

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on February 17, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Aaron Beadner, Daron De Jong, and Tony Vande Brake

Members Absent: Council member Steve Roesner

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kent Anderson, and Matt Van Schouwen

Guests: Doug Calsbeek, John Slegers, Mike Hofman, Cheryl Plender, Brent Plender, Karen Borchers, Jeff Tolsma, Jared Kaltwasser, and Barry Lawrensen

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Van De Brake, Aaron Beadner, Daron De Jong; NAYS: None.

Citizen Comments: This time was provided for citizen comments. Jared Kaltwasser asked the Council to consider changing the meeting times to the evening in order to engage more young people, he feels most people are still at work at 4:30 P.M.

Approval of Minutes: The minutes of January 20, 2020 and January 27, 2020 council meetings were presented. A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Rod De Boer, Daron De Jong; NAYS: None.

Financial Report: The monthly financial report for January 2020, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from January 21, 2020 through February 17, 2020 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

Resolution of Necessity for the 5<sup>th</sup> Street NE & Downtown Alley Improvements: This is the time and place as advertised to hold a public hearing to consider the proposed resolution of necessity for the 5<sup>th</sup> Street NE & Downtown Alley Improvements. The Mayor called for comments from members of the audience. Barry Lawrensen inquired about the timeline and what arrangements would be made for parking. Matt responded that once the street is torn up it would be six to eight weeks; parking would be on adjacent streets and possibly some alley access for some residents. Brent Plender shared that the Dutch Mill Pharmacy would also like to replace their concrete from the building to the alley at the same time. Brent also mentioned the water that runs between Dutch Mill and Don's east to Albany. Karen Borchers asked if the project would start after the Tulip Festival. Matt responded yes. Karen also inquired about keeping access open to the meat market so they could still get animals in. Earl shared that the alley will be completed in two phases so they will either have access from the north or south at all times. No written objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner adopting the resolution of necessity. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None. The resolution was assigned number 2-17-20-1895 and appears in the official resolution book. Records are kept in Appendix 19.

A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake adopting a resolution directing preparation of detailed plans and

specifications, form of contract and notice to bidders. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer; NAYS: None. The resolution was assigned number 2-17-20-1896 and appears in the official resolution book. Records are kept in Appendix 19.

A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong adopting a resolution ordering bids, approving plans, specifications and form of contract and related matters. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-17-20-1897 and appears in the official resolution book. Records are kept in Appendix 19.

Public Hearing to Set Maximum Property Tax Levy for Fiscal Year 2020-2021: This is the time and place as advertised to hold a public hearing to consider setting the maximum property tax levy for fiscal year 2020-2021 at \$9.11573. The Mayor called for comments from members of the audience. No one was heard speaking for or against the proposed property tax levy. No written objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer adopting a resolution approving the fiscal year 2020-2021 maximum property tax dollars at \$9.11573. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong; NAYS: None. The resolution was assigned number 2-17-20-1898 and appears in the official resolution book.

Set Public Hearing for Tentative Approval of Fiscal Year 2020-2021 Budget: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake giving tentative approval and setting 4:30 o'clock P.M. on March 2, 2020 to consider the fiscal year 2020-2021 budget. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer; NAYS: None.

Street Ordinance: A motion was made by Council member Rod De Boer and duly seconded by Council member Aaron Beadner approving the first reading of proposed Ordinance No. 820, an ordinance establishing street grades for the 5<sup>th</sup> Street NE improvements. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer to waive the second and third readings of proposed Ordinance No. 820. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Tony Vande Brake; NAYS: None.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner adopting Ordinance No. 820, an ordinance establishing street grades for the 5<sup>th</sup> Street NE improvements. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

City Hall Improvements: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the City Hall improvements of painting the front entry and stairwells, main office area, break room, railings, windows, frames, individual offices and restrooms for \$10,800; replacing the four front windows with insulated white clad windows for \$6,780; new front gutters for \$1,200; kitchen counters for \$8,500; new kitchen sinks and faucets for \$1,550. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer; NAYS: None.

Video Systems: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the installation of security cameras at Prairie Winds Event Center, the compost area, city parks, and swimming pool for \$9,120. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None.

Sioux County Regional Airport: Earl shared Orange City's re-investment into the Sioux County Regional Airport over the next five years. There are still a few requirements that need to be completed before we can consider the resolution. No official action was taken.

Beer/Liquor Permit Renewal Applications: A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the renewal applications from Metro Burger for a Class B Beer Permit and 88 Chinese Restaurant for a Special Class C Liquor License. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Rod De Boer, Daron De Jong; NAYS: None.

Administrative Reports:

Scheduled Meetings:

March 2	Council Meeting, 4:30 P.M.
March 16	Council Meeting, 4:30 P.M.
April 6	Council Meeting, 4:30 P.M.
April 20	Council Meeting, 4:30 P.M.

Oral reports: No reports were heard.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Mayor De Haan will not be at the March 2 meeting.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None. Adjournment time was 5:10 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk