

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of the
City of Orange City, Iowa

Date of Meeting: **TUESDAY**, September 6, 2022

Time of Meeting: 4:30 o'clock P.M.

Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Resolution proposing to dispose of City owned real estate – North Weiland 3rd
7. Resolution setting public hearing to rezone property – Gelderland First Addition
8. Resolution proposing vacation and disposal of alley
9. Street Foreman position
10. Community Development Director position
11. Feasibility study
12. Liquor license renewal application
13. Administrative reports

14. Council comments

15. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
September 6, 2022

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted, and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the August 15, 2022 and August 26, 2022 council meetings are enclosed for your review. Exhibit 1
6. A public hearing date of September 19, 2022 needs to be set to consider the disposal/sale of City owned real estate for the North Weiland 3rd Addition.
7. In order to re-zone any parcel the City Council needs to set a public hearing. Request has been made by Orange City to re-zone the property from R-1/Low Density Residential to R-2, Medium to Heavy Residential. The Council can consider the action to rezone after a public hearing at the September 19, 2022 Council meeting. Planning and Zoning Commission is recommending to the City Council to approve the re-zoning of lot 8, Gelderland First Addition. Exhibit 2
8. In order for the vacation of the alley platted in block 4 of the West First Addition to be recorded at the Courthouse it must be vacated by resolution. James Clemens is requesting the vacation of the alley south of his property with a suggested land price from City staff of \$1,143.00. Remaining alley will be divided between the adjacent property owners with a suggestion of no fees to eliminate any right-of-way island within the block with no access. The City will not retain any easement in this location since there are easements already in place throughout the block for access. The Council can consider the action to vacate after a public hearing at the September 19, 2022 meeting. Exhibit 3
9. Following the resignation of Randy Van De Griend, we have interviewed two internal candidates for the Street Foreman position. A recommendation will be presented at the Council meeting.
10. Earl will provide the Council with an update on the progress to hire a Community Development Director.
11. We have received the feasibility study for a potential Center for Healthy Living from ISG. Next steps in the process will be a topic for discussion.
12. We have received a renewal application for a Class C Liquor license as submitted by Downtown Grille. Everything is in order.

13. Administrative reports:

Scheduled Meetings:

September 19	Council Meeting, 4:30 P.M.
October 3	Council Meeting, 4:30 P.M.
October 17	Council Meeting, 4:30 P.M.
November 7	Council Meeting, 4:30 P.M.
November 21	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

Council Meeting
August 15, 2022

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on August 15, 2022. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Daron De Jong, Steve Roesner, and Tony Vande Brake

Members Absent: Council member Rod De Boer

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Jim Pottebaum, Kent Anderson, and Matt Van Schouwen

Guests: Mike Hofman, Doug Calsbeek, John Slegers, and Colin Volkers

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of August 1, 2022 council meeting were presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Financial Report: The monthly financial report for July 2022, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from July 29, 2022 through August 15, 2022 was presented. A motion was made by Council member Steve Roesner and duly seconded by Council member Tony Vande Brake approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Tony Vande Brake, Aaron Beadner, Daron De Jong; NAYS: None.

Public Hearing on the Disposal of City Property – Gelderland First Addition: This was the time and place as advertised to hold a public hearing to consider the disposal of City owned real estate known as the Gelderland First Addition. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed disposal. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Steve Roesner and duly seconded by Council member Daron De Jong adopting a resolution ratifying and authorizing the disposal of Lots 1 -26 of the Gelderland First Addition. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. The resolution was assigned number 8-15-22-2028 and appears in the official resolution book.

Public Hearing on the Disposal of City Property – Justin Postma: This was the time and place as advertised to hold a public hearing to consider the disposal of City owned real estate to Justin Postma. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed disposal. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake adopting a resolution ratifying and authorizing the disposal of a 25' strip of land immediately west of the Justin Postma acreage at 3742 460th Street to Justin for \$7,156.00. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Daron De Jong, Steve Roesner; NAYS: None. The resolution was assigned number 8-15-22-2029 and appears in the official resolution book.

Public Hearing on the Disposal of City Property – Canals Project – Vision Builders: This was the time and place as advertised to hold a public hearing to consider the disposal of City owned real estate to Vision Builders for the proposed Canals Development. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed disposal. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake adopting a resolution ratifying and authorizing the disposal of approximately 20 acres immediately south of the Puddle Jumper Trail and west of Jay Avenue for the proposed Canals Development to Vision Builders for \$588,000.00. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Steve Roesner; NAYS: None. The resolution was assigned number 8-15-22-2030 and appears in the official resolution book.

Public Hearing on the Matter of the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Puddle Jumper Playground Equipment: This was the time and place as advertised to hold a public hearing to consider the construction of the Puddle Jumper Playground Equipment. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed project. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Aaron Beadner and duly seconded by Council member Steve Roesner adopting the plans, specifications, form of contract and estimate of cost for the construction of the Puddle Jumper Playground Equipment. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Steve Roesner, Daron De Jong, Tony Vande Brake; NAYS: None.

The Council considered the bids which were opened on August 11, 2022.

A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner awarding the bid to ABCreative in the amount of \$491,550 and approving the contract and bond. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Options to Purchase: A motion was made by Council member Daron De Jong and duly seconded by Council member Steve Roesner approving the options to drill test wells for the future Southwest Well on the Roy Hawkins and Jack and Ruth Bennett properties for \$2,000. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Steve Roesner, Aaron Beadner, Tony Vande Brake; NAYS: None.

Natural Gas Operations and Maintenance Plan: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the updated Natural Gas Operations and Maintenance Plan. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

Engineering Task Order: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner approving the Engineering Task Order with DGR Engineering for the replacement of the switchgear at the West Substation at a cost of \$65,000. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Aaron Beadner, Daron De Jong, Steve Roesner; NAYS: None.

Resolution of Support for RISE Grant Application: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong adopting a resolution approving and endorsing the submission of a RISE grant application to the Iowa DOT for the 18th Street SE project. The RISE grant will fund up to 50% of the roadway portion of the project. The total project cost is estimated a little less than \$1.8 million and the RISE eligible portion is a more than \$300,000. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None. The resolution was assigned number 8-15-22-2031 and appears in the official resolution book.

Police Vehicle Purchase: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the purchase of a 2023 F-150 Super Cab for the police department at a cost of \$24,365 after trade-in of the 2019 pickup. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None.

Employee Compensation: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong recommending a \$1,000 net cost of living payment to full-time employees, with an adjustment for employees working less than one year at \$125/month. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Steve Roesner; NAYS: None.

Administrative Reports:

Scheduled Meetings:

August 23	Employee Picnic, Windmill Park, 5:30 P.M.
August 26	Council Meeting, 12:00 Noon
September 6	Tuesday, Council Meeting, 4:30 P.M.
September 19	Council Meeting, 4:30 P.M.
October 3	Council Meeting, 4:30 P.M.
October 17	Council Meeting, 4:30 P.M.

Oral reports: Earl reminded everyone of the picnic on August 23; reported on the noon meeting on August 26; Randy Van De Griend resignation; started getting bids on painting the Windmill from the railing down, discussing what to do about the shingles; NWC has begun some repairs to the tennis courts. Kurt shared Scott Heemstra is resigning from the Planning and Zoning Commission. Matt reported on the meeting with the Iowa DOT Commissioners where the City expressed appreciation for the recent projects – stoplight, roundabout, and Highway 10 3rd lane; North Weiland will be purchasing the remaining acres.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Steve Roesner and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Steve Roesner, Daron De Jong, Aaron Beadner, Tony Vande Brake; NAYS: None. Adjournment time was 5:15 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

The City Council met in special session pursuant to adjournment at 12:00 o'clock P.M. on August 26, 2022. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Rod De Boer, Daron De Jong, Steve Roesner, and Tony Vande Brake

Staff: Earl Woudstra, Matt Van Schouwen, and Kurt Frederes

Guests: Doug Calsbeek, Ben Kurtzleben, Kevin Wolterstorff, and Mike Hofman

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Resolution to Accept Final Plat – Canals First Addition: A motion was made by Council member Rod De Boer and duly seconded by Council member Aaron Beadner adopting a resolution accepting and approving the final plat of the Canals First Addition. On call of the roll the motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None. The resolution was assigned number 8-26-22-2032 and appears in the official resolution book.

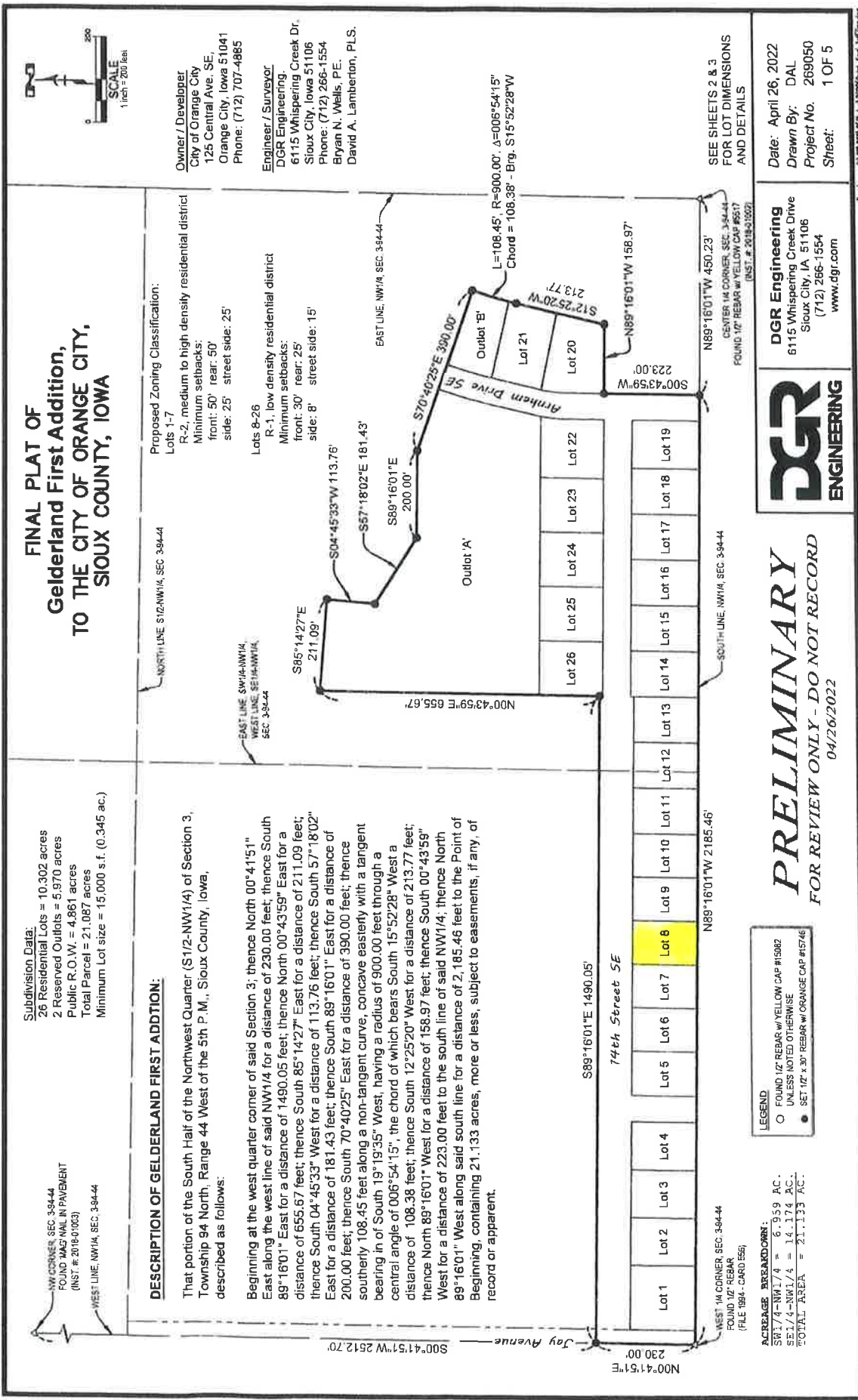
Resolution to Accept Final Plat – Excel 1st Addition: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Aaron Beadner adopting a resolution accepting and approving the final plat of the Canals First Addition. On call of the roll the motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Daron De Jong, Steve Roesner, Tony Vande Brake; NAYS: None. The resolution was assigned number 8-26-22-2033 and appears in the official resolution book.

Planning and Zoning Commission Appointment: Upon recommendation of the Mayor, a motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the appointment of Bruce Vander Stelt to the Planning and Zoning Commission. Bruce will fill the vacancy created by the resignation of Scott Heemstra. On call of the roll the motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Steve Roesner, Tony Vande Brake; NAYS: None.

Adjournment: No further business appearing it was therefore moved by Council member Aaron Beadner and seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Rod De Boer, Tony Vande Brake, Steve Roesner; NAYS: None. Adjournment time was 12:20 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk



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