

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on April 20, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa and only open to the public electronically due to the heightened public health risks.

Members Present: Council members Daron De Jong, Rod De Boer, Steve Roesner, and Aaron Beadner and Tony Vande Brake joined via zoom

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kent Anderson, Mark Gaul, and Matt Van Schouwen

Guests: Via zoom Mike Hofman, John Slegers, and Doug Calsbeek

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of April 6, 2020 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for March 2020, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from March 17, 2020 through April 20, 2020 was presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Steve Roesner approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Steve Roesner, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None.

Construction of the 5<sup>th</sup> Street NE & Downtown Alley Improvements: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong adopting a resolution approving the contract and bond of Bainbridge Construction of Kingsley, IA for the construction of the 5<sup>th</sup> Street NE & Downtown Alley Improvements. The contract states that construction could not begin before Tulip Festival but since that has been cancelled Matt will tell the contractor they can begin anytime. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None. The resolution was assigned number 4-20-20-1908 and appears in the official resolution book. Records are kept in Appendix 19.

Audit Agreement: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the five-year auditing agreement with Williams & Company. The fees proposed for this year are \$26,100 and the increases are about 4% each year thereafter. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

COVID-19 Updates: Earl shared the following COVID-19 updates. He has been meeting weekly with a group of area agencies consisting of representatives from the hospital, public health, county, Alton, Jim Pottebaum and Matt Van Schouwen to keep consistency of enforcement, preparedness, and future steps. City staff has returned to full-time work, following social distancing guidelines, staggering breaks. Landsmeer has had record number of rounds this March and April. The community garage sale has been postponed until June. Discussed encouraging use of Facebook swap sites instead of private garage sales. Discussed requests from people to come from other states to view the tulips. It was decided to not encourage or promote this but just asked the police to make sure anyone here to look at the tulips to follow social

distancing guidelines. Discussed putting up some temporary hand sanitizing stations in the park. Steve inquired about putting together a reopening strategy. Mitch sat in on a webinar with the Iowa Department of Health on swimming pool openings discussing possible restrictions of use and capacity, temperature screening, etc. He is also working on a smaller summer rec program to hopefully offer in June.

Administrative Reports:

Scheduled Meetings:

May 4	Council Meeting, 4:30 P.M.
May 18	Council Meeting, 4:30 P.M.
June 1	Council Meeting, 4:30 P.M.
June 15	Council Meeting, 4:30 P.M.

Oral reports: Earl reported that an offer letter has been sent to Southern Sioux Rural Water for the new MOC-FV school area; windows have been replaced in front of City Hall; new counter tops in the kitchen being installed; airport is officially closed; moving forward with items that normally get done before Tulip Festival like repainting street markings and putting up banners for Tulip Festival; will be repairing Landsmeer walking path soon;.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Rod asked what is happening at the event center. Mark responded that the May and some June events are getting alternative dates; he feels that the last quarter of the year will be the busy time. Steve asked for updates on the local businesses. Mark replied that the closed ones are struggling, between him and Mike Hofman they are in constant communication with retail and commercial. Mark will forward a video with the Iowa Press and Debbie Durham. The state is starting to look at things that economic development has done here like supporting daycare. There have been some furloughs in industry, but the intent is to bring everyone back; places are looking into the future past COVID-19 but it could take six to twelve months to recover. Mike is encouraged by the attitude of the small businesses, they are stressed but looking forward to the future, have \$89,000 donated to give back with the retail program. Earl thanked Mike and Kent for getting the zoom up and running for the meeting.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Steve Roesner to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. Adjournment time was 5:29 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk