

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on November 19, 2018. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Chad Oolman, Rod De Boer, Steve Roesner, Tony Vande Brake, and Earl Woudstra

Members Absent: None

Staff: Duane Feekes, Janet Brown, Bryan Gerritson, Kurt Frederes, Jim Pottebaum, Ed De Jong, Randy Van De Griend, and Mark Gaul

Guests: Doug Calsbeek Kurt Franje, Duane Pals, and Amanda Vazquez

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the tentative agenda, with the addition of Library Board member appointment, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Council member Steve Roesner entered the meeting at 4:31 o'clock P.M.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the November 5, 2018 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None.

Financial Report: The monthly financial report for October 2018, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from October 16, 2018 through November 19, 2018 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Department Reports: This time was provided for Ed De Jong, representing the Gas Department, and Randy Van De Griend, representing the Street Department, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Resolution Authorizing Application for Rural Economic Development Loan: Orange City Area Health System is planning a remodel of their OB rooms and an expansion of the medical clinic. The project is estimated to cost in excess of \$2.25 million dollars. Orange City Area Health System would like to borrow up to \$2,000,000 or 80% of the project costs from the USDA Rural Economic Development Loan program. It is necessary for Orange City Municipal Electric Utility to apply for the zero percent interest loan on their behalf. As a part of the loan application, it is necessary to include a resolution authorizing Orange City Municipal Electric Utility to apply for the loan. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting a resolution authorizing application for a Rural Economic Development Loan on behalf of the Orange City Area Health System for the remodel and expansion of the medical clinic. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None. The resolution was assigned number 11-19-18-1852 and appears in the official resolution book.

Beer Permit Renewal Application: A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner approving the renewal application

for a Class C beer permit as submitted by Dutch Mart. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Rod De Boer, Tony Vande Brake, Earl Woudstra; NAYS: None.

Habitat for Humanity House Lot: Kurt Franje, representing Habitat for Humanity, was present to explain the desire to construct a house in Orange City and for the consideration of a lot to construct the house on. The lot that has been identified for the project is Lot 25 in the Puddle Jumper 4th Addition, which is a corner lot on 11th Street SE. The City cannot gift land by disposition and management is recommending selling the lot for \$2,500 (regularly \$15,000). A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the sale of Lot 25 in Puddle Jumper 4th Addition to Habitat for Humanity. The Habitat for Humanity Board will consider this option, if approved, the City will proceed with disposal of real estate at a future meeting. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Water/Wastewater Employee: Management is recommending the addition of staff in the water/wastewater department due to the additions of water and sewer lines, location services in the cemetery, need to clean sewer lines, exercising water valves, installing water meters for the radio read capability, along with the new plant. The desire will be to hire someone with a college degree so they can attain a grade 4 sewer license to operate the new plant. A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the addition of a staff person to the water/wastewater department. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Steve Roesner, Earl Woudstra; NAYS: None.

Sump Pump Inspection: Management presented a plan to contract with a third party to do most of the residential sump pump inspections. Compliance is when sump pumps have the ability to divert sump water outside the home (not into the sanitary sewer system) from April 15 to October 15. Inspections would begin January 1, 2019 and be completed by April 30, 2019. If a home/facility is found deficient when inspected, that property owner would have 45 calendar days to comply with the City's ordinance. The property owner will let the City know when their system is compliant. Steve would like to have management review whether or not we need to subcontract this out. Tony would rather have a third party do the inspections. Earl expressed it is a significant amount of work in a short time. Duane responded that a lot of it would have to be in the evening when people are home. Management will review options of using City personnel and/or a third party. No official action was taken.

Library Board Member Appointment: Upon the recommendation of Mayor De Haan, a motion was made by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the appointment of Sue Kroesche to the Library Board to fill the term of Gail Marincovich. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Administrative Reports:

Scheduled Meetings:

November 28	Strategic Planning Session, 10:00 A.M., SCRAA Meeting Room
December 3	Council Meeting, 4:30 P.M.
December 13	Employee Recognition Dinner, 6:15 P.M., P.W. Event Center
December 17	Council Meeting, 4:30 P.M.
January 7	Council Meeting, 4:30 P.M.
January 21	Council Meeting, 4:30 P.M.

Oral reports: Duane reported that representatives from the IA DOT will be coming on December 4 at 9:30 to discuss possibilities of a Lincoln/Hwy 10 stop light, turning lanes, and crosswalks; will get a price to connect the Dunlop Trail to the golf course from the contractor.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Earl expressed appreciation for the City's support for NWC's football playoff game.

Adjournment: No further business appearing it was therefore moved by Council member Steve Roesner and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Chad Oolman, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 5:43 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk