

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on September 20, 2021. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Rod De Boer, Daron De Jong, and Tony Vande Brake

Members Absent: Council member Steve Roesner

Staff: Earl Woudstra, Janet Brown, Mark Gaul, Jim Pottebaum, Kurt Frederes, Kent Anderson, and Matt Van Schouwen

Guests: Mike Hofman and Ryan McEwen

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of September 7, 2021 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

Financial Report: The monthly financial report for August 2021, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from August 17, 2021 through September 20, 2021 was presented. A motion was made by Council member Aaron Beadner and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

Voluntary Annexation: This being the time and place as advertised a public hearing was held to consider the voluntary annexation of the OCDC, Inc. property north and east of Pipestone Veterinary on Highway 10 East. The Mayor called for comments from members of the audience and no one was heard speaking for or against the annexation. The Mayor then closed the time for the public hearing.

A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake adopting a resolution accepting the voluntary annexation application to the City of Orange City from OCDC, Inc. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None. The resolution was assigned number 9-20-21-1973 and appears in the official resolution book.

Vacation and Disposal of Alley: This being the time and place as advertised a public hearing was held to consider the vacation and disposal of the alley in Kepp's First Addition, Block 6. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed vacation and disposal. No written objections had been filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Aaron Beadner and duly seconded by Daron De Jong adopting a resolution approving the vacation and disposal of the 12' alley in Kepp's First Addition, Block 6, which lies between Lot 1 of Kepp's 1st Addition and Lot 17 of Mueller & Kohout 1st Addition, to Travis and Colby Vlietstra for \$793.00. The City will retain an 8' easement on the east portion of the alley. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 9-20-21-1974 and appears in the official resolution

book.

Official Street Finance Report of Actual and Accrued Expenditures and Receipts for All Funds for Street Purposes for the 2020-2021 fiscal year: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the official Street Finance Report of actual and accrued expenditures and receipts for all funds for street purposes for the 2020-2021 fiscal year. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer; NAYS: None.

Software Purchase: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the purchase of software from Tyler Technologies which includes utility billing, accounts receivable, general ledger, accounts payable, and payroll in the amount of \$124,655. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Rod De Boer, Aaron Beadner; NAYS: None.

Scooters Coffee Dutch Front Proposal: Upon recommendation of the Dutch Front Committee, a motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the allowable max funds for the proposed Dutch front for the new Scooters Coffee building to be located at 218 8th Street SE. The estimated cost for the Dutch front is \$38,889. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer; NAYS: None.

Prairie Winds Event Center General Manager: A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the hiring of Jess Kuehl as Prairie Winds Event Center General Manager at a starting salary of \$50,000, effective immediately. Wes Ruden's last day will be October 19. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Rod De Boer, Daron De Jong; NAYS: None.

Administrative Reports:

Scheduled Meetings:

September 29	Community Development Plan prioritization, 10:00 A.M. PWEC
October 4	Council Meeting, 4:30 P.M.
October 18	Council Meeting, 4:30 P.M.
November 1	Council Meeting, 4:30 P.M.
November 15	Council Meeting, 4:30 P.M.
December 6	Council Meeting, 4:30 P.M.
December 20	Council Meeting, 4:30 P.M.

Oral reports: Earl reported on the Iowa League of Cities meeting he and Kent attended; OCCS playground update; sending out planning materials tomorrow for the meeting on the 29th; upcoming service projects with Unity and Northwestern; Kent received the financial reporting award again this year. Matt shared the electric department is replacing some streetlights with LED's in the Mueller & Kohout Addition and on north and south K64; the cameras placed on the stoplights are strictly for sensing traffic.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Tony shared that some clients that are former residents of Orange City have commented on the growth and development Orange City is experiencing.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. Adjournment time was 5:02 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk