

## NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of the  
City of Orange City, Iowa

Date of Meeting: January 18, 2021

Time of Meeting: **4:00 o'clock P.M.**

Place of Meeting: Council Chambers, City Hall,  
125 Central Ave SE  
Orange City, Iowa


PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Financial report
7. Monthly bills
8. Engagement Agreements with Ahlers & Cooney, P.C.
9. Not to Exceed \$4,550,000 General Obligation Capital Loan Notes
  - Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder
  - Resolution instituting proceedings to take additional action

10. \$4,435,000 (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2021A
  - Resolution approving Preliminary Official Statement
11. Not to Exceed \$1,695,000 Electric Revenue Refunding Capital Loan Notes
  - Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder
  - Resolution instituting proceedings to take additional action
12. Department reports
  - Code Enforcement
  - Police
13. Organizational reports
  - Dutch Heritage Boosters
  - Tulip Festival/Chamber
14. Unity High School project update/request
15. Boundary Service Plan and Agreement with Southern Sioux County Rural Water System
16. Resolution in connection with the 2018 Street Improvements Project
  - Resolution Correcting Levy of Special Assessments and Authorizing Reassessment and Relevy
17. Liquor license renewal applications
  - 88 Chinese Restaurant
  - Landsmeer Golf Course
18. Planning and Zoning Commission appointments

19. Set date for public hearing to amend the City Ordinances for the addition of Title 3, Building Regulations, Chapter 1, Article 4, Rental Housing Units.
20. Retail Encouragement Grant application
21. Retail Utility Grant applications
22. Fiscal year 2021-2022 budget discussions – general funds
23. Administrative reports
24. Council comments
25. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.

  
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Janet Brown, City Clerk of the  
City of Orange City, Iowa

COUNCIL MEETING  
AGENDA NOTES  
January 18, 2021

1. The meeting will be called to order by Mayor Deb De Haan at 4:00 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the January 4, 2021 council meeting are enclosed for your review. Exhibit 1
6. The monthly financial report represents cash balances for all funds. Exhibit 2
7. A Summary of Warrants report listing bills from December 22, 2020 through January 18, 2021 is enclosed for your review. Exhibit 3
8. The Engagement Agreements are for the work being done by Ahlers & Cooney, P.C. as Bond Counsel and Disclosure Counsel for the Not to Exceed \$4,550,000 General Obligation Capital Loan Notes, Series 2021 and the Not to Exceed \$1,695,000 Electric Revenue Refunding Capital Loan Notes.
9. This is the time and place for the public hearing on the General Obligation Capital Loan Notes. These bonds are related to the 2020 Street project and the refinancing of previously issued bonds. After the public hearing we will then consider taking additional actions to issue these bonds.
10. We are in the process of selling GO Bonds for the 2020 street project. One of the steps is to have you read and approve the preliminary official statement. This statement is available to anyone that is interested in purchasing these bonds. It describes who we are and what we have to offer in our community. We have emailed this to you because of the length of the statement. We are recommending the approval of this report.
11. This is the time and place for the public hearing on the Electric Revenue Refunding Capital Loan Notes. These bonds are related to the refinancing of previously issued bonds from 2012. After the public hearing we will then consider taking additional actions to issue these bonds.
12. Kurt Frederes, representing Code Enforcement, and Jim Pottebaum, representing the Police Department, will be present to update on activities in their departments over their past year. Exhibit 4 & 5
13. Each year we ask affiliate organizations of the City to be present to renew their requests for funds which assist in the operation of their entities. Representatives from the Dutch Heritage Boosters and Tulip Festival/Chamber will be present.

14. Wayne Dykstra and Brad Zwart representing Unity Christian High will be sharing an update on the proposed additions to their current building. They will also be seeking support from the City of Orange City for this project.
15. Previously Council had approved of the proposal to purchase the water rights from SSCRWs for the new school and housing development area. The final draft of the agreement has been reviewed and approved by the USDA and US Bank and now needs final approval by the board of SSCRWs and the Orange City Council. The agreement was prepared by Myron Toering legal counsel for SSCRWs and reviewed by Brad De Jong. Orange City will pay SSCRWs \$22,500 for 10 years for the water rights to the territory. Staff recommends final approval of the agreement.
16. Due to an oversight at Plum Publishing the second publication of the Notice of Filing Plat and Schedule was not published on December 17, 2020. Pursuant to Iowa Code § 384.72, the City Council may correct the levy by resolution and may reassess and relevel with the same force and effect as if done at the proper time and in the manner provided by Iowa Code Chapter 384. This resolution will authorize the reassessment and relevel the properties.
17. We have received a renewal application from 88 Chinese Restaurant for a Special Class C Liquor License (beer/wine) and Landsmeer Golf Course for a Class C Liquor License. Everything is in order.
18. Scott Heemstra's 5-year appointment to the Planning and Zoning Commission expired on 12-31-2020. Scott is willing to run another 5-year term on the Planning and Zoning Commission with the Mayors recommendation to Council for final approval.  
  
Joe Ivy gave his resignation to the Mayor from the Planning and Zoning Commission as of January 7, 2021.
19. City Council needs to set the date of February 1, 2021 for the public hearing for the amending of the City Ordinances for the addition of Title 3, Building Regulations, Chapter 1, Article #3, Rental Housing Units.
20. We have received a retail encouragement grant application from Joie Floral design which is owned by Lindsay Millard and will be located in the Hawkeye building. This will be a full service floral shop which plans to open in February 2020. This project will have 2,214 sq. ft. of retail sales space and qualifies for up to \$12,619.80 for a three year forgivable loan. Staff has reviewed the application and recommends approval of the application.
21. We have received Retail Utility Grant applications from New Life Nutrition and from New Life Fitness & Tanning. These businesses are owned by Jill Verduin and located in the Highway 10 Plaza. New Life Nutrition is a nutritional drinks and exercise shop and located in the former Game Day Liquor location. New Life Fitness and Tanning are located in the former Anytime Fitness & Après Soleiel locations. Staff has reviewed the applications and recommend approval of the applications.
22. We will discuss the General Funds budget. Copies of the budget will be delivered to Mayor and Council.

23. Administrative reports:

Scheduled Meetings:

January 25	Special Council Meeting, 4:00 P.M.
February 1	Council Meeting, 4:30 P.M.
February 15	Council Meeting, 4:30 P.M.
March 1	Council Meeting, 4:30 P.M.
March 15	Council Meeting, 4:30 P.M.

**If you would like additional information about an agenda item or another issue, that would help you or the council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.**

**Earl Woudstra**  
**City Office**      **712-707-4885**  
**Cell phone**      **712-737-7115**  
**Email**              **earlw@orangecityiowa.com**

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 4, 2021. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kent Anderson, Mark Gaul, Kurt Frederes, Jim Pottebaum, and Matt Van Schouwen

Guests: Doug Calsbeek, Jonathan Beaver, Chad Kleinhesselink, Mike Hofman, Micah Bilby, Lisa Johnson, Kay Joiner, Jill Haarsma, Sara Huyser, and John Slegers

Agenda: A motion was made by Council member Aaron Beadner and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. The Dutch Heritage Boosters will not be present at this meeting. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the December 21, 2020 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

Department Reports: This time was provided for Lisa Johnson, representing the Library, to discuss with the Council accomplishments and priorities of her department as the Council prepares for budget time. Micah Bilby also presented the proposed budget for the Library. No official action was taken.

Organizational Reports: Appearing before the Council to provide an update were Jonathan Beaver and Chad Kleinhesselink, representing Landsmeer Golf Course, and Jill Haarsma and Sara Huyser representing the Dutch American Heritage Museum. No official action was taken.

Water Rate Ordinance: A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving the third reading of proposed Ordinance No. 824, an ordinance amending the water rates. The average increase beginning January 2021 would be 20%, with an additional 15% increase in January of 2022. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer adopting Ordinance No. 824. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Not to Exceed \$1,695,000 Electric Revenue Refunding Capital Loan Notes: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer adopting a resolution fixing January 18, 2021 at 4:00 P.M. for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None. The resolution was assigned number 1-4-21-1932 and appears in the official resolution book. Records are kept in Appendix 19.

Not to Exceed \$4,550,000 General Obligation Capital Loan Notes: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong adopting a resolution fixing January 18, 2021 at 4:00 P.M. for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner,

Daron De Jong, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None. The resolution was assigned number 1-4-21-1933 and appears in the official resolution book. Records are kept in Appendix 19.

Tax Abatement Applications: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the tax abatement applications to be forwarded on to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer, Steve Roesner; NAYS: None.

Administrative Reports:

Scheduled Meetings:

January 18	Council Meeting, 4:00 P.M.
January 25	Special Council Meeting, 4:00 P.M.
February 1	Council Meeting, 4:30 P.M.
February 15	Council Meeting, 4:30 P.M.

Oral reports: Earl reported on job description updates; getting costs for more security in City Hall and Police Department; will be taking bids for the Jelgerhuis property; Chamber and Arts Council sign has been installed; Jay Avenue property owner meetings; naming of the school development and future housing; the snow has stopped Lieber from moving dirt; will be reviewing available housing with staff; rental property hearing on January 13 at 5:00; updating City Codes; looking for input for the Dutch front ordinance; some properties have been cleaned up; discussing what sidewalks and trails to keep open during winter; ice rink liner sprung a leak, waiting for a new one to arrive; budget meetings on January 18 and 25 start at 4:00. Mark reviewed the next steps with ISG; third spot in the Hawkeye Building has been leased. Matt shared will be closing the 2020 Street Project in the next few weeks; reviewing options for the water system.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Tony thanked the utility crews for their help with snow removal. Mayor De Haan expressed appreciation for all City employees.

Adjournment: No further business appearing it was therefore moved by Council member Aaron Beadner and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None. Adjournment time was 5:50 o'clock P.M.

\_\_\_\_\_  
Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk



TREASURER'S MONTHLY REPORT

Exhibit 2

City of Orange City, Iowa

Month Ended December 31, 2020

	On Hand Last Report	Received	Disbursed	Clerk's Balance	O/S Checks	Treas. Balance
General	\$ 1,049,680.20	\$843,235.79	\$438,594.60	\$ 1,454,321.39	\$210,175.55	\$1,664,496.94
Library	324,008.49	\$40,749.18	\$41,065.96	323,691.71	\$2,114.34	\$325,806.05
SDA- IRP Loan	46,538.97	\$2,792.29	\$8,311.00	41,020.26		41,020.26
Cemetery Fund	47,356.97	11,150.00	17,516.35	40,990.62		40,990.62
Cemetery Fund- Perpetual Care	113,753.48	71.68		113,825.16		113,825.16
USDA- Revolving Loan Fund	288,973.87	4,895.20		293,869.07		293,869.07
Road Use Tax	488,274.27	73,632.43	350,000.00	211,906.70		211,906.70
Hotel/Motel Sales Tax	198,446.82		50,000.00	148,446.82		148,446.82
<b>Tax Increment Financing</b>						
Event Center TIF	191,817.17	31,527.12	1,798.50	221,545.79		221,545.79
Housing TIF	(186,631.14)	17,773.48	269,675.42	(438,533.08)		(438,533.08)
Industrial Park TIF	(277,173.55)	19,651.57	147,178.54	(404,700.52)		(404,700.52)
Hawkeye TIF	148,633.11	5,150.02	4,132.50	149,650.63		149,650.63
Debt Service	915,259.27	61,556.04	178,620.63	798,194.68		798,194.68
<b>Capital Projects:</b>						
2020 Street Improvements	(940,537.44)	2,400.00	7,739.78	(945,877.22)		(945,877.22)
Dunlop Park Improvements	43,544.45		31,253.40	12,291.05		12,291.05
2018 Street Improvements	(76,422.22)	55,928.00	295.00	(20,789.22)		(20,789.22)
School Project- MOC-FV	365,680.45	-	33,022.13	332,658.32		332,658.32
Stoplight Project- Hwy 10	(13,926.50)		9,445.65	(23,372.15)		(23,372.15)
Payroll Clearing	41,157.99	140,042.82	120,741.79	60,459.02	157.04	60,616.06
Electric	2,782,593.33	1,701,235.30	412,835.84	4,070,992.79	76,370.28	4,147,363.07
Water	423,945.28	337,977.14	142,471.19	619,451.23	1,155.64	620,606.87
Sale of OC Comm.	275,111.60			275,111.60		275,111.60
Sewer	803,447.03	1,654,218.62	225,121.06	2,232,544.59		2,232,544.59
Gas	755,104.85	205,212.49	261,290.03	699,027.31	53.72	699,081.03
<b>Total</b>	<b>\$ 7,808,636.75</b>	<b>\$5,209,199.17</b>	<b>\$2,751,109.37</b>	<b>\$10,266,726.55</b>	<b>\$290,026.57</b>	<b>\$10,556,753.12</b>


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INVESTMENTS		
FUND	This Report	Last Report
General	\$40,000	40,000
Library	-	-
Debt Service	-	-
Road Use Tax	750,000	750,000
Event Center	200,000	200,000
<b>Electric:</b>		
Bond & Interest Sinking Fund	270,000	270,000
Bond & Interest Reserve Fund	275,000	275,000
Capital Reserve Fund	505,000	1,505,000
<b>Water:</b>		
Bond & Interest Sinking Fund		150,000
Bond & Interest Reserve Fund		100,000
Capital Reserve Fund		-
<b>Sewer:</b>		
Bond & Interest Sinking Fund	20,000	80,000
Bond & Interest Reserve Fund		885,000
Capital Reserve Fund		555,000
<b>Gas:</b>		
Bond & Interest Sinking Fund		-
Bond & Interest Reserve Fund		-
Capital Reserve Fund		-
<b>Total</b>	<b>\$2,060,000</b>	<b>\$4,810,000</b>

FUNDS INVESTED IN:		Amount	%	Max. %
1.8025	Certificates of Deposit	2,000,000	97.1	100
0.0200	IA Public Agency Investment Trust	60,000	2.9	50
	<b>Total Funds Invested</b>	<b>\$2,060,000</b>	<b>100.0</b>	

MATURITIES:		Amount	%	Min. %
	Under 40 days	2,060,000	100.0	10.0
	Under 90 days	2,060,000	100.0	20.0
	Under 270 days	2,060,000	100.0	50.0
	Under 1 year	2,060,000	100.0	90.0
	*Under 18 months	2,060,000	100.0	100.0

\*Bond reserve funds - invested as required or allowed by bond indentures.

  
City Treasurer

Vendor Name	Description	Net Invoice Amount
A & M LAUNDRY	Laundry Supplies Account 80243-00001	146.95
Ag Partners Inc	Fuel	1,996.83
AHLERS COONEY DORWEILER	Labor Relations	1,800.00
Alex Air Apparatus Inc.	Foam Inductor, and Fire Hose - OCFD	1,845.19
Allegiant Emergency Services Inc.	Cylinder Hydro Testing - 15 Bottles SCBA for OCFD	723.00
Allegiant Emergency Services Inc.	Fit Testing - OCFD	506.00
Alpha Wireless Co.	Radio Repairs- Street	166.75
AMERICAN FAMILY LIFE ASSUR CO	Group Insurance	130.52
ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplies	1,412.95
BEN FRANKLIN STORE	Supplies	10.47
BLACKBURN MANUFACTURING CO.	Locate Flags	98.64
Blue Otter Solutions LLC	Survey for APGA GOAL program	1,031.42
BlueTarp Financial Inc.	Tool for Water	976.39
BOMGAARS SUPPLY	Supplies- Light Account # 14-380-0	240.22
BOMGAARS SUPPLY	Supplies - Account 14-002-0	1,075.69
Bowie International LLC	Service Body - Bowie Box for Light Pickup	11,854.00
BSN Sports	Recreation Supplies	23.45
C&H BODY REPAIR INC.	Repairs to Police Vehicle	834.00
Catalyst Solutions Inc.	IT Support and Backup Services	792.08
Catalyst Solutions Inc.	IT Support	600.00
Catalyst Solutions Inc.	Five Computers - Department Heads	11,115.00
Catalyst Solutions Inc.	IT Support for January	2,609.28
CERTIFIED TESTING SERVICES INC	Soil Testing for MOC-FV School Project	6,505.00
CERTIFIED TESTING SERVICES INC	Concord Sanitary Sewer Project - Weiland	581.00
CERTIFIED TESTING SERVICES INC	PJ 10th Addition	2,933.50
CHAMBER OF COMMERCE	Salary Assistance	8,750.00
CIVIC SYSTEMS LLC	Semi Annual Software Support	6,432.00
CONNECTIONS INC EAP	Employee Assistance Program	337.62
CULLIGAN WATER CONDITIONING	Utilities.	33.75
D & L PLUMBING & HEATING	Service Call to Fire Station	70.22
D & L PLUMBING & HEATING	Service Call to Fire Station	1,367.31
DEJONG OIL AND REPAIR INC	Repairs to Street Trucks	77.22
DeLeeuw Graphics & Signs	Dog Park Signs	95.00
DeLeeuw Graphics & Signs	Truck Door Decals	570.48
DGR Engineering	Wastewater Facilities- Misc Eng Services	1,222.50
DGR Engineering	2018 Street Project	2,487.00
DGR Engineering	2020 Street Project	3,759.00
DGR Engineering	Traffic Signal - Hwy 10 & Lincoln	354.50

Vendor Name	Description	Net Invoice Amount
DGR Engineering	School Project- MOC Elem.	23,830.40
DGR Engineering	PJ 10th Add. Housing	20,022.98
DGR Engineering	Concord Sewer Project- North Weiland	615.60
DGR Engineering	Angel Aircraft Survey	419.63
DIAMOND VOGEL PAINT	Paint Supplies	67.08
Direct Digital Control Inc.	Service Call to Fire Station - HVAC	659.00
DON'S FOOD CENTER	Supplies	115.61
D-P TOOLS	Tools for Street Shop	79.95
DUTCH BAKERY	Supplies	45.00
Dutch Inn & Suites	Hotel Tax Reimbursement 3% - 3rd Qtr of 2020	3,320.85
ED M FELD EQUIPMENT CO INC	Two Step Chock for OCFD	1,363.20
ED M FELD EQUIPMENT CO INC	Repair Bunker Gear for OCFD	79.00
EMC NATIONAL LIFE COMPANY	Life Insurance	697.72
FAREWAY STORES INC	Supplies Prairie Winds Event Center	33.96
FAREWAY STORES INC	Supplies	175.13
Fastenal Company	Locate Paint for Gas Department	59.88
Felsburg Holt & Ullevig Inc.	Hwy 10 & Jay Ave - Intersection- School	2,485.00
GAS PRODUCT SALES INC.	Gas Meter Supplies	378.81
GROEBNER & ASSOCIATES	Gas Valve 2"	213.20
GROEBNER & ASSOCIATES	Gas Meter Supplies	133.70
GROEBNER & ASSOCIATES	Gas Meter Supplies	1,130.76
GROEBNER & ASSOCIATES	Gas Meter Supplies	232.99
Group Resources of Iowa LLC	Manage Health Plan	470.00
Gurney & Associates Inc.	Repairs to Lagoons	2,385.46
HAWKINS INC.	Chemicals	2,638.44
HAWKINS INC.	Chemicals	1,087.49
HAWKINS INC.	Chemicals	2,086.00
HIEMSTRA LAWN CARE	Snow Removal.	997.00
Hubers Plbg & Heating	2020 Street Project- Dutch Mill Pharmacy	167.19
IA ASSOC OF MUNICIPAL UTIL	NW IA Safety Director -OC Share per Qtr	5,496.09
IA ASSOC OF MUNICIPAL UTIL	Gas Operational Tests for Employees	5,725.00
INT'L CODE COUNCIL	Membership Dues	145.00
IOWA INFORMATION INC.	Advertising Electric Line worker	152.33
IOWA INFORMATION INC.	Advertising for Prairie Winds Event Center	762.65
IOWA ONE CALL	Fax	98.60
ISG Inc.	Community Development Plan	3,682.15
JOES TV & APPLIANCE	Fridge for City Hall - Breakroom	299.99
JOES TV & APPLIANCE	Microwave for Breakroom	344.99

Vendor Name	Description	Net Invoice Amount
Kopetsky's Ace Hardware	Supplies- Account 6001	202.33
Kopetsky's Ace Hardware	Supplies- Account 6000	337.79
KSOU- AM/FM	Advertising	260.00
MARVS OUTDOOR POWER EQUIPMENT	Supplies.	244.31
Matheson Tri Gas Inc.	Carbon Dioxide Cylinder 10LB	45.26
MIDAMERICAN ENERGY	Utilities	918.37
MIDAMERICAN ENERGY	Utilities	303.46
MISSOURI RIVER ENERGY SERVICES	AMI Meter count fee	375.20
Mouw Motor Inc.	Parts for Street Department - Switch for Snowplow	71.32
Mouw Motor Inc.	Parts for Street Department - Switch for Snowplow	23.53
Mulder Auto Tire & Lube	Oil for OCPD	5.95
NAPA Ind. & Farm Supply	Vehicle Maintenance Supplies	19.98
NEAL CHASE LUMBER	Breakroom at City Hall and Supplies	3,052.62
NORTH WEST RURAL ELECTRIC COOP	Street Light Usage PJ 5th	205.65
NOTEBOOM ELECTRIC	Supplies - Prairie Winds Event Center Account	37.06
NOTEBOOM ELECTRIC	Service Call to Parks	163.89
NOTEBOOM OIL COMPANY	Oil and Tires for Utility Account	1,161.27
NOTEBOOM OIL COMPANY	Tire Repair on Police Account	37.23
NOTEBOOM OIL COMPANY	Fuel for Fire Department - Fire Acct	9.70
OLDENKAMP, KEN & MARY	Boarding of Animals.	124.00
ONE OFFICE SOLUTION	Office Supplies	235.77
ORANGE CITY HEALTH SYSTEM	Event Center Housekeeping Hours and Maintenance Hours	166.41
ORANGE CITY HEALTH SYSTEM	Senior Rent	2,266.67
ORANGE CITY HEALTH SYSTEM	Pledge for Ambulance Purchase	75,000.00
ORANGE CITY MUNICIPAL UTILITY	Utilities	35,532.95
ORANGE CITY SANITATION	Refuse Hauling Charges	26,792.70
ORANGE CITY SANITATION	Event Center Dumpster	85.00
ORANGE CITY SANITATION	Plastic from Skate Park - Parks Account 420757	40.00
PLUIM PUBLISHING	Advertising and Supplies	1,296.31
Prairie Winds Hotel Holdings LLC	Hotel Reimbursement 3% - 3rd Qtr of 2020	9,082.08
RANDY'S IRON WORKS INC.	Supplies	405.75
SIoux ABSTRACT CO.	Abstract - Austin Schlatter - 809 15th Street SE	400.00
SIoux COUNTY COMMUNICATIONS	Communications Share of Budget for FY 20-21	29,494.00
SIoux OIL COMPANY	Fuel	3,170.65
SIoux OIL COMPANY	Fuel	2,740.19
Southern Sioux Co. Rural Water	Water Usage for PJ Trail Shelter House	14.75
Spireworks	Newsletter, Social Media, Vibrant Website	2,950.00
Stuart C Irby Co.	Gas Meter Supplies	45.18

Vendor Name	Description	Net Invoice Amount
SWIFT AIR INC.	Service Boiler for city Hall	2,776.14
Thompson Automation & Specialty Services	Replace VFD at Sewer Plant	400.00
Thompson Automation & Specialty Services	Service - Backwash Valve at Water Plant	600.00
Thompson Automation & Specialty Services	Service- Shut Down Drive properly at Plant	500.00
Thompson Automation & Specialty Services	Drives at Ind Lift Station	450.00
Town & Country Implement Inc.	Repairs to Street Trucks	387.00
TYLER TECHNOLOGIES INC	Software Support - Cemetery	324.22
U.S. BANK INC	Table & Chairs Breakroom, US Flags, Hangers OCFD	3,264.53
ULine	Cleaning Supplies	431.67
Unity Point Clinic- Occ. Medicine	Drug Testing	210.00
USA BLUEBOOK	Locator for Gas Department	971.94
USA BLUEBOOK	Supplies	163.83
Van Bruggen Pit Cleaning Inc.	Pump Sludge from Lagoons and Apply to Land	53,500.00
VAN ENGELENHOVEN AGENCY	2021 Chevy Pickup - Water	196.00
VAN MAANEN'S	Office Supplies Light Account	5.55
VAN MAANEN'S	Office Supplies- Water Department	36.99
VANDER POL EXCAVATING	Retainage Payment for 2018 Street Project	29,419.03
VanRavenswaay, Chad	Shoe Reimbursement	133.74
VISSER BROTHERS PLUMBING & HTG	Filters for Sewer Plant	115.56
VISSER BROTHERS PLUMBING & HTG	Filters for Sewer Plant	158.00
WESCO DISTRIBUTION INC	Supplies- Light	65.00
WESCO DISTRIBUTION INC	Meter Supplies- Light	238.00
White Wolf Web Printers Inc.	OC Economy Development Book 2020	218.42
Woudstra, Karen & Earl	Realtor Referral Fee- PJ 5th Lot 25	1,000.00
Ziegler Cat - Sioux City	Parts for Payloader - Unit 95	354.35
Grand Totals:		451,500.06

To: Mayor and Council

December 31, 2020

**Re: Report on 2020 Activities:**

2020 had a busy construction season for single family housing. City had **77 residential units** being constructed with **13 New Single-Family Homes**. Commercial construction was comparable to 2019 with overall permits up from 2019. Major projects in 2020 were the development of Puddle Jumper Trail 10<sup>th</sup>, Industrie Centrum 7<sup>th</sup>, and the groundbreaking of Hillcrest Apartment/Town Homes phase two, Northwestern Welcome Center, and MOC-FV Bus Barn.

<u>TYPE OF PERMIT</u>	<u>2018</u> <u>#ISSUED</u>	<u>2019</u> <u>#ISSUED</u>	<u>2020</u> <u>#ISSUED</u>
New Single-Family Homes	16	15	13
New Duplexes/Condos/Townhouses	2@8-units	2@4-units	4@10 Units(3-D,1-TH)
New Garages	2	2	7
Apartments	1@46 units	0	2@54 units(1-8-PLEX)
Additions to homes and garages	10	8	11
Decks	18	10	19
Yard storage buildings	11	15	15
Fences	21	7	11
New commercial or Industrial buildings	3	2	3
Additions to commercial/health care/education Bldgs.	1	5	1
Misc. (signs, relocations, finishing basements, etc.)	9	8	5
Home Occupations (To Date 58)	12	4	4
<u>Other (Storage Containers, Firework Stands)</u>	<u>5</u>	<u>5</u>	<u>1</u>
<b>Totals Permits:</b>	<b>111</b>	<b>86</b>	<b>96</b>

**Alton Permits/Inspections:**

New Homes: 1

Decks: 0

New/Enlarge Comm.: 0

Other: 9

**Total Permits: 10**      **(Total Fee's charged: \$550.00)**

(For comparison purposes only, conservative estimates of the values for these project)

	<u>2018 Figures</u>	<u>2019 Figures</u>	<u>2020 Figures</u>
New Homes and Duplexes	\$4,350,617.00	\$4,445,316.00	\$5,929,808.00
Apartments/Townhouses	\$4,633,000.00	X	\$4,440,079.00
Garages, Additions, Decks, Fences, etc.	\$776,431.94	\$599,612.00	\$627,400.00
New Commercial/Industrial Buildings	\$2,070,000.00	\$3,764,842.00	\$1,722,000.00
Other	X	\$3,600,000.00	\$2,400,000.00
	<b>Total Value:</b> \$11,830,048.71	\$12,409,770.00	\$15,541,487.00
	<b>Total Fee's:</b> \$44,336.00	\$40,094.00	\$42,530.00
<b>Fees waived by council:</b>	X	X	X
<b>Total Combined Fees:</b>	\$44,336.00	\$40,094.00	\$42,530.00

Going into the 2021 building season the City has currently 47 Low-Density Residential lots , 2 Multi-Family Residential lots in PJT6TH(reserved), and 4 available in 2021 in PJT10TH. There are 9 OCDC Industrial/Commercial lots available in Industrie Centrum 6th Addition(1) and Industrie Centrum 7<sup>th</sup>(8). In Addition to the City Lots in Private Residential Additions there are currently 22 Lots Available.

Planning and Zoning had a total of 5 meetings in 2020. (3-2019)

Board of Adjustment and Appeals had a total of 5 meeting in 2020. (2-2019)

Dutch Front had a total of 1 meeting in 2020.

**2020 Nuisance Calls:** Listed below are the total nuisance calls received and City enforced nuisances.  
(City Enforced notices)

Weeds/Grass: 1

Brush/Trees: 4(2)

Sidewalks: 15(snow/ice)

Trailer/Cars: 2(1)

Buildings: 9(6)

Open Burning: 1

Garbage/Furniture: 10(3)

**POLICE ANNUAL REPORT 2020**

	<u>Incidents</u>	<u>Traffic Warnings</u>	<u>Traffic Citations</u>	<u>Arrests (Juvenile)</u>	<u>Arrests (Adult)</u>
2009	139 ↓ 13%	408 ↓ 12%	321 ↓ 17%	13 ↓ 69%	80 ↓ 6%
2010	173 ↑ 20%	454 ↑ 12%	294 ↓ 9%	33 ↑ 250%	94 ↑ 15%
2011	140 ↓ 19%	983 ↑ 46%	532 ↑ 55%	35 ↑ 6%	88 ↓ 6%
2012	121 ↓ 14%	876 ↓ 11%	437 ↓ 18%	14 ↓ 60%	74 ↓ 16%
2013	133 ↑ 10%	711 ↓ 23.21%	417 ↓ 5%	21 ↑ 50%	84 ↑ 13.5%
2014	100 ↓ 25%	660 ↓ 7.2%	409 ↓ 2%	14 ↓ 34%	70 ↓ 17%
2015	127 ↑ 27%	463 ↓ 24.8%	380 ↓ 7%	26 ↑ 85.7%	57 ↓ 18.6%
2016	102 ↓ 19%	484 ↑ 12%	353 ↓ 7%	16 ↓ 38%	88 ↑ 54%
2017	89 ↓ 12.7%	600 ↑ 23.9%	510 ↑ 44.4%	29 ↑ 81.2%	91 ↑ 3.4%
2018	82 ↓ 7.8%	478 ↓ 20.8%	347 ↓ 31.9%	9 ↓ 68.9%	116 ↑ 27.4%
2019	105 ↑ 28.04%	593 ↑ 24.05%	342 ↓ -1.44%	29 ↑ 222.22%	120 ↑ 3.44%
2020	91 ↓ 13.33%	484 ↓ 18.38%	366 ↑ 7%	21 ↓ 27.58%	120 --- Same

**ACCIDENTS**

	<u>Total</u>	<u>Dollar Amt.</u>	<u>Personal Injury</u>	<u>Fatalities</u>
2009	94	\$344,870.00	1	
2010	99	\$419,565.00	9	1
2011	91	\$354,125.00	8	0
2012	70	\$277,570.00	8	0
2013	55	\$219,685.00	5	0
2014	74	\$341,127.22	3	0
2015	70	\$419,800.00	5	0
2016	87	\$362,075.00	7	0
2017	68	\$288,470.00	16	0
2018	64	\$414,900.00	9	0
2019	87	\$362,100.00	10	0
2020	55	\$382,850.00	12	0

**PARKING CITATIONS**

	<u>Orange City</u>	<u>Alton</u>	<u>Total</u>	
2009-2010	2,096.00	670.00	2,766.00	29 unpaid
2010-2011	2,097.00	558.00	2,655.00	28 unpaid - 12 Treas. Office
2011-2012	2,725.00	777.00	3,502.00	37 unpaid - 19 Treas. Office
2012-2013	2,675.00	763.00	3,438.00	47 unpaid - 17 Treas. Office
2013-2014	1,649.00	671.00	2,320.00	15 unpaid - 9 Treas. Office
2014-2015	2,229.00	841.00	3,070.00	13 unpaid - 16 Treas. Office
2015-2016	2,422.75	742.00	3,164.75	44 unpaid - 28 Treas. Office
2016-2017	2,367.00	967.00	3,334.00	53 unpaid - 42 Treas. Office
2017-2018	3,058.00	921.00	3,979.00	54 unpaid - 40 Treas. Office
2018-2019	2,018.00	722.00	2,740.00	70 unpaid - 34 Treas. Office
2019-2020	1,597.00	599.00	2,196.00	78 unpaid - 21 Treas. Office

**Nuisance Vehicle Notices**

OC -- 24  
Alton -- 31



Adult Arrest Charges 2020:

Warrant: 24

OWI: 14

Attempted murder: 1

Possession of marijuana: 6

Possession of methamphetamine: 2

Burglary: 4

Serious assault: 2

Driving while license suspended: 14

Criminal Mischief: 2

Possession of drug paraphernalia: 2

Driving while revoked: 9

Theft: 5

Driving while barred: 1

Assault on a peace officer: 1

Person under legal age: 2

Disorderly conduct: 2

Public intoxication: 5

Domestic abuse: 6

Violation of no contact order: 9

Child endangerment: 1

Possession of fictitious license: 1

Interference with official acts: 3

Harassment: 1

Supply alcohol to minors: 1

Unauthorized use of credit card: 2

**Juvenile Arrest Charges 2020:**

**Criminal mischief: 5**

**Assault: 4**

**Theft: 4**

**Possession of marijuana: 1**

**Possession of drug paraphernalia: 2**

**Possession of alcohol: 2**

**Interference with official acts: 1**

**Operation while intoxicated: 2**

## **M-OC CSD TABLE TOP DRILLS**

**1. Bomb Threat – Location – High School**

**At 10:00 a.m. a student reports to the office that he found a note that says there is a bomb in the school and it will detonate at 1:00 p.m. today**

**2. A student tells you/staff member they are suicidal.**

**A student reports to you/staff member that their friend is suicidal**

**3. At 3:00 p.m. the school office receives a call from the Sheriff's Office that says that there was an armed robbery at Casey's/Bank in town. The suspect left on foot in an unknown direction. OCPD & Deputies are advised and on the way.**

**4. You/staff member are on bus duty at the end of the day; you see a man and woman arguing over who should take the child home.**

**5. Parent teacher conference. A parent becomes extremely upset with you/staff member due to their child's grades. Eventually you feel threatened and are concerned for your safety.**

**6. Student with scissors. Student is upset and is threatening with the scissors**

**7. You/staff member receive information from a student about another student who brought/said he was going to bring his dad's gun to school in his backpack. ( Now discuss that....You/staff member are made aware of this information before the student arrives to school)**

**8. Medical emergency...A student is drowsy, limp, and lethargic. Has reduced level of consciousness. (Now discuss that.... A student is seriously injured in the gym/out in the front of school. The student is unconscious and needs immediate medical attention.)**