

NOTICE AND CALL OF COUNCIL MEETING

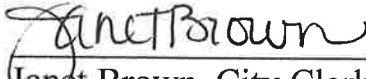
Governmental Body: The City of Orange City, Iowa
Date of Meeting: January 6, 2020
Time of Meeting: 4:30 o'clock P.M.
Place of Meeting: Council Chambers, City Hall
Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order (4:30 o'clock P.M.)
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Fiscal year 2018-2019 Comprehensive Annual Report and Audit
7. Department reports
 - Code Enforcement
 - Library
8. Organizational reports
 - Landsmeer Golf Course
9. Council appointments
 - Employee roster of personnel
 - City Attorney

10. Mayor appointments
 - Mayor Pro-Tempore
 - Chief of Police
 - Fire Chief
 - Program Representative and Organizational assignments
11. Council meeting dates
12. Official newspaper
13. Authorization to issue checks
14. Tax abatement applications
15. Vehicle purchase
16. Electric lineman position
17. Set date for public hearing to amend the City Ordinances of Article 3, Inflammables
18. Set date for public hearing to amend the City Ordinances of R-1, Low Density Residential District
19. Angel Aircraft Airport Usage Agreement
20. Memorandum of Understanding with Collective Bargaining Unit
21. Administrative reports
22. Council comments
23. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
January 6, 2020

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments.
5. The minutes of the December 16, 2019 council meeting are enclosed for your review. Exhibit 1
6. The Annual Financial Report for the year ending June 30, 2019 has been prepared by staff and audited by Williams and Company. We will review the report and audit with Jeff Peters from Williams and Company.
7. Kurt Frederes, representing Code Enforcement, and Lisa Johnson, representing the Orange City Public Library, will be present for updates on activities in their departments in the past year. Exhibits 2 & 3
8. Each year we ask affiliate organizations of the City to be present to renew their requests for funds which assist in the operation of their entities. Representatives from Landsmeer Golf Course will be present.
9. The Council will make appointments of the employee roster of personnel, which is enclosed, along with the City Attorney. Exhibit 4
10. The Council will make appointments for the Mayor Pro-Tempore, Chief of Police, Fire Chief, and make official the program representative and organization assignments sheet. Exhibit 5
11. The Council will establish the Council meeting dates which presently are the first and third Monday's of each month at 4:30 o'clock P.M.
12. Action needs to be taken on the official newspaper, which presently is the Sioux County Capital Democrat.
13. Authorization to issue checks. Authorize the City Administrator and City Clerk to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments, and contracted payments without further action of the Council. All other checks are written after Council approval. The Summary of Warrants that is presented for Council review on a monthly basis is a listing of all checks issued including those with previous authorization.
14. The office staff has compiled a list of building permits for properties which have added value and will potentially qualify for the tax abatement plans in Orange City. The Council reviews the list and approves the list to be forwarded on to the County Assessor, who then determines if they meet the eligibility requirements of the plan they fall under. Exhibit 6

15. We have received a bid from Total Motors for a 2020 ¾ ton, 4WD, Chevy Pickup for the water/wastewater department in the amount of \$30,920. We have budgeted \$35,000 for this vehicle. Staff will be reviewing all city vehicles to determine best use of the 2009 Chevy Pickup.
16. With the recent transitions in the Electric Department, we have completed interviews for the lineman position. As we presented in prior emails, staff interviewed three applicants and recommends hiring Ben Jungers to fill the position. Ben graduated from NCC with a powerline degree and has worked for the City of Remsen for eight years. We have offered the position to Ben and he has submitted his notice to Remsen.
17. City council needs to set the date for the public hearing for the amending of Title 5, Article 3, Inflammables for the addition of liquefied petroleum gases.
18. City council needs to set the date for the public hearing for the amending of the R-1, Low Density Residential District for the addition of "Limited Condominium Residential" to the Special Exception Uses.
19. The King's Engineering Fellowship and Angel Aircraft agreement to utilize the airport expired on January 1. Notice has been sent to Ed Mortenson that the airport is out of service and no longer available for their use. We continue with the process of completely closing the airport.
20. On September 16, 2019, the City of Orange City and the AFSCME Council 61 agreed to extend the applicable Collective Bargaining Agreement that was set to expire on June 30, 2020 for an additional year. In addition, the parties agreed that effective July 1, 2020, the wage rates specified in the Agreement will increase by 2.75%. City Administrator is looking for formal approval before signing.
21. Administrative reports:

Scheduled Meetings:

| | |
|-------------|---|
| January 20 | Council Meeting, 4:00 P.M. |
| January 27 | Council Meeting, (Budget Only), 4:00 P.M. |
| February 3 | Council Meeting, 4:30 P.M. |
| February 17 | Council Meeting, 4:30 P.M. |
| March 2 | Council Meeting, 4:30 P.M. |
| March 16 | Council Meeting, 4:30 P.M. |

If you would like additional information about an agenda item or another issue, that would help you or the council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office 712-707-4885
Cell phone 712-737-7115
Email earlw@orangecityiowa.com

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on December 16, 2019. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Daron De Jong, Chad Oolman, Steve Roesner, and Tony Vande Brake

Members Absent: None

Staff: Duane Feekes, Earl Woudstra, Janet Brown, Kurt Frederes, Mark Gaul, Kent Anderson, Jim Pottebaum, Wes Ruden, and Matt Van Schouwen

Guests: Doug Calsbeek, John Slegers, Jason Bomgaars, Aaron Beadner, Denny Vander Wel, Dan Roghair, Katie and Phil Tileman, Mark Lundberg, and Nic Wielenga

Agenda: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of December 2, 2019 and December 3, 2019 council meetings were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Daron De Jong, Chad Oolman; NAYS: None.

Financial Report: The monthly financial report for November 2019, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Rod De Boer, Chad Oolman; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from November 19, 2019 through December 16, 2019 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Tony Vande Brake; NAYS: None.

Council member Steve Roesner entered the meeting at 4:39 o'clock P.M.

Ambulance Funding Request: At the November 18, 2019 Council meeting Marty Guthmiller, representing Orange City Area Health System, requested City support of \$75,000 towards a new ambulance. No action was taken at that time. At the December 2, 2019 Council meeting the Council approved the recommendation of the Community Betterment Board of \$25,000 towards the ambulance. Management is now recommending a total of \$50,000 from Community Betterment and \$25,000 from the sale of Orange City Communications monies. The Community Betterment Board was notified of the recommendation and no comments were received. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving \$50,000 of Community Betterment monies and \$25,000 from Orange City Communication monies towards a new ambulance. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Department Reports: This time was provided for Jim Pottebaum, representing the Police Department, Wes Ruden, representing Prairie Winds Event Center, and Denny Vander Wel, representing the Fire Department, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Financial Review: Kent Anderson briefly reviewed financials with the Council, taking into consideration possible future projects. No official action was taken.

Electric Department Foreman: Upon the recommendation of management, a motion was

made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving promoting Alan De Jong to Electric Foreman beginning February 1, 2020 due to the retirement of Arlan Scholten. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Placement of 18,000-Gallon Propane Tank: The Council tabled this item at the December 2, 2019 Council meeting for more time to consider the request of Sioux Oil, LLC for the placement of an 18,000-gallon propane tank south of their existing tank located north of 8th Street SW. After some discussion, a motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong to deny the request and to rewrite the City Code to not allow tanks over 1,000 gallons in City limits for safety reasons. Management is instructed to discuss with Sioux Oil, LLC and other affected parties about the removal of tanks over 1,000 in City limits and the possibility of City support with the removal. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Rod De Boer, Chad Oolman, Steve Roesner; NAYS: None.

Board of Adjustment and Appeals Appointments: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving the reappointment of Arlin Smit and Jamey Valentine to the Board of Adjustment and Appeals for another 5-year term. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Special Exemption Use Request: On November 19, 2019 the Planning and Zoning Commission denied a request from Nic Wielenga for the addition of Limited Condominium Residential as a Special Exemption Use in the R-1, Low Density Residential District. Nic has recently purchased and is currently renovating the property at 120 Delaware Ave SW. The property was originally a 3-unit rental and Nic was going to be renting it as four individual residences which had its grandfather rights to do so in the zoning district. Changing it to four condominium units would violate the zoning in the R-1, Low Density Residential District. Nic is asking the Council to approve the addition of Limited Condominium Residential to the Special Exemption Uses in the R-1, Low Density Residential District. Mark Lundberg, representing the Planning and Zoning Commission, shared the commission denied the request because they are not comfortable with making a change like this to zoning and felt it was more of a Council decision. Concerns raised by the Council were how the neighbors would be affected by this change, parking issues, and how this project happened without City approval. Nic is addressing parking, which will provide 8 parking spots, 2 of which will be in the right-of-way on the south side of the property as previously approved by the City. It was also discussed to create a rental ordinance to provide guidelines for property owners. After a lengthy, discussion a motion was made by Council member Chad Oolman and duly seconded by Council member Tony Vande Brake approving the addition of Limited Condominium Residential to the Special Exception Uses in R-1, Low Density Residential District. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Tony Vande Brake, Rod De Boer, Daron De Jong, Steve Roesner; NAYS: None.

Golf Course Board Nominees: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the slate of candidates for the Orange City Golf Course Association Board. The candidates are JD Plum, Matt Weg, Jerry Kroeze, and Zach De Jong. The board members whose terms are expiring are Tom Truesdell and Al Beck. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Chad Oolman, Rod De Boer, Daron De Jong; NAYS: None.

Garbage Permit: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the garbage hauler permit submitted by Orange City Sanitation. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Beer/Liquor License Renewal Applications: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the following applications: Class C Beer Permit for Dutch Mart, Special Class C Liquor License for 88 Chinese Restaurant, and Class C Liquor Licenses for Blue Mountain and their license at Prairie Winds Event Center. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Daron De Jong, Chad Oolman, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

| | |
|-------------|---|
| December 18 | Employee Recognition Dinner, PWEC 6:15 P.M. |
| January 6 | Council Meeting, 4:30 P.M. |
| January 20 | Council Meeting, 4:00 P.M. |

January 27
February 3
February 17

Council Meeting, (Budget Only), 4:00 P.M.
Council Meeting, 4:30 P.M.
Council Meeting, 4:30 P.M.

Oral reports: Matt shared that the DOT awarded the City \$200,000 for the Lincoln Place/Highway 10 traffic signal. Earl reported that the Rec Department installed a new ice rink in Vet's Park; working on possibility of keeping the first mile of the Puddle Jumper Trail open during the winter; Nathayn De Hoyos resignation; Mitch is reviewing that job description; budget schedule; thanked Chad for his 8 years of service; thanked Duane for his 41 years of service.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Tony echoed Earl on his thanks to Chad and Duane. Chad encourages citizens to get involved, that it is easy to coach and criticize from home. Rod also expressed thanks. Steve thanked Duane and Chad for their commitment. Mayor De Haan also thanked Chad and Duane.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Chad Oolman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Daron De Jong, Tony Vande Brake, Steve Roesner; NAYS: None. Adjournment time was 6:32 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

To: Mayor and Council

December 31, 2019

Re: Report on 2019 Activities:

2019 had a busy construction season for single family housing. City had 19 residential units being constructed with 15 being New Single-Family Homes. Commercial construction was up compared to 2018 with overall permits down from 2018. Major projects in 2019 were the completion of Puddle Jumper Trail 9th and North Weiland 1st Additions, expansion to the Diamond Vogel Powder Plant, completion of the Hillcrest Apartment/Town Homes phase one, additions to Orange City Health System, OCCS, and Immanuel CRC Church.

| <u>TYPE OF PERMIT</u> | <u>2017</u> <u>#ISSUED</u> | <u>2018</u> <u>#ISSUED</u> | <u>2019</u> <u>#ISSUED</u> |
|---|-------------------------------|-------------------------------|-------------------------------|
| New Single-Family Homes | 12 | 16 | 15 |
| New Duplexes/Condos/Townhouses | 4@12-units | 2@8-units | 2@4-units |
| New Garages | 6 | 2 | 2 |
| Apartments | 0 | 1@46 units | 0 |
| Additions to homes and garages | 7 | 10 | 8 |
| Decks | 13 | 18 | 10 |
| Yard storage buildings | 14 | 11 | 15 |
| Fences | 17 | 21 | 7 |
| New commercial or Industrial buildings | 3 | 3 | 2 |
| Additions to commercial/health care/education Bldgs. | 1 | 1 | 5 |
| Misc. (signs, relocations, finishing basements, etc.) | 5 | 9 | 8 |
| Home Occupations (To Date 58) | 2 | 12 | 4 |
| <u>Other (Storage Containers, Firework Stands)</u> | <u>3</u> | <u>5</u> | <u>5</u> |
| Totals Permits: | 90 | 111 | 86 |

Alton Permits/Inspections:

New Homes: 4

Decks: 3

New/Enlarge Comm.: 3

Other: 3

Total Permits: 13 **(Total Fee's charged: \$950.00)**

(For comparison purposes only, conservative estimates of the values for these project)

| | <u>2017 Figures</u> | <u>2018 Figures</u> | <u>2019 Figures</u> |
|---|------------------------|------------------------|------------------------|
| New Homes and Duplexes | \$5,146,980.08 | \$4,350,617.00 | \$4,445,316.00 |
| Apartments/Townhouses | X | \$4,633,000.00 | X |
| Garages, Additions, Decks, Fences, etc. | \$769,047.18 | \$776,431.94 | \$599,612.00 |
| New Commercial/Industrial Buildings | \$502,000.00 | \$2,070,000.00 | \$3,764,842.00 |
| Other | \$27,839,000.00 | X | \$3,600,000.00 |
| Total Value: | \$34,257,027.26 | \$11,830,048.71 | \$12,409,770.00 |
| Total Fee's: | \$62,267.00 | \$44,336.00 | \$40,094.00 |
| Fees waived by council: | \$16,513.00 | X | X |
| Total Combined Fees: | \$78,780.00 | \$44,336.00 | \$40,094.00 |

Going into the 2020 building season the City has currently 26 Low-Density Residential lots available with ten of those lots currently reserved for Excel Development. City has 6 Multi-Family Residential Lots that are currently reserved. There is 1 City owned Industrial/Commercial Lots available in Industrie Centrum 6th Addition. In Addition to the City Lots in Private Residential Additions there are currently 34 Lots Available.

Planning and Zoning had a total of 3 meetings in 2019.

Board of Adjustment and Appeals had a total of 2 meeting in 2019.

2019 Nuisance Calls: Listed below are the total calls received on nuisance complaints. These totals do not show the code/zoning violations that are taken care of prior to receiving any complaints on them.

Weeds/Grass: 9

Brush/Trees: 5

Sidewalks: 1

Trailer/Cars: 5

Buildings: 1

Open Burning: 2

Garbage/Furniture: 2

LIBRARY

Statement of Changes in Fund Balance
2020-2021

| | Last Year FYE 6-30-19 Actual | Current Year FYE 6-30-20 Original | Current Year FYE 6-30-20 Re-Estimated | Budget Year FYE 6-30-21 Estimated |
|--|------------------------------------|---|---|---|
| Revenue | | | | |
| Property Taxes | | | | |
| Other City Taxes | | | | |
| Licenses and Permits | | | | |
| Intergovernmental | \$45,416 | \$46,264 | \$46,264 | \$47,795 |
| Fines | 5,877 | 7,500 | 7,500 | 7,500 |
| Miscellaneous | 24,070 | 22,000 | 22,000 | 22,000 |
| Total | 75,363 | 75,764 | 75,764 | 77,295 |
| Expenditures | | | | |
| Public Safety | | | | |
| Public Works | | | | |
| Culture & Recreation | 422,088 | 512,100 | 512,100 | 524,800 |
| Community & Economic Development | | | | |
| General Government | | | | |
| | 422,088 | 512,100 | 512,100 | 524,800 |
| Excess (Deficiency) of Revenues Over Expenditures | (346,725) | (436,336) | (436,336) | (447,505) |
| Other Financing Sources (Uses): | | | | |
| Transfers In | 427,000 | 427,000 | 427,000 | 448,350 |
| Transfers (Out) | | | | |
| Total Other Financing Sources | 427,000 | 427,000 | 427,000 | 448,350 |
| Excess (Deficiency) of Revenues & Other Financing Sources Over Expenditures and Other Uses | 80,275 | (9,336) | (9,336) | 845 |
| Fund Balance at Beginning of Year | 195,593 | 194,408 | 275,868 | 266,532 |
| Fund Balance at End of Year | 275,868 | 185,072 | 266,532 | 267,377 |

Line Item Detail is on Page No. 35

| 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2019-2020 | 2019-2020 |
|-----------|-----------|-----------|-----------|--------------|-----------|
| Actual | Actual | Actual | Budget | Re-Estimated | Budget |

NOTES:

REVENUES:

INTERGOVERNMENTAL:

| | | | | | | | |
|--------|--------|--------|--------|--------|--------|--------|-------------|
| County | 36,046 | 36,774 | 37,515 | 38,264 | 38,264 | 39,795 | 4% Increase |
| Iowa | 8,215 | 2,585 | 7,901 | 8,000 | 8,000 | 8,000 | |

| | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|--|
| FINES | 5,201 | 6,689 | 5,877 | 7,500 | 7,500 | 7,500 | |
|-------|-------|-------|-------|-------|-------|-------|--|

INTEREST ON INVESTMENTS

MISCELLANEOUS

| | | | | | | | |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| Gifts/Grants | 1,000 | 22,750 | 1,000 | 1,000 | 1,000 | 1,000 | |
| Miscellaneous | 16,811 | 21,045 | 23,070 | 21,000 | 21,000 | 21,000 | |
| Total Revenues | 67,273 | 89,842 | 75,363 | 75,764 | 75,764 | 77,295 | |

EXPENDITURES:

| | | | | | | | |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---|
| Personnel | 273,594 | 269,930 | 251,606 | 315,300 | 315,300 | 330,000 | 2.75% Increase and 20hrs of Add'l Support |
| Physical Materials Collection (Books) | 55,489 | 52,056 | 51,077 | 53,000 | 53,000 | 48,000 | |
| Periodicals | 2,502 | 3,298 | 3,601 | 3,800 | 3,800 | 3,800 | |
| Electronic Resources Collection | 24,409 | 27,007 | 23,157 | 40,000 | 40,000 | 20,000 | |
| Library Supplies | 11,165 | 9,846 | 9,947 | 10,000 | 10,000 | 11,000 | |
| Postage | | 2,644 | 3,313 | 3,000 | 3,000 | 3,000 | |
| Maintenance- Facilities | 17,141 | 14,714 | 15,843 | 17,000 | 17,000 | 17,000 | |
| Maintenance - Techonlogy | | | | | | 12,000 | Premier, Apollo, Access, Deepfreeze |
| Communications | 1,763 | 2,254 | 2,154 | 3,000 | 3,000 | 3,000 | |
| Professional Development | 2,002 | 2,549 | 2,912 | 3,500 | 3,500 | 3,500 | |
| Programs & Entertainment | 15,750 | 18,547 | 14,601 | 15,000 | 15,000 | 16,000 | |
| Business Insurance | 9,718 | 10,276 | 10,788 | 14,500 | 14,500 | 14,500 | |
| Capital Improvements | 23,736 | 125,739 | - | 5,000 | 5,000 | 5,000 | |
| Capital Equipment | - | 7,583 | 17,389 | 11,000 | 11,000 | 20,000 | Computers & Security System \$ 10K |
| Utilities | 17,276 | 18,641 | 15,699 | 18,000 | 18,000 | 18,000 | |
| Total Expenditures | 454,545 | 565,085 | 422,087 | 512,100 | 512,100 | 524,800 | 2.48% |

TRANSFER IN

| | | | | | | | |
|---------------------|---------|---------|---------|---------|---------|---------|-------|
| City of Orange City | 412,000 | 412,000 | 427,000 | 427,000 | 427,000 | 448,350 | 5.00% |
|---------------------|---------|---------|---------|---------|---------|---------|-------|



2020 Orange City Planning Worksheet

Group / Organization: Orange City Public Library

2035 Vision:

The Orange City Public Library is a place to be, and the place to become.

- Modern facility with quiet and collaborative spaces
- Collections that are accessible physically and electronically
- Programs that inform and enrich the community
- Expanded services for business and individuals

3-5 year Initiatives: 2023-2028

- Update circulation systems and equipment – staff and customers
- Renovate public and private spaces

2020 Objectives:

- Review and revise procedures manual
- Review and assess accessibility options
- Repair stairs to alleyway
- Clean exterior of building
- Replace signage in the parking lot
- Update security system

city of orange city
phone: 712.707.4885
fax: 712.707.4351

125 Central Ave SE Box 406
Orange City, IA 51041
orangecityiowa.com



Employee Roster of Personnel

Utilities

Mike Anema
 Alan De Jong
 Ed De Jong
 Todd Klein
 Mike Klootwyk
 Josh Kramer
 Kirk Maasdam
 David Sassman
 Shane Schwarz
 Arlan Scholten
 Mike Verdoorn

Office

Kent Anderson
 Janet Brown
 Kurt Frederes
 Mark Gaul
 Barb Ramsey
 Matt Van Schouwen
 Mary Wichers
 Earl Woudstra

Transportation

Luke Horkey
 Don Snieder
 Randy Van De Griend

Police

Audely De Jong
 Duane Hulstein
 Bruce Jacobsma
 Trey Niemyer
 Jim Pottebaum
 Chad Van Ravenswaay
 Darren Wielenga

Event Center

Wesley Ruden
 Krista De Jong

City Hall Custodian

Bill Van Marel

Parks/Recreation/Wellness

Mitch Aalbers
 Brian Goslinga

Fire

Seth Bents
 Paul Brentlinger
 Brandon DeKock
 Brian DeKock
 Kevin Dekker
 Michael Dekker
 Mike Dorr
 Aaron Dykstra
 David Dykstra
 Josh Dykstra
 Michael Dykstra
 Chad Hase
 Kyle Heemstra
 John Heller
 Al Jeltema
 Riley Jeltema
 Kevin Lopez
 Ann Lundberg
 Josh Meis
 Noah Minnick
 Andrew Null
 Mitchell Phomphakdy
 Dante Preciado
 Mike Ritz
 Andrew Roghair
 Dan Roghair
 Matt Saltsgiver
 Dan Schram
 Brent Van Leeuwen
 Denny Vander Wel

Program Representatives

1. Administration/Community Protection
Health & Environment

Tony Vande Brake
Daron De Jong

(City Hall, Offices, Streets, Union Contract, Fire, Police,
Adult Center, Hospital, Housing, Zoning, License, Codes,
Solid Waste)
2. Human Development

Aaron Beadner
Tony Vande Brake

(Library, Parks, Pool, Recreation)

Library Board Aaron Beadner
3. Promotion-Community/Retail/Industrial
Encouragement and Recruitment

Tony Vande Brake
Rod De Boer
Mayor De Haan

(City-wide marketing, Vibrant Orange City, Consortium of Industry/
Retail/Citizens, Retail Encouragement Grant)
4. Utilities

Steve Roesner
Rod De Boer

(Electric, Water, Sanitary
Sewer, Gas)

In Your Program

1. Review the budget for the year.
2. Assist the administrative team in developing seasonal, yearly, and long range plans and work schedules with each program component.
3. Assist in interpret city codes, etc., and when questions arise discuss it with entire council and management.
4. When an issue affects two programs, the senior members would form one program unit.
(Cooperative issue settlement)
5. Be a resource person.
6. Report program events, challenges, and concerns to council via council comments or ask to place on the agenda for discussion and action.

Organizational Assignments

| | <u>Delegate</u> | <u>Alternate</u> | <u>Last Council Action</u> |
|--|--|----------------------|--------------------------------|
| Dutch Store Front | <u>Rod De Boer</u> | | 1-6-20 |
| Orange City Development Corp. & OC21 | <u>Steve Roesner</u> <u>Earl Woudstra, ex-officio</u> <u>Mark Gaul, ex-officio</u> <u>Mayor De Haan, ex-officio</u> | | 1-6-20 |
| Daycare Board | <u>Daron De Jong</u> <u>Mark Gaul</u> | | 1-6-20 |
| Landsmeer Golf Board | <u>Daron De Jong</u> | | 1-6-20 |
| Wellness Center 28E | <u>Earl Woudstra</u> <u>Aaron Beadner</u> <u>Mitch Aalbers</u> | | 1-6-20 |
| Chamber Board | <u>Mark Gaul, ex-officio</u> | | 1-6-20 |
| Missouri River Energy Services | <u>Matt Van Schouwen</u> | <u>Earl Woudstra</u> | 1-6-20 |
| NW IA Area Solid Waste Agency | <u>Matt Van Schouwen</u> | <u>Earl Woudstra</u> | 1-6-20 |
| Iowa League of Cities | <u>Mayor De Haan</u> | <u>Earl Woudstra</u> | 1-6-20 |
| MBMECA | <u>Matt Van Schouwen</u> | <u>Earl Woudstra</u> | 1-6-20 |
| Midwest Electric Consumers Association | <u>Matt Van Schouwen</u> | <u>Mayor De Haan</u> | 1-6-20 |
| Sioux County Regional Airport Agency | <u>Duane Feekes</u> <u>Earl Woudstra</u> | <u>Mark Vogel</u> | 1-6-20 |
| Sioux County Emergency Management | <u>Mayor De Haan</u> | | 1-6-20 |
| Sioux County Communications Commission | <u>Earl Woudstra</u> | | 1-6-20 |
| Community Betterment (Hotel/Motel Tax) | <u>Tony Vande Brake</u> <u>Kent Anderson, ex-officio</u> | | 1-6-20 |
| Prairie Winds Event Center Advisory Board | <u>Steve Roesner</u> <u>Mark Gaul</u> | | 1-6-20 |

TAX ABATEMENTS – 1st YEAR APPLICATIONS

| <u>NAME</u> | <u>ADDRESS</u> | <u>CONST TYPE</u> |
|--------------------------------------|---------------------------------|---|
| Larry & Connie Doughan | 1007 13 th Street SE | Build house |
| Rudy & Shirley Folkerts | 316 6 th Street SW | Build house |
| Nancy L. Hauswald | 324 Concord Ave. NE | Enlarge room & garage |
| Wayne K. & Emily L. Huisman | 608 15 th Street SE | Build commercial building |
| Jeffrey J. & Sheri L. Kelderman | 801 13 th Street SE | Build house |
| Milton L. & Karen F. Mc Pike | 423 Frankfort Ave. NE | Build garage addition |
| OCDC | 101 Central Ave. NE | Business renovations |
| Brian D. & Sharon F. Rosenboom | 901 13 th Street SE | Build house |
| Sean Daniel & Tory Elizabeth Theisen | 100 Tallahassee Ave. NE | Build house |
| Roger & Winova Van Regenmorter | 106 Tallahassee Ave. SE | Build garage & deck |
| Gaylen W. & Marla J. Vander Lugt | 905 7 th Street SE | Build house |
| Bruce Vander Stelt | 912 Central Ave. NW | Build garage |
| Vogel Enterprises LTD | 1019 Arizona Place SW | Powder Plant Production addition |
| Vogel Enterprises LTD | 1022 Arizona Place SW | Enlarge truck shed |
| Vollink/Schuiteman Real Estate LLC | 306 9 th Street NE | Build house |
| Kenton Vore | 417 Frankfort Ave. NE | Finish existing shed into residential building |
| Dean S. & Beverly K. Walhof | 707 Boston Ave. NE | Build house |
| Nic Wielenga | 120 Delaware Ave. SW | House renovation |
| Verlyn D. & Loretta B. Westra | 1419 Hartford Place SE | Build storage buildings |

Received for the City of Orange City

Ross Simmelink, Sioux County Assessor

TAX ABATEMENTS – 2nd YEAR APPLICATIONS

| <u>NAME</u> | <u>ADDRESS</u> | <u>CONST TYPE</u> |
|--------------------------------|--------------------------------|---|
| David & Anita Bomgaars | 409 Central Ave. SE | Build house |
| James K. & Gail L. Bolton | 208 Louisiana Ave. NW | Build house |
| Hillcrest Village LLC | 701 15 th Street SE | Build townhouses, apartments and garages |
| Randy Jeltema | 1004 6 th Street SW | Build house |
| Travis M. & Jennifer L. Korver | 1100 7 th Street NE | Build house |
| Marilyn J. Mayberry | 417 Central Ave. SE | Build house |
| OCDC, Inc. | 616 15 th Street SE | Build commercial building |
| Ryan & Ronda Pottebaum | 417 Arizona Ave. SW | Enlarge room addition |
| Preston & Suzanne Reagan | 518 Boston Ave. NE | Enlarge house with addition |
| Paul & Kim Van Ravenswaay | 1701 2 nd Street NE | Build house |
| Roger & Winova Van Regenmorter | 106 Tallahassee Ave. SE | Build house |
| Jared R. & Sarah E. Weber | 323 2 nd Street NE | Enlarge garage/house |

Received for the City of Orange City

Ross Simmelink, Sioux County Assessor