

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on March 21, 2022. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: Council member Rod De Boer

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kurt Frederes, Mark Gaul, Kent Anderson, and Matt Van Schouwen

Guests: Mike Hofman, Sarah Weber, Terri Duistermars, Dan and Tonya Venema, Grant Hegstad, Tom Truesdell, Tammy Bonnema, and Ashley Stanislav

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of March 7, 2022 council meeting were presented. A motion was made by Council member Steve Roesner and duly seconded by Council member Aaron Beadner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for February 2022, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from February 22, 2022 through March 21, 2022 was presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Can and Bottle Redemption Center Request: Sarah Weber presented a plan to address the need for a can and bottle redemption center in Orange City due to the current facility closing the end of March. A redemption center board would be created consisting of one representative from each group interested in can redemption for their organizations. They would pay a coordinator and a treasurer. The Don's Food Center and Fareway payments to the redemption center would cover the cost to rent the building from Dan and Tonya Venema. Sarah is asking for City support to cover the cost of utilities and trash, which approximately costs \$270/month. Items discussed were: Council would like to see the financials and understand the real cost to operate this business, could the grocery stores cover the remaining \$270/month costs, Dollar Fresh does not currently support the redemption center, the need for the public to donate their cans, should the City play a role. After some discussion, a motion was made by Council member Aaron Beadner to budget \$3,250/year as a donation to cover the utilities and trash costs. The motion failed for lack of a second. The Council would like more time to consider this request and review the financials. No official action was taken.

Vacation of Utility Easement: This being the time and place as advertised a public hearing was held to consider vacating an easement located in Industrie Centrum 6<sup>th</sup> Addition, a replat of Lots 4 and 5 of Industrie Centrum 3<sup>rd</sup> Addition. The Mayor opened the time for the public hearing. Kurt reported on the process to vacate the easement. No one was heard speaking for or against the proposed vacation. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong adopting a resolution approving the vacation of the utility

easement located in Industrie Centrum 6<sup>th</sup> Addition, a replat of Lots 4 and 5 of Industrie Centrum 3<sup>rd</sup> Addition. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None. The resolution was assigned number 3-21-22-1997 and appears in the official resolution book.

Amend the City Code of Ordinances: Chapter 160, Floodplain Management The being the time and place as advertised a public hearing was held to consider amending the City Code of Ordinances, Chapter 160, Floodplain Management. The Mayor opened the time for the public hearing. Kurt explained the need to amend the current floodplain management ordinance in order to meet FEMA guidelines. No one was heard speaking for or against the proposed amendment. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake approving the first reading of proposed Ordinance No. 835, an ordinance amending the Code of Ordinances, Chapter 160, Floodplain Management. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Daron De Jong, Steve Roesner; NAYS: None.

A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake to waive the second and third readings of proposed Ordinance No. 835. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake to adopt Ordinance No. 835, an ordinance amending the Code of Ordinances, Chapter 160, Floodplain Management. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Engagement Agreements with Ahlers & Cooney for Urban Renewal Plans and Capital Loan Notes: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner approving the Engagement Agreements with Ahlers & Cooney for their work with the MOC-FV Elementary School Urban Renewal Plan, the Commercieel Centrum Urban Renewal Plan, and the \$500,000 Taxable General Obligation Annual Appropriation Capital Loan Notes. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Aaron Beadner, Daron De Jong; NAYS: None.

MOC-FV Elementary School Urban Renewal Plan: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake adopting a resolution determining the necessity and setting a consultation date of March 28, 2022 at 1:00 o'clock P.M. and a public hearing for April 18, 2022 at 4:30 o'clock P.M. to consider the MOC-FV Elementary School Urban Renewal Plan. This plan will support the growth of the property around the new elementary school. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None. The resolution was assigned number 3-21-22-1998 and appears in the official resolution book. Records are kept in Appendix 20.

Commercieel Centrum Urban Renewal Plan: A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake adopting a resolution determining the necessity and setting a consultation date of March 28, 2022 at 1:00 o'clock P.M. and a public hearing for April 18, 2022 at 4:30 o'clock P.M. to consider the Commercieel Centrum Urban Renewal Plan. This plan will support the growth of the property on the east side of our city limits (Nyhof property). On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Daron De Jong, Steve Roesner; NAYS: None. The resolution was assigned number 3-21-22-1999 and appears in the official resolution book. Records are kept in Appendix 20.

Not to Exceed \$500,000 Taxable General Obligation Annual Appropriation Capital Loan Notes: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Steve Roesner adopting a resolution to set a public hearing for April 18, 2022 at 4:30 o'clock P.M. to consider the Not to Exceed \$500,000 Taxable General Obligation Annual Appropriation Capital Loan Notes. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Steve Roesner, Aaron Beadner, Daron De Jong; NAYS: None. The resolution was assigned number 3-21-22-2000 and appears in the official resolution book. Records are kept in Appendix 20.

Procurement Policy Amendment: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the Procurement

Policy amendment to meet FEMA requirements in order to complete the funding agreement for the tanker truck. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

7<sup>th</sup> Street N Resurfacing Funding Application: A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the application for funding assistance to the Iowa DOT to resurface 7<sup>th</sup> Street N from Ohio/Ironwood Avenue to Frankfort Avenue. The work would take place in 2026 and is estimated at \$1.7 million. The committee meets the middle of April to determine award amounts. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

SW Well Pipeline Engineering Services Agreement: Matt presented an agreement with DGR for their engineering services to design and administer the well pipeline project. The total fees are \$786,000 and include much of the design work already completed. Discussion took place about using a not to exceed amount on future contracts. A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the Engineering Services Agreement for the well pipeline project with DGR for \$786,000. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Liquor License Renewal Application: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the renewal application for a Class E Liquor/Class B Wine/Class C Beer License as submitted by Don's Food Center. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Alton Annexation Agreement: A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong approving to deed the 4 ½ acres east of the waterway by the new MOC-FV Elementary School to the City of Alton and leave 13,000 cubic yards of soil on the site in exchange for moving Orange City's annexation boundary line north of Highway 10 a ¼ section to the east. The current annexation boundary agreement with Alton is the North/South ½ mile line between the cities. Alton will be responsible for the connection to 14<sup>th</sup> Street over the waterway. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

April 4	Council Meeting, 4:30 P.M.
April 18	Council Meeting, 4:30 P.M.
May 2	Council Meeting, 4:30 P.M.
May 16	Council Meeting, 4:30 P.M.
May 19-21	Tulip Festival

Oral reports: Earl shared the library board is looking for a replacement due to Micah Bilby's term expiring; the Landsmeer Golf Course driving range is open; stoplight project is wrapping up; working with Drew Vogel on a lease for a dog park and disc golf area in the Puddle Jumper Park area.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Steve questioned if there are any plans for sidewalks in the hospital area by the new stoplight. Earl responded it is in the long-range plans.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None. Adjournment time was 5:55 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk