NOTICE AND CALL OF COUNCIL MEETING

Governmental Body:

The City Council of the

City of Orange City, Iowa

Date of Meeting:

August 15, 2022

Time of Meeting:

4:30 o'clock P.M.

Place of Meeting:

Council Chambers, City Hall,

125 Central Ave SE Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

- 1. Meeting called to order
- 2. Opening ceremonies
- 3. Approval of agenda
- 4. Citizen comments
- 5. Approval of minutes
- 6. Financial report
- 7. Monthly bills
- 8. Public hearing on the disposal of City property Gelderland First
 - Resolution ratifying and authorizing disposal of municipally owned property
- 9. Public hearing on the disposal of City property Justin Postma
 - Resolution ratifying and authorizing disposal of municipally owned property
- 10. Public hearing on the disposal of City property Canals Project Vision Builders
 - Resolution ratifying and authorizing disposal of municipally owned property

- 11. Public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of costs for the construction of the Puddle Jumper Playground Equipment
 - Adopt plans, specifications, form of contract and estimate of cost
 - Consideration of bids, award and approval of contract and bond
- 12. Options to Purchase
- 13. Natural Gas Operations and Maintenance Plan
- 14. Engineering Task Order
- 15. Resolution of Support for RISE grant application
- 16. Police vehicle purchase
- 17. Employee compensation
- 18. Administrative reports
- 19. Council comments
- 20. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.

Janet Brown, City Clerk of the City of Orange City, Iowa

COUNCIL MEETING AGENDA NOTES August 15, 2022

- 1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
- 2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
- 3. The agenda was prepared, posted, and distributed in accordance with requirements of the Iowa Open Meeting Act.
- 4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
- 5. The minutes of the August 1, 2022 council meeting are enclosed for your review. Exhibit 1
- 6. The monthly financial report represents cash balances for all funds. Exhibit 2
- 7. A Summary of Warrants report listing bills from July 29, 2022 through August 15, 2022 is enclosed for your review. Exhibit 3
- 8. This is the published time to hold a public hearing on the disposal of the lots in the Gelderland First Addition. After the hearing, the Council will consider the resolution authorizing the disposal. Exhibit 4
- 9. This is the published time to hold a public hearing on the sale of City owned real estate to Justin Postma, a 25' strip of land immediately west of his acreage at 3742 460th Street. After the hearing, the Council will consider the resolution authorizing the sale. Exhibit 5
- 10. This is the published time to hold a public hearing on the sale of approximately 20 acres immediately south of the Puddle Jumper Trail and west of Jay Avenue for the proposed Canals Development. After the hearing, the Council will consider the resolution authorizing the sale. Exhibit 6
- 11. One bid was received from ABCreative for the playground portion of the Puddle Jumper Park project (playground equipment and safety surface purchase and installation). In the previous bid this portion was a part of the overall project. There were also a few adjustments to the final playground pieces included in the plan. In the original bid the playground and installation portion was priced at \$678,923. ABCreative bid received on August 11 is \$491,550. Management recommends approval of the bid. The revised specs for the remaining park items including the splash pad, sidewalk, parking, landscape, utilities, will be prepared this fall for bid, all with a 2023 installation.
- 12. City staff has reached agreements with two landowners to drill test wells for the future Southwest Well. One parcel is owned by Roy Hawkins and his siblings, the other is owned by Jack and Ruth Bennett. The City will pay each landowner \$2000 for the option. As we anticipate Alton Well drilling these in the next few weeks, DGR continues to work on the engineering and permitting for these wells. Exhibit 7
- 13. With the assistance of the Iowa Association of Municipal Utilities (IAMU), we have updated our O&M Plan. This plan outlines many of the tasks that we perform as a gas utility. Because this plan has been drastically changed, this plan should be adopted by the City Council.

- 14. As discussed during the budget process, we plan to replace the switchgear at the West Substation. We have budgeted the engineering work for this year in anticipation of construction during the 2023/24 budget year. DGR Engineering has provided an agreement for this work to be performed at a cost of \$75,000.
- 15. Ted Kourousis from Northwest Iowa Planning and Development is assisting us with our RISE grant application that is due the first week of September to the DOT. Beck Engineering is preparing the cost estimates for the 18th street project. The RISE grant will help fund up to 50% of the roadway portion of project. We will be working with Ted to submit the remainder of the grant application. Total project cost is a little less than \$1.8 million and the RISE eligible portion is a little more than \$300,000. The map of the area and the proposed resolution is included in your packet. Exhibit 8
- 16. Mouw Motor has provided a quote for a 2023 F-150 Super Cab for the police department. It is a 2.7 L V-6 Engine and carries a 5 year or 100,000 warranty. Cost after trade of the 2019 pickup is \$24,365. We have budgeted \$32,000 for vehicle replacement.
- 17. The personnel committee is recommending a \$1,500 cost of living payment to full-time employees, with an adjustment for employees working less than one year at \$125 per month. This payment will be made later in the month of August.
- 18. Administrative reports:

Scheduled Meetings:

August 23 Employee Picnic, Windmill Park, 5:30 P.M.

August 26 Council Meeting, 12:00 Noon

September 6 Tuesday, Council Meeting, 4:30 P.M.

September 19 Council Meeting, 4:30 P.M. October 3 Council Meeting, 4:30 P.M. Council Meeting, 4:30 P.M. Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra

City Office 712-707-4885 Cell phone 712-737-7115

Email earlw@orangecityiowa.com

Council Meeting August 1, 2022

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on August 1, 2022. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Matt Van Schouwen, Brad De Jong, and Kent Anderson

Guests: Mike Hofman, Doug Calsbeek, and John Slegers

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council Member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Citizens Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the July 18, 2022 council meeting were presented. A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Rod De Boer, Steve Roesner, Tony Vande Brake; NAYS: None.

\$11,175,000 Water Revenue and Refunding Capital Loan Notes, Series 2022B: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake adopting a resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and providing for a method of payment of the Notes; approval of the Tax Exemption Certificate; and approval of the Continuing Disclosure Certificate. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer, Steve Roesner; NAYS: None. The resolution was assigned number 8-1-22-2024 and appears in the official resolution book. Records are kept in Appendix 21.

Resolution Proposing to Dispose of City Owned Real Estate – Gelderland First: A motion was made by Council member Steve Roesner and duly seconded by Council member Aaron Beadner adopting a resolution proposing to dispose of City owned real estate known as Gelderland First Addition and setting a public hearing for 4:30 o'clock P.M. on August 15, 2022. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Aaron Beadner, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None. The resolution was assigned number 8-1-22-2025 and appears in the official resolution book.

Resolution Proposing to Dispose of City Owned Real Estate – Justin Postma: A motion was made by Council member Steve Roesner and duly seconded by Council member Rod De Boer adopting a resolution proposing to dispose of City owned real estate to Justin Postma and setting a public hearing for 4:30 o'clock P.M. on August 15, 2022. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Rod De Boer, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None. The resolution was assigned number 8-1-22-2026 and appears in the official resolution book.

Resolution Proposing to Dispose of City Owned Real Estate – Canals Project – Vision Builders: A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong adopting a resolution proposing to dispose of City owned real estate to Vision Builders and setting a public hearing for 4:30 o'clock P.M. on August 15, 2022. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 8-1-22-2027 and appears in the official resolution book.

Order Construction of the Puddle Jumper Playground Equipment Project and Set Public Hearing Date: A motion was made by Council member Rod De Boer and duly seconded by Council member Aaron Beadner ordering the construction of the Puddle Jumper Playground Equipment Project and setting a public hearing for 4:30 o'clock P.M. on August 15, 2022, to consider the proposed plans and specifications, form of contract and estimate of cost. On call of

the roll motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

MidAmerican Agreement: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the agreement with MidAmerican to install electric infrastructure on the remaining lots in Industrie Centrum 7th Addition at a cost of \$15,905.00. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner; NAYS: None.

<u>Liquor License Renewal Applications</u>: A motion was made by Council member Aaron Beadner and duly seconded by Council member Rod De Boer approving the renewal applications for Class E Liquor/B Wine/C Beer Licenses as submitted by Hy-Vee Dollar Fresh and Casey's General Store. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Employee Picnic: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake to hold an employee picnic and give a gift of appreciation. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Rod De Boer, Steve Roesner; NAYS: None.

Administrative Reports:

Scheduled Meetings:

August 15 Council Meeting, 4:30 P.M.

August 23 Employee Picnic, Windmill Park, 5:30 P.M.

September 6 Tuesday, Council Meeting, 4:30 P.M.

September 19 Council Meeting, 4:30 P.M.
October 3 Council Meeting, 4:30 P.M.
Council Meeting, 4:30 P.M.
Council Meeting, 4:30 P.M.

Oral reports: Earl is compiling information from area administrators on firework policies; still receiving applications for the Community Development Director position; backstops at OCCS should be installed soon; lots of dirt moving in Commerciael Centrum, phase 1 has a November 1st completion date. Brad De Jong mentioned the Commerciael Centrum plat should be filed this week.

<u>Council Comments</u>: The Mayor called for comments from members of the Council and the following were heard. Rod shared he will not be at the August 15th meeting.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None. Adjournment time was 4:50 o'clock P.M.

	Deb De Haan, Mayor	
ATTEST:		
Janet Brown, City Clerk		

Pending Expense Approval Report City of Orange City

APPKT00019

Vendor Name	Description (Item)	Amount
VISSER BROTHERS PLUMBING & HTG	Service Call to Sewer Plant	357.00
TYLER TECHNOLOGIES INC	Software Training	6,305.00
ULine	Cleaning Supplies	244.50
USA BLUEBOOK	Water Supplies	216.42
HAWKINS INC.	Chemicals	1,546.53
Celluar Only - Orange City	Telephone	59.98
CULLIGAN WATER CONDITIONING	Utilities	13.50
MUNICIPAL SUPPLY INC	Curb Boxes and Supplies	127.50
MUNICIPAL SUPPLY INC	Curb Boxes and Supplies	1,113.00
NOTEBOOM ELECTRIC	Clean Ice Machine Event Center	383.48
NOTEBOOM ELECTRIC	Service Work at Fire Station & Pool	208.40
NOTEBOOM ELECTRIC	Service Work at Fire Station & Pool	552.72
NOTEBOOM ELECTRIC	Service Work at Fire Station & Pool	40.36
WESCO DISTRIBUTION INC	Primary Wire 15KV	120,836.90
Beck Engineering Inc.	Hwy 10 Turn Lane	13,338.75
Beck Engineering Inc.	18th Street Project	737.50
Beck Engineering Inc.	PJ Trail Park	1,640.00
MISSOURI RIVER ENERGY SERVICES	AMI Meter Count	576.20
H&D Underground Inc.	6" Gas Pipe along Jay Ave	35,862.00
H&D Underground Inc.	Street Lights- Jay Ave	6,184.00
H&D Underground Inc.	Vogels Innovation Center- Electric	13,732.40
DUTCH BAKERY	Customer Appreciation Event	769.70
UNITED PARCEL SERVICE	Postage- Bonds	20.99
SIOUX OIL COMPANY	Fuel	1,053.40
SIOUX OIL COMPANY	Fuel	3,103.88
M LAUNDRY	Laundry Supples	30.00
Foundation Analytical Laboratory Inc.	Water Testing	340.75
PLUMBING & HEATING WHOLESALE	Copper	791.44
DEJONG OIL AND REPAIR INC	Service Fire Truck - Unit 65	392.18
IOWA INFORMATION INC.	Advertising- Comm. Dir	1,171.80
CERTIFIED TESTING SERVICES INC	MOC - FV Elementary Project	3,527.50
Matheson Tri Gas Inc.	Carbon Dioxide Cylinder- Gas	45.26
Pipestone Vet Services	Gloves - Parks	29.16
D & L PLUMBING & HEATING	Supplies- Gas	134.17
D-P TOOLS	Tool Box for Street Shop	6,954.98
Premier Communications	Telephone	443.38
Tri-State Soft Washing Services LLC	Wash Exterior of Event Center	4,450.16
Dan's Tree Service	Grind Stumps	700.00
SIOUX ABSTRACT CO.	Abstract- Kenton Vore- PJ 4th - Lot 3& 4	400.00
SIOUX ABSTRACT CO.	Abstract- Kenton Vore- PJ 4th - Lot 3& 4	400.00
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	198.30
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	175.78
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	198.30
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	1,728.70
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	8.99
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	428.60
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	395.00
U.S. BANK INC	Meeting Expense-Global Leaders, IAMU	750.00
CHAMBER OF COMMERCE	Bonus Bucks - Pool Guards	540.00
AM Construction Supply Inc.	Saw Blade- Water Pipe and Concrete	299.99
DAVE'S LOCK & KEY	Keys for Police Department	11.40
H&D Underground Inc.	Electrical Work along 7th Street NE	2,970.00
H&D Underground Inc.	Electrical Work along Albany Ave NE	20,640.00
Y VELDHUIZEN BINDNER DEJONG	Legal Services	1,131.25

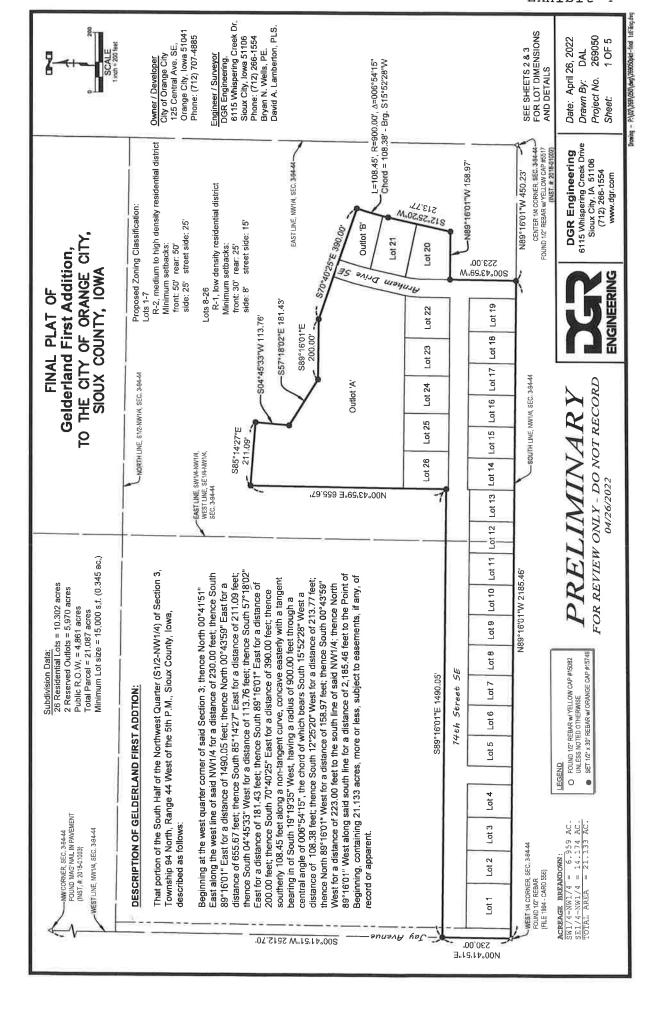
Pending Expense Approval Report

Vendor Name	Description (Item)	Amount
KLAY VELDHUIZEN BINDNER DEJONG	Electrical Work along Albany Ave NE	1,131.25
SOLID ROCK CONSTRUCTION	Door Transmitters- Water	339.50
Alex Air Apparatus Inc.	Fire Truck Repairs	895.00
Axon Enterprise Inc.	Taser for OCPD	1,384.58
RANDY'S IRON WORKS INC.	Supplies	329.60
RANDY'S IRON WORKS INC.	Supplies	477.36
RANDY'S IRON WORKS INC.	Supplies	1,255.80
Thompson Automation & Specialty Services	Service Call to Sewer Plant- Bad Relay	209.14
Group Resources of Iowa LLC	Manage Flex Plan	513.75
ORANGE CITY HEALTH SYSTEM	Event Center Cleaning & Maintenance	1,312.50
VANDER POL EXCAVATING	Crushed Concrete- Jay Ave	392.42
Aramark Inc	Supplies- Event Center	380.98
Spireworks Spireworks	Website & Social Media Managemen	950.00
Spireworks Poleogy Graphics & Signs	Website & Social Media Managemen	1,950.00
DeLeeuw Graphics & Signs SIOUX ABSTRACT CO.	Graphics for Police	850.00
Koons Gas Measurement	Record Abstract- Kristin Rotert Gas Meter for MOC School	400.00
American Underground Supply	Gas Meter Supplies	7,118.44 906.50
Kopetsky's Ace Hardware	Supplies	37.98
MARVS OUTDOOR POWER EQUIPMENT	Choke Lever- Fire Department	24.99
AgState	Fuel	849.99
HIEMSTRA LAWN CARE	Weed Control	225.00
Kopetsky's Ace Hardware	Supplies	12.34
MARVS OUTDOOR POWER EQUIPMENT	Gas Oil Mix for Street	30.00
Town & Country Implement Inc.	Mower Filter- Hydraulic	127.60
ORANGE CITY SANITATION	Extra Pickups- Acct 420757	153.25
AgState	Fuel	325.00
DIAMOND VOGEL PAINT	Paint Supplies	617.10
Kopetsky's Ace Hardware	Supplies	668.65
MARVS OUTDOOR POWER EQUIPMENT	Weed Trimmer- Parks	160.99
MARVS OUTDOOR POWER EQUIPMENT	Weed Trimmer - Parks	389.99
NEAL CHASE LUMBER	Supplies- Picnic Tables	1,305.32
Kopetsky's Ace Hardware	Supplies	111.92
FAREWAY STORES INC	Appreciation Event, Rec Picnic	572.27
FAREWAY STORES INC	Appreciation Event, Rec Picnic	71.36
DON'S FOOD CENTER	Supplies- Customer Appr. Picnic	376.18
Kopetsky's Ace Hardware	Supplies	169.48
PLUIM PUBLISHING	Advertising & Supplies	62.50
Frederes, Kurt	Expense Reimbursement	9.00
N.W. IOWA LEAGUE OF CITIES	Membership Dues	50.00
PLUIM PUBLISHING	Advertising and Supplies	1,350.12
HIEMSTRA LAWN CARE	Weed Control	760.00
HIEMSTRA LAWN CARE	Weed Control	25.00
HIEMSTRA LAWN CARE	Weed Control - Lagoons	670.00
HIEMSTRA LAWN CARE	Weed Control	190.00
IA DEPT. OF NATURAL RESOURCES	Annual Water Supply Fee FY23	690.27
Kopetsky's Ace Hardware State Hygienic Laboratory	Supplies Lab Certification- Water	171.97 400.00
HIEMSTRA LAWN CARE	Weed Control	1,250.00
AgState	Fuel	3,323.22
ONE OFFICE SOLUTION	Office Supplies	163.60
PLUIM PUBLISHING	Advertising and Supplies	262.19
KSOU- AM/FM	Advertising	600.00
MOC-FV BAND PARENTS	Dutch Field Show- Sponsorship	500.00
MARVS OUTDOOR POWER EQUIPMENT	Chain Saw Supplies	152.00
FAREWAY STORES INC	Appreciation Event, Rec Picnic	980.20
DON'S FOOD CENTER	Supplies- Customer Appr. Picnic	610.69
Kopetsky's Ace Hardware	Supplies	24.57
ORANGE CITY SANITATION	Trash- Pool	94.08
Emergency Apparatus Maintenanc	Pump Test- OCFD	756.25

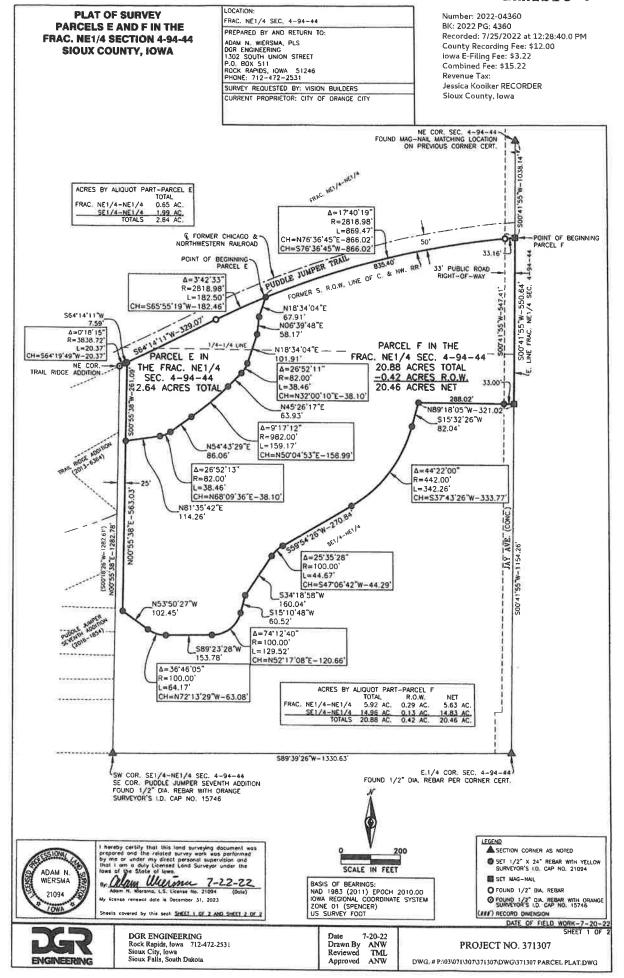
Pending Expense Approval Report

Description (Item)	Amount
Pump Test- OCFD	767.27
Pump Test- OCFD	2,576.17
Pump Test- OCFD	657.85
Fuel	300.00
AC Unit- Substation	187.25
Traffic Signal Hwy 10	477.00
PJ 10th Addition	106.00
MOC FV Elementary Bldg	17,967.50
Advertising - Event Center	167.40
Soil Testing- Hwy 10 Development	4,765.00
Full Service on East Lift Generator	1,082.98
Full Service on Ind. Lift Generator	1,304.01
Full Service on Water Plant Generator	1,304.01
Senior Rent	2,266.67
Utilities	220.32
Utilities	77.11
Utilities	719.75
Renewal of Newspaper- City	30.00
Event Center Trash	171.36
MOC School Improvements- Pay Est # 12	234,221.63
Supplies- Account 6001	171.70

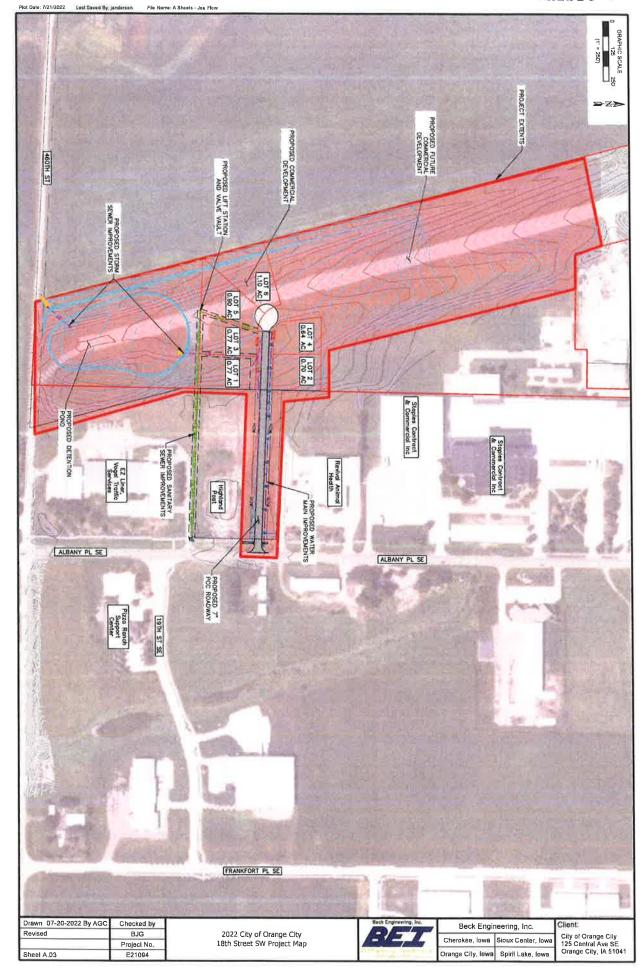
Grand Total: \$ 567,974.07











RESOLUTION NO.

A	RESOLUTION	OF THE	CITY CO	DUNCIL	OF T	HE CIT	Y OF	ORANGE	CITY, 1	(OWA
A	PPROVING AN	D ENDOR	RSING TH	E SUBM	IISSIO	N OF A	RISE	APPLICAT	ION TO) THE
IC	OWA DEPARTM	IENT OF T	ΓRANSPO	RTATIC	N.					

- WHEREAS; the City Council of the City of Orange City, Iowa, has reviewed the project and endorses this project for the improvements that will develop access to the city's new development area along what will be 18th Street SE for economic development purposes; and
- WHEREAS; through the improvements, opportunities for economic expansion and job creation will exist and it has been found that RISE Local Development funds are essential to success of this street improvement; and
- WHEREAS; the street to be improved will be dedicated to public use and the City of Orange City will have responsibility for and will adequately maintain said street; and
- WHEREAS; the City Council proposes to assist with fifty (50) percent of the RISE eligible street improvements as stipulated within the application toward completion of the project upon its approval by the Iowa Department of Transportation,

NOW THEREFORE BE IT RESOLVED that the City Council of Orange City, Iowa, authorizes The Mayor and City Clerk to sign all pertinent RISE application documents for said project and to officially submit the application for RISE Local Development Project Assistance to the Iowa Department of Transportation, and upon its approval, provide the local match funding as stipulated.

	Passed and approv	ved this	_ day of 2022.	
ATTEST:				Deb De Haan, Mayor
Janet Brown, City Clerk	ζ			