

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on May 20, 2019. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Chad Oolman, Steve Roesner, Tony Vande Brake, and Earl Woudstra

Members Absent: Council member Rod De Boer

Staff: Duane Feekes, Janet Brown, Mark Gaul, and Matt Van Schouwen

Guests: Doug Calsbeek, Grace Kohnke, Micah Schreurs, Don and Betty Root, Karen Borchers, and John Slegers

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Steve Roesner, Earl Woudstra; NAYS: None.

Citizen Comments: This time was provided for citizen comments. Grace Kohnke invited the Council to attend the Festival Latino event on June 26, 2019 from 6:00 to 8:30 P.M. to help create healthy diversity.

Approval of Minutes: The minutes of the May 6, 2019 and May 10, 2019 council meetings were presented. A motion was made by Council member Chad Oolman and duly seconded by Council member Steve Roesner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None.

Financial Report: The monthly financial report for April 2019, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Tony Vande Brake, Chad Oolman, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from April 16, 2019 through May 20, 2019 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Chad Oolman, Earl Woudstra; NAYS: None.

Fiscal Year 2018-2019 Budget Amendment: This being the time and place as advertised a public hearing was held to consider the 2018-2019 fiscal year budget amendment. The Mayor called for comments from members of the audience. No one was heard speaking for or against the proposed amendment. The City Administrator reported that no objections had been filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman adopting a resolution approving the 2018-2019 fiscal year budget amendment. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Tony Vande Brake, Steve Roesner; NAYS: None. The resolution was assigned number 5-20-19-1868 and appears in the official resolution book.

Contract with Hinson Consulting LLC: City Administrator Duane Feekes has submitted his resignation effective December 31, 2019. Upon the recommendation of the Personnel Committee, a motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the contract with Hinson Consulting LLC from Washington, IA to assist with the search for a new City Administrator. The cost with this contract is \$15,000. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Chad Oolman, Earl Woudstra; NAYS: None.

Airport Usage Agreement: Angel Aircraft is currently working on their 6th airplane and are nearing completion for delivery in the next few months. They have to work on the navigation system to meet Federal Aviation Administration (FAA) requirements. The Agreement will allow them to fly in and out for testing purposes until the aircraft is ready to sell. Brad has reviewed the

Agreement and feels it is sufficient for covering and liability we might have. When the airport closes, they will be the only aircraft that can use the runway. Ed Mortenson estimates the completion of the aircraft to be around the August/September timeframe. The FAA has approved the Agreement for a short time only. Steve would like to add that the Agreement shall conclude at time of stipulations stated or no later than January 1, 2020 and to address that the City will not be responsible to make any runway repairs. After some discussion, a motion was made by Council member Steve Roesner and duly seconded by Council member Earl Woudstra approving the Airport Usage Agreement with Angel Aircraft Corporation and The King's Engineering Fellowship with the recommended changes listed above. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Earl Woudstra, Chad Oolman, Tony Vande Brake; NAYS: None.

Property Acquisition: A motion was made by Council member Earl Woudstra and duly seconded by Council member Steve Roesner approving the Real Estate Purchase Agreement with Woudstra Meat Market to purchase property to create an alley for the block north of the City Hall block. The terms of the agreement match the offer that the Council approved at the May 6, 2019 Council meeting. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Steve Roesner, Chad Oolman, Tony Vande Brake; NAYS: None.

Ordinance Amending Alley Parking Regulations: This ordinance will change the City Code to include the 30 minute parking limit in a 60 minute time period to the current alley parking regulations and make this parking limit applicable to the Central (downtown) business district. A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the first reading of proposed Ordinance No. 817, an ordinance amending alley parking regulations in the downtown business district. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Steve Roesner, Tony Vande Brake; NAYS: None.

Iowa Department of Transportation Speed Study Review: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake to thank the Iowa Department of Transportation for the speed study on Highway 10 through Orange City and to request that the current speeds stay the same, as increasing speeds on Highway 10 through the middle of town would be a detriment to the 1,000 plus students of Northwestern College that cross it many times a day during the school year. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Steve Roesner, Earl Woudstra; NAYS: None.

Liquor/Beer Permits: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the renewal application for a Class E Liquor, Class B Wine, and a Class C Beer Permit as submitted by Fareway and a Class B Beer permit as submitted by OC Games. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Chad Oolman, Earl Woudstra; NAYS: None.

Administrative Reports:

Scheduled Meetings:

June 3	Council Meeting, 4:30 P.M.
June 17	Council Meeting, 4:30 P.M.
July 1	Council Meeting, 4:30 P.M.
July 10	Customer Appreciation Picnic
July 15	Council Meeting, 4:30 P.M.

Oral reports: Duane shared that he received lots of good compliments about staff during Tulip Festival.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Chad thanked everyone for their work at the Tulip Festival. Earl provided a Landsmeer update. Tony shared that the Library is holding an event tomorrow afternoon from 2 to 5 for Amanda; working on getting new library board members.

Adjournment: No further business appearing it was therefore moved by Council member Earl Woudstra and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Steve Roesner, Tony Vande Brake, Earl Woudstra; NAYS: None. Adjournment time was 5:11 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk