

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on November 16, 2020. A quorum was declared by Mayor Pro-Tempore Steve Roesner. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: Mayor De Haan and Council member Rod De Boer

Staff: Earl Woudstra, Janet Brown, Mark Gaul, Jim Pottebaum, Kent Anderson, and Matt Van Schouwen

Guests: John Slegers and Doug Calsbeek

Agenda: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Tony Vande Brake, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of November 2, 2020 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Financial Report: The monthly financial report for October 2020, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from October 20, 2020 through November 16, 2020 was presented. A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Daron De Jong, Steve Roesner; NAYS: None.

Water Rate Study: Missouri River Energy Services presented a water rate study. This study includes costs for additional wells and piping to the City that will allow for future growth and address the peak usage during summer months, costing \$6.5 million. The proposal is for a 20% rate increase in 2021, 15% in 2022, and 8% in 2023. No official action was taken.

Resolution Accepting the Dunlop Trail Improvements: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake adopting a resolution accepting the Dunlop Trail Improvements by Hulstein Excavating, Inc. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None. The resolution was assigned number 11-16-20-1927 and appears in the official resolution book. Records are kept in Appendix 18.

Adopt Iowa SUDAS Standards: Management is recommending adopting the Iowa Statewide Urban Design and Specifications (SUDAS), which is an established set of standards for public improvement projects (streets, utilities, seeding, etc). SUDAS has been developed over the last 15 years with the goal of providing a uniform standard for design and construction, regardless of engineering firm or contractor. Currently, we mostly follow the practices included in the SUDAS through each project's plans and specifications. Adopting these standards would eliminate having to list them in each project plan. A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong adopting the Iowa Statewide Urban Design and Specifications. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Annual Urban Renewal Report for Fiscal Year 2019-2020: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong adopting a resolution approving the Annual Urban Renewal Report for fiscal year 2019-2020. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None. The resolution was assigned number 11-16-20-1928 and appears in the official resolution book.

Landsmeer Support Request: Landsmeer golf course has received \$150,000 for operations this year. This is inclusive of the equipment revolving loan fund. Due to extra expenses related to Covid 19 impacts (additional staffing and cart rentals) the Landsmeer Board is respectfully requesting additional support of \$25,000 for 2020. Kent has reviewed the financials and believes this will be adequate support to finish the remainder of 2020 payroll and expenses and provide a good start for 2021 when membership fees start being collected for 2021. A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the \$25,000 additional support to Landsmeer Golf Course. Steve expressed that they understand this is one time due to COVID. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

December 7	Council Meeting, 4:30 P.M.
December 21	Council Meeting, 4:30 P.M.
January 4	Council Meeting, 4:30 P.M.

Oral reports: Earl shared that due to the new purchase of the Toolcat the Parks Department will do the best they can to keep Landsmeer Trail and the west mile of Puddle Jumper Trail open this winter, it will be brushed off but no ice melt; off to a good start with snow removal; work is progressing on Puddle Jumper Trail 10th Addition, however, lots will not be for sale until Spring; work continuing on Industrie Centrum 7; working on annexation process; beginning the budget process. Mark reported that Hillcrest, Bluestem, and some spec homes have started; sold 2 lots in Industrie Centrum 7; completed the first step with ISG on community planning, with the whole project being concluded by Memorial Day.

Council Comments: The Mayor Pro-Tempore called for comments from members of the Council and the following were heard. Steve expressed appreciation for the leadership Earl is providing.

Adjournment: No further business appearing it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None. Adjournment time was 6:01 o'clock P.M.

Steve Roesner, Mayor Pro-Tempore

ATTEST: _____
Janet Brown, City Clerk