

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on December 17, 2018. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Steve Roesner, and Tony Vande Brake

Members Absent: Council members Chad Oolman and Earl Woudstra

Staff: Duane Feekes, Janet Brown, Bryan Gerritson, Kurt Frederes, Jim Pottebaum, Kent Anderson, Mitch Aalbers, and Mark Gaul

Guests: Doug Calsbeek Gail Van Grouw, Rachel Heurtz, Jeff Peters, and John Sleggers

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments. Gail Van Grouw expressed concern that the metal grates around the downtown trees need to be made bigger before the trees grow into them and then die and for safety concerns for people walking on the sidewalks. Mitch responded the City is working on a plan. Duane also added that some of the trees may be removed because the sidewalks are heaving.

Approval of Minutes: The minutes of the November 28, 2018 and December 3, 2018 council meetings were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Steve Roesner; NAYS: None.

Financial Report: The monthly financial report for November 2018, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Rod De Boer; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from November 20, 2018 through December 17, 2018 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Steve Roesner; NAYS: None.

Disposal of City Owned Real Estate: This being the time and place as advertised a public hearing was held to consider the disposal of Lot 25 in Puddle Jumper Trail 4th Addition. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed disposal. The City Administrator reported that no written objections had been filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer adopting a resolution approving the disposal of Lot 25 in Puddle Jumper Trail 4th Addition for \$2,500 to Sioux County Habitat for Humanity. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 12-17-18-1856 and appears in the official resolution book.

Fiscal Year 2017-2018 Comprehensive Annual Report and Audit: Jeff Peters, representing Williams and Company, appeared before the Council to review the 2017-2018 Annual Report and audit opinion. A motion was made by Council member Rod De Boer and duly seconded by Tony Vande Brake approving the 2017-2018 Comprehensive Annual Report. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None.

Department Reports: This time was provided for Mitch Aalbers, representing the Parks and Recreation Department, and Jim Pottebaum, representing the Police Department, to discuss

with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Golf Course Board Nominees: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the slate of candidates for the Orange City Golf Course Association Board. The candidates are JD Pluim, Larry Sanson, Nick Adams, and Jill Vander Weide. The board members whose terms are expiring are Pat Van Gelder and Dean Calsbeek. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake; NAYS: None.

Appoint Representative to Public Energy Facilities Authority: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer appointing Bryan Gerritson, Public Works Director, as the representative for the City to the Public Energy Facilities Authority. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Tony Vande Brake; NAYS: None.

Garbage Permits: Garbage hauler applications were received from Orange City Sanitation and Brommer Truck Line. Management reported that applications were properly prepared and checks were thereto attached for the designated fee. A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving said applications as submitted. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Rod De Boer; NAYS: None.

Administrative Reports:

We have made some headway on the sump pump inspection plan and will have some information at the meeting for you to review and make comments. Steve would like to see a \$200 fine be assessed for each additional 30 days the corrections are not made.

Scheduled Meetings:

January 7	Council Meeting, 4:30 P.M.
January 21	Council Meeting, 4:30 P.M.
February 4	Council Meeting, 4:30 P.M.
February 18	Council Meeting, 4:30 P.M.

Oral reports: Duane provided a proposed budget meeting schedule. Kurt shared that Amy Schutt will not be renewing her term on the Planning and Zoning Commission so he is looking for someone to fill that spot.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None. Adjournment time was 5:41 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk