

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on May 18, 2020. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa and only open to the public electronically due to the heightened public health risks.

Members Present: Council members Daron De Jong, Steve Roesner, Tony Vande Brake, and Aaron Beadner joined via zoom

Members Absent: Council member Rod De Boer

Staff: Earl Woudstra, Janet Brown, Kent Anderson, Mitch Aalbers, Kurt Frederes, Mark Gaul, and Matt Van Schouwen

Guests: Via zoom Mike Hofman, John Slegers, and Doug Calsbeek

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of May 4, 2020 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Financial Report: The monthly financial report for April 2020, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Daron De Jong, Aaron Beadner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from April 21, 2020 through May 18, 2020 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Steve Roesner, Aaron Beadner; NAYS: None.

Fiscal Year 2019-2020 Budget Amendment: This being the time and place as advertised a public hearing was held to consider the fiscal year 2019-2020 budget amendment. The public had a chance to email comments to the City Administrator before the meeting. The City Administrator reported that no comments or objections were received. The Mayor then closed the time for the public hearing.

A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong adopting a resolution approving the 2019-2020 fiscal year budget amendment. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. The resolution was assigned number 5-18-20-1912 and appears in the official resolution book.

Park/Rec/Pool Summer Plans Report: Park and Recreation Director Mitch Aalbers was present to update the Council on plans for summer recreation programs, pool opening, and parks due to COVID-19. Registration for summer rec began this morning, Mitch will base his decision off what the high school does for programs; he is thinking a smaller scale softball/baseball program in July and August. Mitch has been attending zoom meetings to discuss pool openings. He is expecting to open the pool on May 30; will be holding lifeguard training at the end of the week; will follow guidelines set by the Governor and CDC when they are released; he will not be putting out lawn chairs, people can bring their own; reminders of social distancing will be announced during breaks; it will be the patrons responsibility to follow the guidelines and not the lifeguards responsibilities to enforce; will count members as they enter to meet the capacity requirements; masks will be available for staff but not required. Steve questioned if we will need to do temperature checks on patrons. Mitch is not planning on doing that. Earl shared that he

appreciates Mitch's calm perspective with all of this; he is doing a great job trying to keep things as normal as possible. Tony questioned if the Park/Rec Assistant position has been put on hold. Mitch responded that it is on hold and he is using some college kids for now. Steve would like the City to be ready to open when it is allowed. Mitch responded that he is coordinating with the area pools that are opening to open on the same day so that one place is not overwhelmed with patrons from another town. Aaron asked how many season passes are sold each year and if that number will be down. Mitch was not sure how many are sold, but if recreation sign up is any indication of pool users, he doesn't believe it will be down. No official action was taken.

Joe's TV & Appliance Dutch Front Funding Approval: The Dutch Front Committee is recommending the approval of the allowable max funds for the renovation of the existing Dutch front on Joes TV & Appliance. The estimated cost for the project total is \$25,000-\$30,000 with 25% of that being the max funds available after final invoice are turned in. They are considering adding brick to the existing front. If the brick is added the maximum funds would be \$7,500 and if brick is not used it will be considered maintenance and maximum funds would be \$5,000. Steve questioned why they did not have drawings. Kurt responded that they are just redoing what is there. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the maximum funds for the Dutch front on Joe's TV & Appliance. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Steve Roesner, Aaron Beadner; NAYS: None.

COVID-19 Updates: Earl shared a few COVID-19 updates: City hall is now open for customers, continue to practice as much as we can for employee safety. Landsmeer is gradually opening the restaurant, using tee times for events, the Mayor's Cup on July 13 will use tee times. The library is waiting on some personal protective equipment to open.

Administrative Reports:

Scheduled Meetings:

June 1	Council Meeting, 4:30 P.M.
June 15	Council Meeting, 4:30 P.M.
July 6	Council Meeting, 4:30 P.M.
July 20	Council Meeting, 4:30 P.M.

Oral reports: Earl reported that we will allow decorations in the cemetery through June 15; e-recycling will be June 5 & 6 at the Alton City Hall which will require an ID to drop off items; encouraging homeowners using fire pits to be good neighbors by putting fires out at night; Dunlop Trail should be completely finished by the end of May; no response yet from Southern Sioux Rural Water; the hospital has started the process of replacing Randy Jacobsma on the board; the regional airport is looking at placing signage on Highway 10; working on the long range financial planning of the airport. Kurt shared that Planning and Zoning will meet on May 27 to consider rezoning the school grounds and some commercial lots. Matt reported that Vander Pol Excavating is replacing some concrete panels on Delaware and he is hoping to close out the Puddle Jumper 9<sup>th</sup> Addition. Steve asked if Matt is working on a replacement for the electric department with the upcoming retirement. Matt responded he is interviewing.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Daron expressed thanks to the employees and especially Earl for working through all this COVID-19 stuff. Mayor De Haan reiterated Daron's thanks, she appreciates all the calm responses.

Closed Session Pursuant to Iowa Code Section 21.5(1)(c) to Discuss Strategy with Counsel in Matters That are Presently in Litigation: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong to enter into a closed session to pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with Counsel in matters that are presently in litigation. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake to exit the closed session. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong authorizing the City Administrator to sign the tentative settlement agreement in the case of Prairie Heights v. City of Orange City and others. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None.

Adjournment: No further business appearing it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Steve Roesner, Aaron Beadner; NAYS: None. Adjournment time was 5:22 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk