

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 7, 2019. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Steve Roesner, and Tony Vande Brake

Members Absent: Council member Earl Woudstra

Staff: Duane Feekes, Janet Brown, Kurt Frederes, Bryan Gerritson, Mark Gaul, Kent Anderson, Brad De Jong, and Jim Pottebaum

Guests: Amanda Vazquez, Sue Kroesche, Brent Phillipsen, Parveen Karim, John Heller, Elizabeth Kensak, Denny Vander Wel, Dan Roghair, Lindsay Bauer, and Doug Calsbeek

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda, with the addition of Organizational Reports, Arts Council, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 17, 2018 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman; NAYS: None.

Department Reports: This time was provided for Kurt Frederes representing Code Enforcement, Amanda Vazquez and Brent Phillipsen representing the Library, and Denny Vander Wel representing the Fire Department to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time.

Steve Roesner entered the meeting at 4:55 o'clock P.M. during the Fire Department discussion.

Organizational Reports: Appearing before the Council with a budget request was Lindsay Bauer representing the Arts Council. No official action was taken.

Procurement Policy: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the attached Procurement Policy. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Planning and Zoning Commission Appointment: A motion was made by Council member Steve Roesner and duly seconded by Council member Chad Oolman approving the appointment of Ronda Moret to the Planning and Zoning Commission to fill the expired term of Amy Schutt. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None.

Beer/Wine Permit Renewal Application: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving a Class C Beer and Class B Wine Permit as submitted by Dollar General. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner; NAYS: None.

Sump Pump Inspection: Management provided a plan for the sump pump inspection process. A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner approving the sump pump plan inspection and fines. Inspection will begin in the areas where incidents have occurred. Brad De Jong noted the longer time frame allowed to get a property in compliance. Duane felt this might be necessary if plumbers get busy with requests. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Rod De Boer, Tony Vande Brake; NAYS: None.

Snow Plow Chassis: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the purchase of a 2005 International 4300 snow plow chassis from H&R Trucks in Hudson, SD for \$18,500. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner; NAYS: None.

Closed Session Per Iowa Code Section 21.5 c: A motion was made by Council member Steve Roesner and duly seconded by Council member Chad Oolman to enter into a closed session per Iowa Code Section 21.5 c. On call of the roll motion carried. The vote was as follows: Steve Roesner, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer to exit the closed session. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Sewer Backup Reimbursement: A motion was made by Council member Steve Roesner and duly seconded by Council member Chad Oolman authorizing Duane Feekes, Bryan Gerritson, and Brad De Jong to negotiate with Rens Concrete and H&H Dirt Work to pay the homeowner claims from the water backup in the sanitary sewer system, from the Puddle Jumper Trail 9th Addition construction out of the reduction in payment to the contractor. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Chad Oolman, Rod De Boer, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

January 21	Council Meeting, 4:00 P.M.
January 28	Budget Meeting, 4:00 P.M.
February 4	Council Meeting, 4:30 P.M.
February 18	Council Meeting, 4:30 P.M.

Oral reports: Duane reported that six applications were received for the Water/Wastewater position, interviewed 3, hope to have recommendation at the next meeting; applications for the Public Works Director position are not coming in as fast; budget is coming together.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner; NAYS: None. Adjournment time was 6:22 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk