

Council Meeting
January 6, 2020

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 6, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Mark Gaul, Kent Anderson, Jim Pottebaum, Kurt Frederes, Brad De Jong, and Matt Van Schouwen

Guests: Doug Calsbeek, Mike Hofman, Micah Bilby, Jeff Peters, Lindsay Bauer, Kay Joiner, Jonathan Beaver, Chad Kleinhesselink, Lisa Johnson, Ed Mortenson, and John Slegers

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 16, 2019 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Steve Roesner; NAYS: None.

Council member Daron De Jong entered the meeting at 4:44 o'clock P.M. during the Comprehensive Annual Report and Audit discussion.

Fiscal Year 2018-2019 Comprehensive Annual Report and Audit: Jeff Peters, representing Williams and Company, appeared before the Council to review the 2018-2019 Annual Report and audit opinion. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the 2018-2019 Comprehensive Annual Report. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Aaron Beadner, Daron De Jong, Rod De Boer; NAYS: None.

Department Reports: This time was provided for Kurt Frederes, representing Zoning/Code Enforcement, and Micah Bilby, representing the Library, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Organizational Reports: Appearing before the Council to provide updates were Jonathan Beaver and Chad Kleinhesselink representing Landsmeer Golf Course and Lindsay Bauer representing Orange City Arts Council, along with a budget request. No official action was taken.

Council Appointments: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong appointing the following city personnel to their respective positions. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Utilities

Mike Anema
Alan De Jong
Ed De Jong

City Hall

Custodian
Bill Van Marel

Todd Klein
Mike Klootwyk
Josh Kramer
Kirk Maasdam
David Sassman
Shane Schwarz
Arlan Scholten
Mike Verdoorn

Parks/Recreation/Wellness

Mitch Aalbers
Brian Goslinga

Office

Kent Anderson
Janet Brown

Fire

Seth Bents
Paul Brentlinger
Brandon DeKock
Brian DeKock
Kevin Dekker
Michael Dekker
Mike
Dorr
Aaron Dykstra
David Dykstra

Kurt Frederes
Mark Gaul
Barb Ramsey
Matt Van
Schouwen
Mary Wichers
Earl Woudstra

Josh Dykstra
Michael Dykstra
Chad Hase
Kyle Heemstra
John Heller

Transportation

Luke Horkey
Don Snieder
Randy Van De Griend

Al Jeltema
Riley Jeltema
Kevin Lopez
Ann Lundberg
Josh
Meis

Police

Audely De Jong
Duane Hulstein
Bruce Jacobsma

Noah Minnick
Andrew Null
Mitchell Phomphakdy
Dante Preciado
Mike

Trey Niemyer
Jim Pottebaum
Chad Van Ravenswaay
Darren Wielenga

Ritz
Andrew Roghair
Dan Roghair
Matt Saltgiver
Dan Schram
Brent Van

Event Center

Wesley Ruden
Krista De Jong

Leeuwen
Denny Vander
Wel

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner appointing Brad De Jong as City Attorney. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Aaron Beadner, Daron De Jong, Rod De Boer; NAYS: None.

Mayor Appointments: Mayor De Haan announced the appointment of Steve Roesner as Mayor Pro-Tempore, Jim Pottebaum as Chief of Police, and Denny Vander Wel as Fire Chief. Mayor De Haan also assigned program representatives as follows:

Administration/Community Protection

Health & Environment

Tony Vande Brake

Daron De Jong

(City Hall, Offices, Streets, Union Contract, Fire, Police,
Adult Center, Hospital, Housing, Zoning, License, Codes,
Solid Waste)

Human Development

Aaron Beadner

Tony Vande Brake

(Library, Parks, Pool, Recreation)

Library Board Aaron Beadner

Promotion-Community/Retail/Industrial
Encouragement and Recruitment

Tony Vande Brake
Rod De Boer
Mayor De Haan

(City-wide marketing, Vibrant Orange City, Consortium of Industry/
Retail/Citizens, Retail Encouragement Grant)

Utilities

Steve Roesner
Rod De Boer

(Electric, Water, Sanitary
Sewer, Gas)

A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the appointments and program representatives, listed above, and organizational assignments, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Council Meeting Dates: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake establishing 4:30 o'clock P.M. on the first and third Monday of each month as the time for regular scheduled council meetings. If a holiday is observed on a scheduled meeting date, the Council will meet the following Tuesday. The meetings will be held in the Council Chambers, City Hall, 125 Central Avenue SE, Orange City, Iowa. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

Official Newspaper: A motion was made by Council member Rod De Boer and duly seconded by Council member Aaron Beadner naming the Sioux County Capital Democrat as the official newspaper for legal publications. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Authorization to Issue Checks: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner authorizing the City Administrator and City Clerk to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments and contracted payments without further action of the City Council. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

Tax Abatement Applications: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the tax abatement applications to be forwarded on to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Vehicle Purchase: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the purchase of a 2020 ¾ ton, 4WD, Chevy pickup from Total Motors for \$30,920 for the Water/Wastewater Department. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Electric Lineman Position: Upon recommendation of management, a motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the hiring of Ben Jungers as Electric Line Maintenance Worker II at Step 4, \$28.63/hour. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Set Date for Public Hearing to Amend the City Ordinances of Article 3, Inflammables:

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong setting 4:00 o'clock P.M. on January 20, 2020 as the time for a public hearing to consider amending Title 5, Article 3, Inflammables of the City Code of Ordinances for the addition of liquefied petroleum gases, limiting the maximum of 1,000 gallons in Commercial Districts and 125 gallons in Residential Districts. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Rod De Boer, Steve Roesner; NAYS: None.

Set Date for Public Hearing to Amend the City Ordinances of R-1, Low Density Residential District: A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner setting 4:00 o'clock P.M. on January 20, 2020 as the time for a public hearing to consider amending the City Code of Ordinances for the addition of "Limited Condominium Residential" to the Special Exemption Uses in the R-1, Low Density Residential District. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Angel Aircraft Airport Usage Agreement: On May 20, 2019 the Council agreed to an agreement with Angel Aircraft to use the airport to test a plane they are building. This agreement expired on January 1, 2020. Ed Mortenson with Angel Aircraft would like to extend the agreement until May of 2020. EZ Liner has been approved to use the airport runway for training March 16 to 27, 2020. Vander Pol Excavating is supposed to begin moving their equipment to the airport beginning in the Spring. After some discussion, a motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong agreeing to extend the agreement with Angel Aircraft until March 15, 2020. Brad De Jong will review the agreement to make sure it meets legal requirements. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None; ABSTAIN: Steve Roesner.

Memorandum of Understanding with Collective Bargaining Unit: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the Memorandum of Understanding with the Collective Bargaining Unit which agrees to extending the Collective Bargaining Agreement that was set to expire on June 30, 2020 for an additional year. In addition, the parties agreed that effective July 1, 2020, the wage rates specified in the Agreement will increase by 2.75%. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

Administrative Reports:

Scheduled Meetings:

January 20	Council Meeting, 4:00 P.M.
January 27	Council Meeting, (Budget Only), 4:00 P.M.
February 3	Council Meeting, 4:30 P.M.
February 17	Council Meeting, 4:30 P.M.
March 2	Council Meeting, 4:30 P.M.
March 16	Council Meeting, 4:30 P.M.

Oral reports: Earl shared that MOC-FV has drafted a tentative purchase agreement in the event that a new elementary building is built; Mark is working with possibilities for the existing elementary school; will be placing an ad to take bids for renting the land west of the lagoon; working on purchasing 14 ½ acres south of the Puddle Jumper Trail; Prairie Woods Nature Center open house on January 11; working on traffic control for Lincoln and Highway 10 with DGR.

Council Comments: The Mayor called for comments from members of the Council and the following were received. Steve shared he will be gone on January 27.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None. Adjournment time was 6:22 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk