

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on April 6, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa and only open to the public electronically due to the heightened public health risks.

Members Present: Council members Daron De Jong, Rod De Boer, Steve Roesner, and Aaron Beadner and Tony Vande Brake joined via zoom

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kent Anderson, Kurt Frederes, Mark Gaul, and Matt Van Schouwen

Guests: Mike Hofman via zoom

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the tentative agenda, with the addition of a tax abatement application, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of March 16, 2020 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Steve Roesner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Steve Roesner, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None.

Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the 5<sup>th</sup> Street NE & Downtown Alley Improvements: This is the time and place as advertised to hold a public hearing to consider the plans, specifications, form of contract and estimate of costs for the construction of the 5<sup>th</sup> Street NE & downtown alley improvements. The Mayor opened the time for the public hearing. The public was given the option to send an email before the meeting started or to call in during the public hearing time. Earl shared one email received from Mark and Karen Borchers wondering if it is not a prudent time to spend money on these projects due to the economy. Steve asked Kent about the city's finances to handle these projects. Kent responded that this project would be paid for by general obligation bonds that would be issued in approximately March of 2021. Matt also shared that a major part of the project is to repair a sewer line that is in questionable condition. Earl shared that they feel most of the impact the City will experience from the economy would be a decrease in road use tax monies of possibly 25%. No other comments were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Rod De Boer and duly seconded by Council member Steve Roesner adopting a resolution adopting plans, specifications, form of contract and estimate of cost. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. The resolution was assigned number 4-6-20-1904 and appears in the official resolution book. Records are kept in Appendix 19.

The Council considered the bids which were opened on March 20. The low bid was Bainbridge Construction in the amount of \$917,025.73, which is approximately 4% above the engineer's estimate of \$879,871. A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer adopting a resolution awarding the construction contract to Bainbridge Construction of Kingsley in the amount of \$917,025.73. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None. The resolution was assigned number 4-6-20-1905 and appears in the official resolution book. Records are kept in Appendix 19.

Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Puddle Jumper Trail Tenth Addition and Industrie Centrum 7<sup>th</sup> Addition Subdivision Improvements: This is the time and place as advertised to hold a public hearing to consider the plans, specifications, form of contract and estimate of costs for

the construction of the Puddle Jumper Trail Tenth Addition and Industrie Centrum 7<sup>th</sup> Addition Subdivision Improvements. The Mayor opened the time for the public hearing. The public was given the option to send an email before the meeting started or to call in during the public hearing time. No comments were received. Steve questioned the bid being high since the economy is in bad shape due to COVID-19. Matt responded that there is lots of work out there and that we are more halfway through the bidding season. Earl also shared that this bid was just opened on Friday and we only had one bidder. Aaron asked if we have anyone planning to go in the Industrie Centrum lots and if there is any harm in waiting. Earl responded that Mark has lots of interest in the lots. Matt answered if we wait, we would have to rebid a year from now. No other comments were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong adopting the plans, specifications, form of contract and estimate of cost. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

The Council considered the bids which were opened on April 3. Only one bid was received in the amount of \$2,451,211.65 from Vander Pol Excavating. The engineer's estimate was \$2,408,306. A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer awarding the construction contract to Vander Pol Excavating in the amount of \$2,451,211.65. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

1,000-gallon Fuel Tank Placement Approval: Terry Dykstra is asking for approval for the placement of a 1,000-gallon fuel tank located at 1103 8<sup>th</sup> Street SW. The tank will be located on the southeast side of the lot next to an existing tank. Kurt explained this tank is for diesel so is on the safer end of flammable, other existing 1,000-gallon tanks are Ace and Bomgaars. A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer approving the placement of the 1,000-gallon tank at 1103 8<sup>th</sup> Street SW. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Puddle Jumper Residential Urban Renewal Plan: A motion was made by Council member Daron De Jong and duly seconded by Council member Steve Roesner adopting a resolution setting the consultation date for 1:00 o'clock P.M. on April 15, 2020 and the public hearing for 4:30 o'clock P.M. on May 4, 2020 to consider adding the Puddle Jumper Trail Tenth Addition to the Puddle Jumper Residential Urban Renewal Plan. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Steve Roesner, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 4-6-20-1906 and appears in the official resolution book. Records are kept in Appendix 19.

Industrial Park Urban Renewal Plan: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer adopting a resolution setting the consultation date for 1:00 o'clock P.M. on April 15, 2020 and 4:30 o'clock P.M. on May 4, 2020 as the time for a public hearing to consider adding the Industrie Centrum 7<sup>th</sup> Addition to the Industrial Park Urban Renewal Plan. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None. The resolution was assigned number 4-6-20-1907 and appears in the official resolution book. Records are kept in Appendix 19.

Town Square Coffeehouse Special Class C Liquor License Renewal Application: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the renewal application for a Special Class C Liquor License as submitted by Town Square Coffeehouse. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Tax Abatement Application: A motion was made by Council member Daron De Jong and duly seconded by Council member Steve Roesner approving the tax abatement application for the property at 130 Concord Ave SE to be submitted to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Steve Roesner, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None.

COVID-19 Updates: Earl updated the Council on the action taken to address COVID-19: City website is being kept up to date as much as possible, Mark is working with businesses on available programs, staggering City staff, reduction of some full-time staff and less need for part-time staff, playground equipment has been roped off per Governor's mandate, police have been authorized to break up large gatherings, basketball hoops will remain open for family use not

groups, golf course is following the PGA's guidelines, college has closed off the track and turf area, Tulip Festival has been cancelled, holding off on hiring a Park and Recreation Assistant, encouraging outdoor activity of families on trails and green spaces. Daron questioned if the college had any resources to be shared since they are closed. Steve commends the Governor on the action she has taken, Iowa's closures model the states that have declared a lockdown. Aaron asked what was happening with summer recreation plans. Earl responded that youth soccer has been cancelled, preparing the pool like it will open, possible reduced summer programs utilizing volunteers instead of hiring staff with the unknown circumstances. Rod shared that he heard the RIDES program has halted and wondered if there were volunteers that would help some of these people. Deb responded that the hospital is doing some calling to the 70+ age category to see if they need help, they are also hoping to reach those under that age, if someone needs help they can call the clinic. No official action was taken.

Administrative Reports:

Scheduled Meetings:

April 20	Council Meeting, 4:30 P.M.
May 4	Council Meeting, 4:30 P.M.
May 14-16	Tulip Festival
May 18	Council Meeting, 4:30 P.M.

Oral reports: Earl shared that we will still be holding the annual Spring Clean Up the week of April 20-24, flags will be placed outside by the drop box for pickup and payment put in the drop box.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Aaron thanked Earl for all his work. Tony also thanked Earl and the staff for being flexible given the essential services the City provides. Rod thanks the committee for their decision on Tulip Festival and appreciates their work. Steve is proud of our community and state with how we have responded to this situation.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Tony Vande Brake, Steve Roesner; NAYS: None. Adjournment time was 5:29 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk