

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of the
City of Orange City, Iowa

Date of Meeting: May 3, 2021

Time of Meeting: 4:30 o'clock P.M.

Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

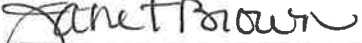
PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of costs for the construction of the Nassau Lift Station Improvements Project
 - Adopt plans, specifications, form of contract and estimate of cost
 - Consideration of bids, award and approval of contract and bond
7. Public hearing on the 80/20 voluntary annexation
 - Resolution accepting 80/20 Voluntary Annexation application to the City of Orange City
8. Consideration of employee wage proposal

Council Meeting
May 3, 2021
Page 2

9. Park & Recreation Assistant
10. Purchase of real estate
11. Set public hearing date to consider fiscal year 2020-2021 budget amendment
12. Liquor license renewal application
13. Administrative reports
14. Council comments
15. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
May 3, 2021

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the April 19, 2021 council meeting are enclosed for your review. Exhibit 1
6. Bids were opened for the Nassau Lift Station Project. We received four bids, Cleveringa Excavating \$538,315.08, Vander Pol Excavating \$585,713.00, Subsurfco \$593,611.50, and Tom's Backhoe Service \$615,360.00. The engineer's estimate was \$408,150.00. DGR will be reviewing the bids to check for any discrepancies and will have a recommendation for next steps on Monday.
7. The following attached twelve (12) of the thirteen (13) parcels applying for an 80/20 voluntary annexation to the City of Orange City needs to be accepted by resolution. 80/20 Annexation is needed to eliminate any islands being created within the City. If City Council approves the annexation by resolution the City will forward the annexation proposal to the Iowa City Development Board for approval. If the annexation is approved and no appeal is filed within 30 days of the issuance of the written ruling, the Board files, and records documents to complete the annexation. Exhibit 2
8. The personnel committee and staff leadership are bringing a proposal for wage and salary adjustments for several employee positions. Those positions that are in the collective bargaining unit will also need approval from the union for an adjustment to the CBA.
9. The position of Assistant Park and Recreation Director has remained vacant for several months. Mitch and Earl are recommending this full-time position be offered to Noah Minnick who has worked part-time for several years at the pool, in the parks, and assisting with recreation programs. The recommended starting salary for this position is \$38,500. With a six month review allowing for \$1,000 increase. The position will be salaried with a direct report to Mitch.
10. The City of Orange City is proposing to purchase the property located at 121 1st Street NW. The City will acquire the property with the exception of the north 15 feet for a purchase price of \$65,000. The plan will be to remove the house and offer to sell the lot for commercial development.
11. Each year we need to amend the budget for unexpected revenues and expenditures in our City funds. See the enclosed exhibit for the proposed amendments. The Council needs to set a public hearing for May 17. Exhibit 3
12. We have received a renewal application for a Special Class C Liquor License (beer/wine) from Town Square Coffeehouse. Everything is in order.

13. Administrative reports:

Scheduled Meetings:

May 13-15	Tulip Festival
May 17	Council Meeting, 4:30 P.M.
June 7	Council Meeting, 4:30 P.M.
June 21	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on April 19, 2021. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Rod De Boer, Daron De Jong, and Tony Vande Brake

Members Absent: Council member Steve Roesner

Staff: Earl Woudstra, Janet Brown, Mark Gaul, Kurt Frederes, Kent Anderson, and Matt Van Schouwen

Guests: John Slegers, Mike Hofman, Erica Vonk, Josh Van Es, Grace Kohnke, and Doug Calsbeek

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Tony Vande Brake; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Center for Innovation and Leadership: This time was provided for Erica Vonk and Josh Van Es, representing Northwestern College, to explain the new Center for Innovation and Leadership program. The program is designed to be a bridge between the students and the surrounding communities and to form partnerships with businesses and students. The center offers the following signature programs and resources: Accelerate Siouxland, Learner to Leader, Research Consultancy, Entrepreneur/Business Leader in Residence, Innovation Sandbox. No official action was taken.

Approval of Minutes: The minutes of April 5, 2021 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

Financial Report: The monthly financial report for March 2021, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Rod De Boer, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from March 16, 2021 through April 19, 2021 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong; NAYS: None.

Public Hearing on the Matter of the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Highway 10 and Lincoln Avenue Traffic Signal Improvements Project: This being the time and place as advertised a public hearing was held to consider the matter of the adoption of plans, specifications, form of contract and estimate of costs for the construction of the Highway 10 and Lincoln Avenue Traffic Signal Improvements Project. The Mayor called for comments from members of the audience, and no one was heard speaking for or against the proposed project. The City Administrator reported that no written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner adopting the plans, specifications, form of contract and estimate of costs for the construction of the Highway 10 and Lincoln Avenue Traffic Signal Improvements Project. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None.

The Council considered the bid that was opened on April 9, 2021.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer awarding the bid to Bainbridge Construction in the amount of \$418,703.75 and approving the contract and bond. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong; NAYS: None.

Iowa DOT Agreement for Maintenance and Repair of Primary Roads: A motion was made by Council member Rod De Boer and duly seconded by Council member Aaron Beadner approving the agreement with the Iowa DOT for the ongoing maintenance on Highway 10. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

May 3	Council Meeting, 4:30 P.M.
May 13-15	Tulip Festival
May 17	Council Meeting, 4:30 P.M.
June 7	Council Meeting, 4:30 P.M.
June 21	Council Meeting, 4:30 P.M.

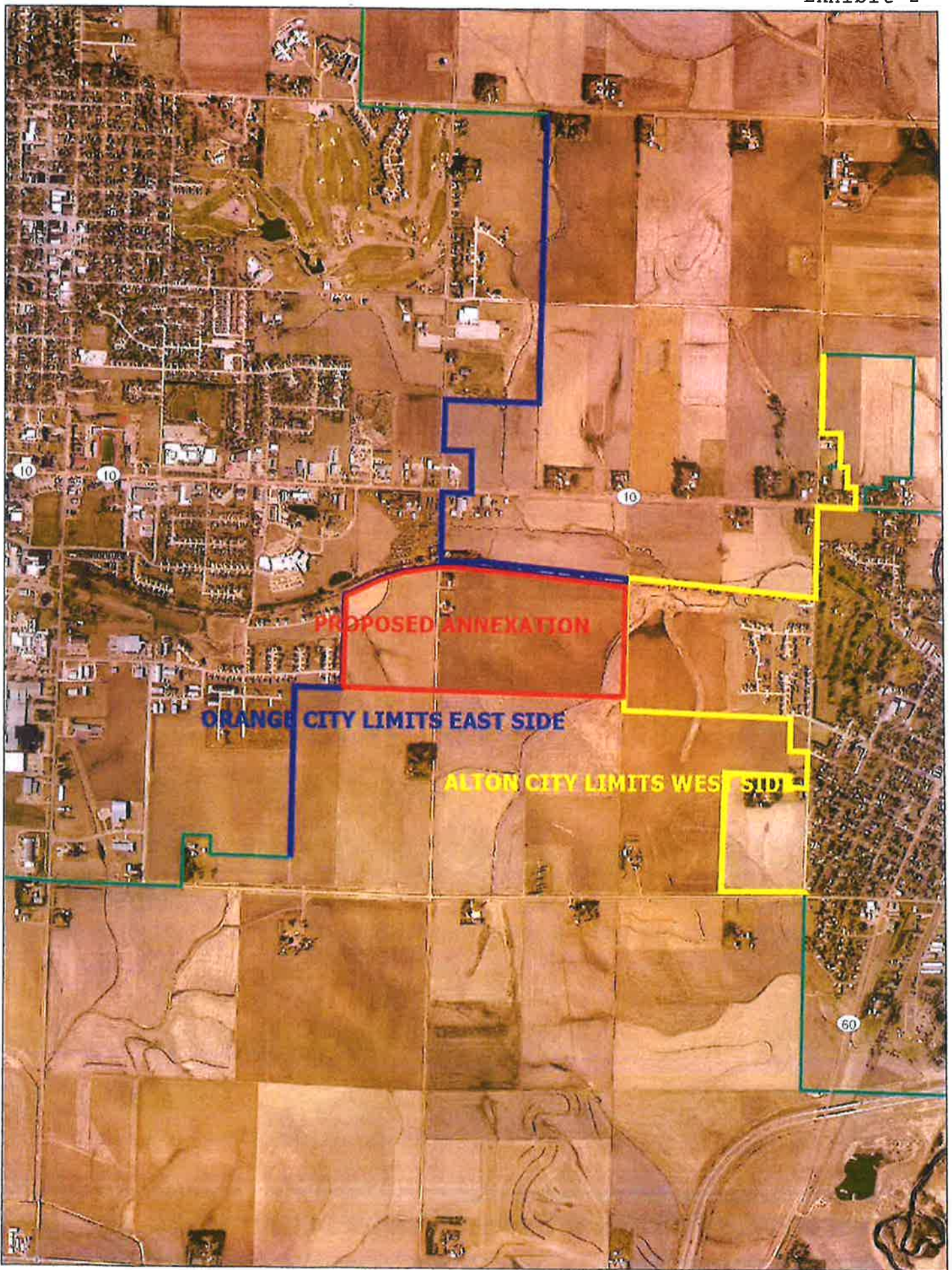
Oral reports: Earl recognized and thanked John Slegers for his years of covering the meetings as KDCR will be closing their doors; utility work has begun on Jay Avenue; 585 kids playing soccer this Spring; provided a Dutch Heritage Museum update; new flag poles have been installed in Windmill Park; Good Morning OC on May 4 at 7:00 AM; closing on Groen property soon; Arts Council postponing hiring a director and Abby Rockhill will be the summer intern; \$10,000 grant to the OC Daycare from the Sioux County Community Development Board; Sioux Concrete and Hiemstra Lawn Care making great progress on the golf course trail; attending the Sioux County Supervisor meeting tomorrow with a Sioux County Trail request; will be installing a new hanger and apron at the Sioux County Regional Airport with 90% funding from the FAA; Greenworld will be doing some tree trimming on Central Avenue; will be addressing the areas of concrete bulging due to the trees; shared thank you from Bruce Jacobsma for flowers for the passing of his mother.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Rod inquired when people will be able to drive through the new Puddle Jumper Addition. Matt responded Vander Pol has started the work and hopes to see it finished soon. Mayor De Haan thanked John Slegers and shared good comments received about the first night of soccer.

Adjournment: No further business appearing it was therefore moved by Council member Aaron Beadner and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None. Adjournment time was 5:07 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk



PROPOSED ANNEXATION

ORANGE CITY LIMITS EAST SIDE

ALTON CITY LIMITS WEST SIDE

REVENUES

General Fund

Zoning fees - Rental Program, Eagle Construction, etc	20,000	
CARES Act Monies	24,000	
State Backfill - Commerical	49,000	
EMC Insurance - Pool, Police-Vehicle	32,000	
Landsmeer Betterment Trail Project	35,000	
Event Center - Bar & Liquor Sales	35,000	
IAMU Dividend Refund	16,000	
Sharon Zylstra Estate- Flowers	80,000	
King Engineering - Real Estate	28,000	
Sale of Fitness Center	250,000	
		\$ 569,000

Electric Utility

Revenue Bond- Refinancing	2,000,000	
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Gas Utility

Gas Sales -Polar Vortex	925,000	
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Debt Service

GO Bond - Refinancing	4,500,000	
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Hospital

Add'l Revenues- CARES Act Monies \$6M	8,000,000	
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Total Revenue **\$ 15,994,000**

EXPENSES

PUBLIC SAFETY

Police - 1010

Repair of Vehicles- Ex. Deer	20,000	
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Fire- 1050

Repair of Vehicles- Aerial	20,000	
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\$ 40,000

PUBLIC WORKS

Roadway Maintenance- 2010

Repair of Vehicles- Snow & Ice- Sander	15,000	
Alley Improvements- 4th Street SE	10,000	
Storm Sewer Improvements	10,000	

35,000

CULTURE & RECREATION

Parks - 4030

Other Capital Equipment- Toolcat	41,000	
Trail Improvements- Landsmeer & Dunlop	40,000	
Golf Course Trail	135,000	

Recreation

Other Capital Equipment- Pickleball Court Fencing	17,000	
Ball Field Fencing		233,000

GENERAL GOVERNMENT

Event Center

Liquor & Beer Purchases	20,000	
Other Capital Equipment- Upstairs Lighting (Can Lights)	22,000	

Exec & Admin- 6020

Land- Bus Barn Property Purchase	225,000	
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\$ 267,000

Electric Utility

Revenue Bond- Refinancing		\$ 2,000,000
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Gas Utility

Gas Sales -Polar Vortex		\$ 925,000
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Debt Service

GO Bond - Refinancing		\$ 4,500,000
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Hospital

Add'l Expenditures- COVID		\$ 8,000,000
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\$ 16,000,000