

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of the
City of Orange City, Iowa

Date of Meeting: October 7, 2019


Time of Meeting: 4:30 o'clock P.M.

Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Fireworks display request
7. Resolution accepting the Wastewater Treatment Facilities Improvements
8. Liquor license application
9. Community Betterment Board Recommendations
10. Administrative reports
11. Council comments
12. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.


Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
October 7, 2019

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments.
5. The minutes of the September 16, 2019 council meeting are enclosed for your review. Exhibit 1
6. The MOC-FV Band Board is again requesting a fireworks display permit for after the Pride of the Dutchmen Field Championship on October 12. Van Engelenhoven Agency has approved the insurance certificates.
7. Construction on the new wastewater treatment plant has been completed and the project is ready to be accepted and closed out. The final contract price is \$8,447,112; the original bid from Gridor Construction was \$8,109,000 and engineer's estimate was \$8.73 million. The treatment plant has been operating very well and city staff is becoming more familiar with its operation. We recommend the city council accept the completion of the project, authorize mayor and staff to execute final documents, and authorize final payment of \$122,355.60.
8. We have received an application for Casey's' to add full wine (not just native) to their Liquor License. Everything is in order.
9. The Community Betterment Board met on September 19, 2019 at 4pm. There are five recommendations being brought to you from the board. They are \$10,000 towards safety mulch at OCCS playground, \$5,000 towards outdoor/indoor lighting for Orange City Arts Council, \$7,767 towards street banners that go up after Tulip Festival and \$3,800 for Tulip Festival Banners, which go up in the spring each year. The last recommendation is for \$10,000 for a new float for the Tulip Festival Steering Committee. The minutes are attached as Exhibit #2.
10. Administrative reports:

Scheduled Meetings:

October 8	Landsmeer Board Mtg., 5:30 P.M. @ Landsmeer
October 21	Council Meeting, 4:30 P.M.
November 4	Council Meeting, 4:30 P.M.
November 18	Council Meeting, 4:30 P.M.
December 2	Council Meeting, 4:30 P.M.
December 16	Council Meeting, 4:30 P.M.
December 18	Employee Recognition Dinner, PWEC

If you would like additional information about an agenda item or another issue, that would help you or the council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Duane Feekes

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on September 16, 2019. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Daron De Jong, Chad Oolman, and Tony Vande Brake

Members Absent: Council member Steve Roesner

Staff: Janet Brown, Kurt Frederes, Kurt Frederes, Mark Gaul, Brad De Jong, and Matt Van Schouwen

Guests: Doug Calsbeek, Mike Hofman, Earl Woudstra, John Slegers, and Lon Ochsner

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Daron De Jong, Chad Oolman; NAYS: None.

Citizen Comments: This time was provided for citizen comments. Lon Ochsner was present to discuss the dirt he moved from his property to fill an embankment between his property at 707 14th Street SE, along with two of his neighbors' properties, and City property. Kurt Frederes responded that he, Matt, and Duane discussed this issue and feel the dirt needs to be removed from the City property. Rod asked if this was the same situation as those that live along the Puddle Jumper Trail and were using the City property as their own. Kurt responded yes. Mayor De Haan responded that City staff will be in contact with Lon and thanked him for coming.

Approval of Minutes: The minutes of August 22, 2019, September 3, 2019, and September 7, 2019 council meetings were presented. A motion was made by Council member Chad Oolman and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Chad Oolman, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for August 2019, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Daron De Jong, Chad Oolman; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from August 20, 2019 through September 16, 2019 was presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Chad Oolman, Tony Vande Brake; NAYS: None.

City Administrator Position: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the hiring of Earl Woudstra as City Administrator at an annual salary of \$110,000. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Daron De Jong, Chad Oolman; NAYS: None.

Resolution Approving the Official Street Finance Report of Actual and Accrued Expenditures and Receipts From All Funds for Street Purposes for the 2018-2019 Fiscal Year: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer adopting a resolution approving the Official Street Finance Report of Actual and Accrued Expenditures and Receipts from all Funds for Street Purposes for the 2018-2019 fiscal year. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None. The resolution was assigned number 9-16-19-1886 and appears in the official resolution book.

Adult Activity Center Lease: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman approving the Adult Activity Center Lease Extension at the Downtown Campus of the Orange City Area Healthy System at \$2,266.67/month. On call of the roll motion carried. The vote was as follows: AYES: Tony

Vande Brake, Chad Oolman, Rod De Boer, Daron De Jong; NAYS: None.

Liquor License Renewal Application: A motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the renewal application for a Class C Liquor License as submitted by Downtown Grille. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Daron De Jong; NAYS: None.

Administrative Reports:

Scheduled Meetings:

September 19	Last day to file Nomination Petitions to run for office, by 5:00 P.M.
October 7	Council Meeting, 4:30 P.M.
October 21	Council Meeting, 4:30 P.M.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Rod questioned if the City should do another survey to see if the priority of the citizens has changed since the Aspire vote failed. Mark will get with the college to see what they can do. Mayor De Haan thanked the citizens and staff for participating in the City Administrator interviews on September 7.

Closed Session Per Iowa Code Section 21.5.1(c): A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer to enter a closed session. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer to exit the closed session. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Chad Oolman to authorize payment to homeowners affected by the September 4, 2018 rainwater/Puddle Jumper Trail 9th Addition construction this week, pending signed releases by each homeowner. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Chad Oolman, Rod De Boer, Daron De Jong; NAYS: None.

Adjournment: No further business appearing it was therefore moved by Council member Chad Oolman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None. Adjournment time was 5:17 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk



OC Community Betterment Board

Box 406
Orange City, IA 51041

BOARD MEMBERS: Chad Oolman, Mike Hofman, Joy Tooker
Scott Kooiman, Rachel Meekema
Staff: Kent Anderson

**Thursday, September 19, 2019
4:00 pm, City Council Chambers**

AGENDA:	INFORMATION:
1. Call Meeting to order	
2. Financial Report A. Available funds	<p>2A. Mike/Chad m/s to accept the August 31, 2019 financial report. Approved.</p> <p>Discussed that the 2018 year is complete and we collected \$160,910.60 in hotel tax revenue. After the 3% reimbursement to hotels our net revenue for 2018 is \$ 97,276.32. Cash Balance as of August 31, 2019 is \$ 247,105.49.</p>
3. Funding Considerations: A. OCCS School Project Request- Jason Alons	<p>3A. Jason Alons was present and represents the Orange City Christian School. He serves as the principal of the school. Jason talked about how the school is growing and the expansion of a \$ 1.7 million dollar addition to the school. Jason stated that after the expansion is completed in the fall of 2019, that the project will need to be landscaped, sidewalks added around the buildings, safety mulch added around the playground, and signage in and out of the building making it more functional for the kids and families who use it. Jason is asking for assistance in landscaping costs around the building, sidewalks to the playground and signage.</p> <p>Jason stated that the breakdown of the costs are \$ 10,000 for mulch, \$ 20,000 for landscaping, sidewalks for \$ 5,000 and signage for \$ 10,000. Making the total project cost of \$ 45,000.</p> <p>The school is requesting assistance of \$ 30,000. After some discussion, the community betterment board approved the \$ 10,000 for the playground safety mulch. Mike /Joy m/s to approve the payment for \$ 10,000.</p>

B. Orange City Arts Council – Lindsay Bauer

3B.

Lindsay from OC Arts was present and represents the Arts Council of Orange City. She serves as the Executive Director of the organization. Lindsay talked about expanding the lighting experience with Onstage Orange City in the windmill park, the summer concert series, and events at our Prairie Winds Event Center and Knight Center. The additional lighting would be portable and would be used for inside and outside for events. She also stated that the equipment would be available to borrow or rent at a very low fee by other organizations and projects in our community.

Lindsay stated in the application the total cost of the portable lighting system would be \$ 8,226.25. The breakdown is eighteen stage lights with carrying cases, two lighting “tree” stands, and some fifteen and eight foot pipes with six boom bases.

The Arts Council is requesting assistance of \$ 5,000. The community board approved the \$ 5,000 for the light project. Mike/Scott m/s to approve the payment for \$ 5,000.

C. City of Orange City Street Banners- Mike and Kent

3C.

Mike and Kent from the City were present and represented the City of Orange City. Mike talked about our street banners that are displayed along K-64/Albany Avenue and Hwy 10. The City displays banners from June until fall, which promotes tourism to visitors leading up to the Festival. There are 50 banners that are displayed in total. The total cost of the banners is \$ 7,767.

The City of Orange City is requesting assistance of \$ 7,767. The community board approved the \$ 7,767 for the street banners. Rachel/Chad m/s to approve the payment of \$ 7,767.

D. Tulip Festival Street Banners- Mike

3D.

Mike Hofman from the Tulip Festival Committee was present and represented the Festival committee. Mike talked about our street banners that are displayed along K-64/Albany Avenue and Hwy 10. The Tulip Festival Committee displays banners from springtime until after the festival, which promotes the annual Tulip Festival each year. There are 50 banners that are displayed in total each spring. The total cost of the banners is \$ 7,767.

The Tulip Festival Committee is requesting assistance of \$ 3,800. The other half of the funds are being sought from Friends of the Festival donations. The community board approved the \$ 3,800 for the banners. Rachel/Chad m/s to approve the payment of \$ 3,800.

E. Tulip Festival Float Project- Mike H

3E.

Mike Hofman from the Tulip Festival Committee was present and represented the Festival committee. Mike talked about the condition of the tulip festival floats, stating that some are in need of repair. He also talked about the 80th Tulip Festival celebration in 2020 and the need and excitement to build a “new” float. Mike presented some pictures of what the new float would look like to the board. He stated the cost of the new float would be \$ 15,000.

The Tulip Festival Committee is requesting assistance of \$ 10,000. The other \$ 5,000 would come from Friends of the Festival donations. The board approved the \$ 10,000 for the cost to build a new float. Scott/Joy m/s to approve the payment of \$ 10,000.

Adjourn

5:30 pm @ Council Chambers