

The City Council met in semi-monthly session pursuant to adjournment at 4:00 o'clock P.M. on January 21, 2019. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Janet Brown, Bryan Gerritson, Kurt Frederes, Jim Pottebaum, Kent Anderson, Wes Ruden, and Mark Gaul

Guests: Doug Calsbeek Nan Reinking, Jill Haarsma, Alan Donaldson, Sara Huyser, Arlo Van Beek, Mike Hofman, Doug Calsbeek, Tim Pottebaum, and John Slegers

Agenda: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Tony Vande Brake, Steve Roesner, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the January 7, 2019 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Financial Report: The monthly financial report for December 2018, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from December 18, 2018 through January 21, 2019 was presented. A motion was made by Council member Earl Woudstra and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake; NAYS: None.

Department Reports: This time was provided for Wes Ruden, representing Prairie Winds Event Center, to discuss with the Council accomplishments and priorities of his department as the Council prepares for budget time. No official action was taken.

Organizational Reports: Appearing before the Council with budget requests were Arlo Van Beek representing Dutch American Heritage Museum, Mike Hofman representing the Tulip Festival, and Tim Pottebaum representing Landsmeer Golf Course. No official action was taken.

Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to issue debt to reimburse the City for Certain Original Expenditures Paid in Connection with the Trails Project: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake adopting a resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with the trails project. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None. The resolution was assigned number 1-21-19-1857 and appears in the official resolution book.

Not to Exceed \$1,850,000 General Obligation Capital Loan Notes: A motion was made by Council member Earl Woudstra and duly seconded by Council member Steve Roesner adopting a resolution fixing 4:30 P.M. on February 4, 2019 as the time for a public hearing to consider a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Steve Roesner, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None. The resolution

was assigned number 1-21-19-1858 and appears in the official resolution book. Records are kept in Appendix 18.

Not to Exceed \$700,000 General Obligation Capital Loan Notes: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer adopting a resolution fixing 4:30 P.M. on February 4, 2019 as the time for a public hearing to consider a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None. The resolution was assigned number 1-21-19-1859 and appears in the official resolution book. Records are kept in Appendix 18.

Pizza Ranch Dutch Front Proposal: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving allowable maximum funds for the Dutch Front proposal for Pizza Ranch for their building at 119 3<sup>rd</sup> Street NW. Estimated cost for the project is \$74,628.00 plus some engineering costs. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Water/wastewater Crewman: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the hiring of Todd Klein as a water/wastewater crewman. Todd will begin on Step 4, \$25.42/hour. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Administrative Reports:

Library report for 2017-2018.

Scheduled Meetings:

January 28	Budget Meeting, 4:00 P.M.
February 4	Council Meeting, 4:30 P.M.
February 18	Council Meeting, 4:30 P.M.
March 4	Council Meeting, 4:30 P.M.
March 18	Council Meeting, 4:30 P.M.

Oral reports: Duane shared the FAA is planning on publishing the Sioux County Regional Airport approach on February 28.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Fiscal Year 2019-2020 Budget Discussion – General Funds: Management presented a draft copy of the general funds proposed budget for the 2019-2020 fiscal year. The proposal included statement of changes in fund balances, sources and uses of working capital, statement of changes in retained earnings and line item detail of revenues and expenditures for the general funds. Also identified were tax levies for the proposed budget year and previous years. A lengthy discussion followed with no official action taken.

Adjournment: No further business appearing it was therefore moved by Council member Chad Oolman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 8:12 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk