore moved by Council member Steve Roesner and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 8:53 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk