

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on December 16, 2019. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Daron De Jong, Chad Oolman, Steve Roesner, and Tony Vande Brake

Members Absent: None

Staff: Duane Feekes, Earl Woudstra, Janet Brown, Kurt Frederes, Mark Gaul, Kent Anderson, Jim Pottebaum, Wes Ruden, and Matt Van Schouwen

Guests: Doug Calsbeek, John Slegers, Jason Bomgaars, Aaron Beadner, Denny Vander Wel, Dan Roghair, Katie and Phil Tileman, Mark Lundberg, and Nic Wielenga

Agenda: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of December 2, 2019 and December 3, 2019 council meetings were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Daron De Jong, Chad Oolman; NAYS: None.

Financial Report: The monthly financial report for November 2019, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Rod De Boer, Chad Oolman; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from November 19, 2019 through December 16, 2019 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Tony Vande Brake; NAYS: None.

Council member Steve Roesner entered the meeting at 4:39 o'clock P.M.

Ambulance Funding Request: At the November 18, 2019 Council meeting Marty Guthmiller, representing Orange City Area Health System, requested City support of \$75,000 towards a new ambulance. No action was taken at that time. At the December 2, 2019 Council meeting the Council approved the recommendation of the Community Betterment Board of \$25,000 towards the ambulance. Management is now recommending a total of \$50,000 from Community Betterment and \$25,000 from the sale of Orange City Communications monies. The Community Betterment Board was notified of the recommendation and no comments were received. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving \$50,000 of Community Betterment monies and \$25,000 from Orange City Communication monies towards a new ambulance. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Department Reports: This time was provided for Jim Pottebaum, representing the Police Department, Wes Ruden, representing Prairie Winds Event Center, and Denny Vander Wel, representing the Fire Department, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Financial Review: Kent Anderson briefly reviewed financials with the Council, taking into consideration possible future projects. No official action was taken.

Electric Department Foreman: Upon the recommendation of management, a motion was

made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving promoting Alan De Jong to Electric Foreman beginning February 1, 2020 due to the retirement of Arlan Scholten. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Placement of 18,000-Gallon Propane Tank: The Council tabled this item at the December 2, 2019 Council meeting for more time to consider the request of Sioux Oil, LLC for the placement of an 18,000-gallon propane tank south of their existing tank located north of 8th Street SW. After some discussion, a motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong to deny the request and to rewrite the City Code to not allow tanks over 1,000 gallons in City limits for safety reasons. Management is instructed to discuss with Sioux Oil, LLC and other affected parties about the removal of tanks over 1,000 in City limits and the possibility of City support with the removal. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Board of Adjustment and Appeals Appointments: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the reappointment of Arlin Smit and Jamey Valentine to the Board of Adjustment and Appeals for another 5-year term. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Special Exemption Use Request: On November 19, 2019 the Planning and Zoning Commission denied a request from Nic Wielenga for the addition of Limited Condominium Residential as a Special Exemption Use in the R-1, Low Density Residential District. Nic has recently purchased and is currently renovating the property at 120 Delaware Ave SW. The property was originally a 3-unit rental and Nic was going to be renting it as four individual residences which had its grandfather rights to do so in the zoning district. Changing it to four condominium units would violate the zoning in the R-1, Low Density Residential District. Nic is asking the Council to approve the addition of Limited Condominium Residential to the Special Exemption Uses in the R-1, Low Density Residential District. Mark Lundberg, representing the Planning and Zoning Commission, shared the commission denied the request because they are not comfortable with making a change like this to zoning and felt it was more of a Council decision. Concerns raised by the Council were how the neighbors would be affected by this change, parking issues, and how this project happened without City approval. Nic is addressing parking, which will provide 8 parking spots, 2 of which will be in the right-of-way on the south side of the property as previously approved by the City. It was also discussed to create a rental ordinance to provide guidelines for property owners. After a lengthy, discussion a motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the addition of Limited Condominium Residential to the Special Exception Uses in R-1, Low Density Residential District. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Daron De Jong, Steve Roesner; NAYS: None.

Golf Course Board Nominees: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the slate of candidates for the Orange City Golf Course Association Board. The candidates are JD Pluim, Matt Weg, Jerry Kroeze, and Zach De Jong. The board members whose terms are expiring are Tom Truesdell and Al Beck. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Chad Oolman, Rod De Boer, Daron De Jong; NAYS: None.

Garbage Permit: A motion was made by Council member Rod De Boer and duly seconded by Council Chad Oolman approving the garbage hauler permit submitted by Orange City Sanitation. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Beer/Liquor License Renewal Applications: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the following applications: Class C Beer Permit for Dutch Mart, Special Class C Liquor License for 88 Chinese Restaurant, and Class C Liquor Licenses for Blue Mountain and their license at Prairie Winds Event Center. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Daron De Jong, Chad Oolman, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

December 18	Employee Recognition Dinner, PWEC 6:15 P.M.
January 6	Council Meeting, 4:30 P.M.
January 20	Council Meeting, 4:00 P.M.

January 27 Council Meeting, (Budget Only), 4:00 P.M.
February 3 Council Meeting, 4:30 P.M.
February 17 Council Meeting, 4:30 P.M.

Oral reports: Matt shared that the DOT awarded the City \$200,000 for the Lincoln Place/Highway 10 traffic signal. Earl reported that the Rec Department installed a new ice rink in Vet's Park; working on possibility of keeping the first mile of the Puddle Jumper Trail open during the winter; Nathayn De Hoyos resignation; Mitch is reviewing that job description; budget schedule; thanked Chad for his 8 years of service; thanked Duane for his 41 years of service.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Tony echoed Earl on his thanks to Chad and Duane. Chad encourages citizens to get involved, that it is easy to coach and criticize from home. Rod also expressed thanks. Steve thanked Duane and Chad for their commitment. Mayor De Haan also thanked Chad and Duane.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Chad Oolman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Tony Vande Brake, Steve Roesner; NAYS: None. Adjournment time was 6:32 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk