

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on March 16, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kent Anderson, Kurt Frederes, Mark Gaul, and Matt Van Schouwen

Guests: Doug Calsbeek, John Slegers, Mike Hofman, and Bruce Muilenburg

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of March 2, 2020 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer, Steve Roesner; NAYS: None.

Financial Report: The monthly financial report for February 2020, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Rod De Boer, Daron De Jong, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from February 18, 2020 through March 16, 2020 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Puddle Jumper Trail Tenth Addition: This is the time and place as advertised to hold a public hearing to consider the proposed Puddle Jumper Trail Tenth Addition plat and rezoning. The Mayor called for comments from members of the audience. No one was heard speaking for or against the proposed plat and rezoning. No written objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner adopting a resolution accepting the final plat of the Puddle Jumper Trail Tenth Addition. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None. The resolution was assigned number 3-16-20-1901 and appears in the official resolution book.

A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving the rezoning of the Puddle Jumper Trail Tenth Addition from A-1, Agriculture District to R-2, Medium to High Density Residential District for Lots 14–17, and R-1, Low Density Residential District for Lots 1–13 and 18-31. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None.

Industrie Centrum 7th Addition: This is the time and place as advertised to hold a public hearing to consider the proposed Industrie Centrum 7th Addition plat and rezoning. The Mayor called for comments from members of the audience. No one was heard speaking for or against the proposed final plat and rezoning. No written objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer adopting a resolution accepting the final plat of the Industrie Centrum 7th Addition. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None. The resolution was assigned number 3-16-20-1902 and appears in the official resolution book.

A motion was made by Council member Aaron Beadner and duly seconded by Council member Rod De Boer approving the rezoning of the Industrie Centrum 7th Addition from I-2, Heavy Industrial District to I-1, Light Industrial District for Lots 1-10. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

2020 Orange City Comprehensive Land Use Plan: This being the time and place as advertised a public hearing was held to consider the 2020 Orange City Comprehensive Land Use Plan. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed plan. No written objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong adopting a resolution accepting the 2020 Orange City Comprehensive Land Use Plan. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Rod De Boer, Steve Roesner; NAYS: None. The resolution was assigned number 3-16-20-1903 and appears in the official resolution book.

Order Construction of Puddle Jumper Trail Tenth Addition and Industrie Centrum 7th Addition Subdivision Improvements and Set Public Hearing Date: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake ordering the construction of the Puddle Jumper Trail Tenth Addition and Industrie Centrum 7th Addition Subdivision Improvements and setting April 6, 2020 at 4:30 o'clock P.M. as the time for a public hearing to consider the improvements. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

RC Family Farms TIF Application: RC Family Farms is expanding and proposing the construction of a new headquarters building of approximately 5000 square feet with a possible warehouse of up to 10,000 square feet. Construction will occur on the 1.9-acre parcel of land located at 719 St. Paul Avenue SE. RC Family Farms holds an option to purchase this land from Pipestone Veterinary Services. Capital investment is expected to be in excess of \$1,000,000. The project will retain the existing 31 jobs with the potential of creating an additional 9 new jobs over the next 24 months. A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the ten-year TIF rebate application for the construction of RC Family Farms new headquarters at 719 St. Paul Avenue SE. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

COVID-19 Precautions: Earl shared the precautionary measures being taken by the City; the library is closed to the public, no recreation programs being held, no longer going in residences to install water meters, all public restrooms are closed, no rentals in any City facilities besides Tulip Festival night show practice and Dutch Dozen, the Adult Activity Center is closed; daycare board will meet tomorrow to discuss options; Earl will meet with Landsmeer Golf employees tomorrow. Rod shared that some area libraries are offering a pickup service. Daron mentioned comments received that it would have been nice to have notice of closing of the library so citizens could have picked up items before. Earl will share the comments with Lisa. In order to work with employees who are facing kids home with school being cancelled, Earl would like to extend the allotted sick leave time an employee can use for family or possibly offer some different hours to work. Rod questioned if Council action was needed to change the policy. After some discussion, it was the consensus of the Council to allow Earl some flexibility to work with staff as needed. Aaron mentioned at some point the City would need to assess the economic fallout of COVID-19. Mayor De Haan shared the hospital is preparing for the worst but hoping for the best. No official action was taken.

Severe Weather Awareness: Earl shared that Sioux County Emergency Management has identified March 23 to March 27 as Severe Weather Awareness Week and shared what each day will feature. No official action was taken.

Administrative Reports:

Scheduled Meetings:

April 6	Council Meeting, 4:30 P.M.
April 20	Council Meeting, 4:30 P.M.
May 4	Council Meeting, 4:30 P.M.
May 14-16	Tulip Festival
May 18	Council Meeting, 4:30 P.M.

Oral reports: Earl reported that he has received the final letter from the FAA on the airport closure. Angel Aircraft moved their plane out on Saturday. Mark has met with Vander Pol Excavating about moving over to the old airport. Working with DGR on laying out smaller lots for commercial use at the old airport. Painting of City Hall is almost complete. Had a meeting with Dan Van De Griend, Justin Mulder, Dale Oltmans, Daron De Jong, and Tony Vande Brake to discuss ideas the two communities can do together. Kent provided copies of the completed 2020-2021 budget.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Aaron mentioned that we should all use caution when traveling and meeting others face to face due to the COVID-19. Steve expressed how important it is to support local businesses during this time, even by purchasing a gift certificate. Mayor De Haan asked everyone to be neighborly and shared that Don's Food Center is offering deliveries on Tuesdays and Fridays.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None. Adjournment time was 5:24 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk