

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of the
City of Orange City, Iowa

Date of Meeting: June 1, 2020

Time of Meeting: 4:30 o'clock P.M.

Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

Public Access to Meeting: Live Stream Video/Zoom
To join in, follow these instructions:
Go to the website: <https://bit.ly/340Yq7L>
Enter the meeting ID: 581 323 022
Required meeting password: 281119
Optional call-in phone number (312) 626-6799

To share citizen comments you can email earlw@orangecityiowa.com by 4:00 P.M. Monday, June 1, 2020. Your comments will be read at the meeting by the City Administrator.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Park/Rec/Pool update
7. Liquor license application

8. Retail Utility Grant Application
9. Amendment to Northwest Iowa Safety Group Agreement
10. Electric Lineman
11. Cigarette permit applications
12. Collective Bargaining Agreement
13. COVID-19 updates
14. Administrative reports
15. Council comments
16. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING

AGENDA NOTES

June 1, 2020

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the May 18, 2020 council meeting are enclosed for your review. Exhibit 1
6. Mitch will give an update on his summer programs.
7. We have received an application for a Class C Liquor License from Prairie Winds Event Center. Everything is in order.
8. Attached is a utility grant application from Zweetkamer712. They are located downtown in the former Stitch Studio location. It is an infrared sauna business in which someone could go there to utilize a sauna or they can purchase one. Staff has reviewed the application and recommends that the utility grant is approved. Exhibit 2
9. A change to the safety group services agreement has been recommended pertaining to how the group addresses risk allocation and insurance. The new language in the agreement simplifies this section and states that IAMU will hold and maintain insurance, and that each city will list IAMU as an additional insured in their liability insurance policy.
10. With the retirement of Mike Verdoorn, we have advertised and interviewed candidates for a new lineman to join the electric department. We recommend hiring Zach Wielenga to fill the position. Zach recently attended and graduated from NCC's powerline program. He has previously been self-employed with his family business, Wielenga and Son Electric.
11. We have received six cigarette permit applications (Fareway, Don's Food Center, Conoco, Casey's, Dollar General, and Dutch Mart). The state requires cigarette permit applications to be approved on an annual basis and assesses a fee of \$75 per application.
12. The collective bargaining unit has approved the agreement that changes the Police Department schedule and we need to approve it to become final.
13. City response to COVID 19 will be reviewed.
14. Administrative reports:

Thank you from Dutch American Heritage Museum. Exhibit 3

Scheduled Meetings:

June 15 Council Meeting, 4:30 P.M.
July 6 Council Meeting, 4:30 P.M.

July 20	Council Meeting, 4:30 P.M.
August 3	Council Meeting, 4:30 P.M.
August 17	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on May 18, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa and only open to the public electronically due to the heightened public health risks.

Members Present: Council members Daron De Jong, Steve Roesner, Tony Vande Brake, and Aaron Beadner joined via zoom

Members Absent: Council member Rod De Boer

Staff: Earl Woudstra, Janet Brown, Kent Anderson, Mitch Aalbers, Kurt Frederes, Mark Gaul, and Matt Van Schouwen

Guests: Via zoom Mike Hofman, John Slegers, and Doug Calsbeek

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of May 4, 2020 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Financial Report: The monthly financial report for April 2020, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Daron De Jong, Aaron Beadner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from April 21, 2020 through May 18, 2020 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Steve Roesner, Aaron Beadner; NAYS: None.

Fiscal Year 2019-2020 Budget Amendment: This being the time and place as advertised a public hearing was held to consider the fiscal year 2019-2020 budget amendment. The public had a chance to email comments to the City Administrator before the meeting. The City Administrator reported that no comments or objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong adopting a resolution approving the 2019-2020 fiscal year budget amendment. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. The resolution was assigned number 5-18-20-1912 and appears in the official resolution book.

Park/Rec/Pool Summer Plans Report: Park and Recreation Director Mitch Aalbers was present to update the Council on plans for summer recreation programs, pool opening, and parks due to COVID-19. Registration for summer rec began this morning, Mitch will base his decision off what the high school does for programs; he is thinking a smaller scale softball/baseball program in July and August. Mitch has been attending zoom meetings to discuss pool openings. He is expecting to open the pool on May 30; will be holding lifeguard training at the end of the week; will follow guidelines set by the Governor and CDC when they are released; he will not be putting out lawn chairs, people can bring their own; reminders of social distancing will be announced during breaks; it will be the patrons responsibility to follow the guidelines and not the lifeguards responsibilities to enforce; will count members as they enter to meet the capacity requirements; masks will be available for staff but not required. Steve questioned if we will need to do temperature checks on patrons. Mitch is not planning on doing that. Earl shared that he

appreciates Mitch's calm perspective with all of this; he is doing a great job trying to keep things as normal as possible. Tony questioned if the Park/Rec Assistant position has been put on hold. Mitch responded that it is on hold and he is using some college kids for now. Steve would like the City to be ready to open when it is allowed. Mitch responded that he is coordinating with the area pools that are opening to open on the same day so that one place is not overwhelmed with patrons from another town. Aaron asked how many season passes are sold each year and if that number will be down. Mitch was not sure how many are sold, but if recreation signup is any indication of pool users, he doesn't believe it will be down. No official action was taken.

Joe's TV & Appliance Dutch Front Funding Approval: The Dutch Front Committee is recommending the approval of the allowable max funds for the renovation of the existing Dutch front on Joes TV & Appliance. The estimated cost for the project total is \$25,000-\$30,000 with 25% of that being the max funds available after final invoice are turned in. They are considering adding brick to the existing front. If the brick is added the maximum funds would be \$7,500 and if brick is not used it will be considered maintenance and maximum funds would be \$5,000. Steve questioned why they did not have drawings. Kurt responded that they are just redoing what is there. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the maximum funds for the Dutch front on Joe's TV & Appliance. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Steve Roesner, Aaron Beadner; NAYS: None.

COVID-19 Updates: Earl shared a few COVID-19 updates: City hall is now open for customers, continue to practice as much as we can for employee safety. Landsmeer is gradually opening the restaurant, using tee times for events, the Mayor's Cup on July 13 will use tee times. The library is waiting on some personal protective equipment to open.

Administrative Reports:

Scheduled Meetings:

June 1	Council Meeting, 4:30 P.M.
June 15	Council Meeting, 4:30 P.M.
July 6	Council Meeting, 4:30 P.M.
July 20	Council Meeting, 4:30 P.M.

Oral reports: Earl reported that we will allow decorations in the cemetery through June 15; e-recycling will be June 5 & 6 at the Alton City Hall which will require an ID to drop off items; encouraging homeowners using fire pits to be good neighbors by putting fires out at night; Dunlop Trail should be completely finished by the end of May; no response yet from Southern Sioux Rural Water; the hospital has started the process of replacing Randy Jacobsma on the board; the regional airport is looking at placing signage on Highway 10; working on the long range financial planning of the airport. Kurt shared that Planning and Zoning will meet on May 27 to consider rezoning the school grounds and some commercial lots. Matt reported that Vander Pol Excavating is replacing some concrete panels on Delaware and he is hoping to close out the Puddle Jumper 9th Addition. Steve asked if Matt is working on a replacement for the electric department with the upcoming retirement. Matt responded he is interviewing.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Daron expressed thanks to the employees and especially Earl for working through all this COVID-19 stuff. Mayor De Haan reiterated Daron's thanks, she appreciates all the calm responses.

Closed Session Pursuant to Iowa Code Section 21.5(1)(c) to Discuss Strategy with Counsel in Matters That are Presently in Litigation: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong to enter into a closed session to pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with Counsel in matters that are presently in litigation. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

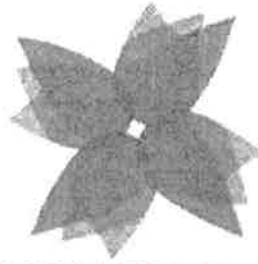
A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake to exit the closed session. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong authorizing the City Administrator to sign the tentative settlement agreement in the case of Prairie Heights v. City of Orange City and others. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None.

Adjournment: No further business appearing it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Steve Roesner, Aaron Beadner; NAYS: None. Adjournment time was 5:22 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk



orange
city color your life vibrant

125 Central Ave. S.E. POB 406 Orange City, IA 51041 712-707-4885

ORANGE CITY RETAIL INCENTIVE APPLICATION

Name of Business Zweetkamer 712

Owners martha jellema

Type of Retail Sauna

Physical Address 104 Central AVE NW

Phone Number 712-737-9085

Financial Institution Iowa State Bank

Grand Opening Date (approx.) May 18th soft open June 1st open

Retail Incentive program being applied for:

I. Retail Encouragement Loan Program

- a. Attach a drawing of the building showing the new or expanded retail space with a highlighter. Dimensions with square footage.
- b. Provide a copy of all fixed assets (dollar amounts) pertaining to expanding or new retail space.
- c. Requested loan: # of sq. foot _____ x \$ _____ = \$ _____

II. Retail Utility Incentive Program

Orange City-City Council Approval

Mayor _____ Date _____

Number of sq. foot _____ x \$ _____ = \$ _____



DUTCH AMERICAN HERITAGE MUSEUM

120 3rd Street SW, Orange City, IA 51041



May 21, 2020

Earland City Council,

Thank you for your continued support
of the museum. Without your disbursements
we would not be able to do our work - and
we love sharing about our community's
history. Thank you so much for your
ongoing generosity.

Juul Saaroma,
treasurer