

Council Meeting  
January 3, 2022

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 3, 2022. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: Council member Rod De Boer

Staff: Earl Woudstra, Janet Brown, Mark Gaul, Jim Pottebaum, Kurt Frederes, Brad De Jong, Ed De Jong, and Matt Van Schouwen

Guests: Doug Calsbeek and Mike Hofman

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 20, 2021 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner; NAYS: None.

Council member Steve Roesner entered the meeting at 4:38 o'clock P.M. during the Gas Department report.

Department Reports: This time was provided for Ed De Jong, representing the Gas Department, Kurt Frederes, representing Code Enforcement, and Jim Pottebaum, representing the Police Department, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Council Appointments: A motion was made by Council member Steve Roesner and duly seconded by Council member Aaron Beadner appointing the following City personnel to their respective positions. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Utilities

Mike Anema  
Alan De Jong  
Ed De Jong  
Todd Klein  
Mike Klootwyk  
Josh Kramer  
Kirk Maasdam  
David Sassman  
Shane Schwarz  
Blake Snieder  
Jonathan Van Zweden

Office

Kent Anderson  
Janet Brown  
Kurt Frederes  
Mark Gaul  
Barb Ramsey  
Matt Van Schouwen  
Erica Van Wechel

Parks/Recreation/Wellness

Mitch Aalbers  
Brian Goslinga  
Noah Minnick

Fire

Seth Bents  
Breckin Bomgaars  
Paul Brentlinger  
Austin DeKock  
Brandon DeKock  
Brian DeKock  
Kevin Dekker  
Michael Dekker  
Mike Dorr  
Aaron Dykstra  
David Dykstra  
Josh Dykstra  
Michael Dykstra  
Ashton Harding

Earl Woudstra

Chad Hase  
John Heller  
Jayden Hiemstra

Transportation

Luke Horkey  
Don Snieder  
Randy Van De Griend

Al Jeltema  
Riley Jeltema  
Ben Kingery  
Kevin Lopez  
Ann Lundberg  
Noah Minnick  
Mitchell Phomphakdy  
Andrew Roghair  
Dan Roghair  
Lee Roghair  
Brent Van Leeuwen  
Denny Vander Wel

Police

Audley De Jong  
Jake Harmelink  
Duane Hulstein  
Bruce Jacobsma  
Trey Niemyer  
Jim Pottebaum  
Darren Wielenga

Event Center

Jess Kuehl  
Danielle Zuidema

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong appointing Brad De Jong as City Attorney. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

Mayor Appointments: Mayor De Haan announced the appointment of Steve Roesner as Mayor Pro-Tempore, Jim Pottebaum as Chief of Police, and Denny Vander Wel as Fire Chief. A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the appointments. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Daron De Jong, Steve Roesner; NAYS: None.

Mayor De Haan also assigned program representatives as follows:

Administration/Community Protection  
Health & Environment

Tony Vande Brake  
Daron De Jong

(City Hall, Offices, Streets, Union Contract, Fire, Police,  
Adult Center, Hospital, Housing, Zoning, License, Codes,  
Solid Waste)

Human Development

Aaron Beadner  
Tony Vande Brake

(Library, Parks, Pool, Recreation)

Library Board      Aaron Beadner

Promotion-Community/Retail/Industrial  
Encouragement and Recruitment

Tony Vande Brake  
Rod De Boer  
Mayor De Haan

(City-wide marketing, Vibrant Orange City, Consortium of Industry/  
Retail/Citizens, Retail Encouragement Grant)

Utilities

Steve Roesner  
Rod De Boer

(Electric, Water, Sanitary  
Sewer, Gas)

A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the program representatives, listed above, and organizational assignments, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Daron

De Jong, Aaron Beadner; NAYS: None.

Council Meeting Dates: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner establishing 4:30 o'clock P.M. on the first and third Monday of each month as the time for regularly scheduled council meetings. If a holiday is observed on a scheduled meeting date, the Council will meet the following Tuesday. The meetings will be held in the Council Chambers, City Hall, 125 Central Avenue SE, Orange City, Iowa. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Official Newspaper: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake naming the Sioux County Capital Democrat as the official newspaper for legal publications. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Authorization to Issue Checks: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong authorizing the City Administrator, City Clerk, and Finance Officer to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments and contracted payments without further action of the City Council. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Steve Roesner, Aaron Beadner; NAYS: None.

Beer Permit Renewal Application: A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the renewal application for a Class C Beer Permit as submitted by Dutch Mart. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Daron De Jong, Steve Roesner; NAYS: None.

Administrative Reports:

Scheduled Meetings:

January 17	Council Meeting, <b>4:00 P.M.</b> – Budget
January 24	Special Council Meeting, <b>4:00 P.M.</b> – Budget
February 7	Council Meeting, 4:30 P.M.
February 21	Council Meeting, 4:30 P.M.
March 7	Council Meeting, 4:30 P.M.
March 21	Council Meeting, 4:30 P.M.

Oral reports: Earl shared the next two meetings will start at 4:00, with a meal for sure on the 17<sup>th</sup>; Erica has started and things are going well, have done some adjusting of jobs; shared some budget ideas, asked for others; working on phase 1 plat for the school area; Vander Pol is nearly complete with the cleanup of the hill; Ag Partners has removed their fuel tank; park planning meeting on Thursday; bandshell restrooms are closed for remodeling. Matt reported that DGR has completed the first test well on the college property, it is showing favorable characteristics, just waiting for the water quality report; Steve asked if we will be facing another summer of water restrictions; Matt said yes, since we will need the construction season to complete the project; wrapping up the Puddle Jumper Trail 10<sup>th</sup> Addition project.

Council Comments: The Mayor called for comments from members of the Council and the following were received. Steve wants to make sure to review items from the ISG plan with the budget.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None. Adjournment time was 5:11 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_

Janet Brown, City Clerk