

NOTICE AND CALL OF COUNCIL MEETING

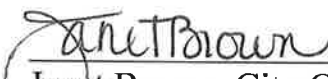
Governmental Body:	The City Council of the City of Orange City, Iowa
Date of Meeting:	February 20, 2023
Time of Meeting:	4:30 o'clock P.M.
Place of Meeting:	Council Chambers, City Hall, 125 Central Ave SE Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Financial report
7. Monthly bills
8. Maximum property tax levy for fiscal year 2023-2024
 - Public hearing
 - Resolution approving fiscal year 2023-2024 maximum property tax dollars
9. Public hearing on the matter of adoption of plans, specifications, form of contract and estimate of costs for the construction of SW Well #4
 - Adopt plans, specifications, form of contract and estimate of cost
 - Consideration of bids and award of contract

10. Fiscal year 2021-2022 Comprehensive Annual Report
11. \$3,280,000 General Obligation Capital Loan Notes, Series 2023A
 - Resolution authorizing the issuance and levying a tax for the payment thereof
12. Easement Agreement
13. Solid Waste and Refuse Collection contract
14. Ordinance No. 841, amending solid waste collection fees and recycling collection
15. Employee bonus and wage proposal
16. Alcohol license applications
 - Brad's Breads and Bakery
 - Landsmeer Golf Club renewal application
17. Administrative reports
18. Council comments
19. Closed session pursuant to Iowa Code Section 21.5 (1)(c)
20. Consider approval of Conciliation Agreement
21. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
February 20, 2023

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted, and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the February 6, 2023 council meeting are enclosed for your review. Exhibit 1
6. The monthly financial report represents cash balances for all funds. Exhibit 2
7. A Summary of Warrants report listing bills from January 17, 2023 through February 20, 2023 is enclosed for your review. Exhibit 3
8. This public hearing is the first of two public hearings required by the State Code. This public hearing establishes the total maximum property tax dollars and the maximum tax levy for the fiscal year 2023-2024 for the City. Exhibit 4
9. We received bids on a new southwest well. This includes the drilling of two test wells and a production well. We received one bid from Sargent Drilling, the contractor who drilled our last well. The bid was \$1,079,061, as compared to the engineer's estimate of \$814,175. With the current bidding and construction environment, our engineers recommend approving this bid (recommendation letter enclosed). A project engineer from DGR will be present to provide an update on the project and review the well bid. Exhibit 5
10. The Annual Financial Report for the year ending June 30, 2022 has been prepared by staff and audited by Williams and Company. We will review the report with Justin Jacobsma from Williams and Company.
11. This is a resolution in the process of issuing the bonds related to our public-school infrastructure project and our Puddle jumper Trail Park. As the title mentions, it is for approving the issuance of the bonds and the document related to the pre-levy that we send to the County Auditor for taxing for payment of the bonds.
12. MidAmerican Energy is making several improvements to their distribution system around the east and north boundaries of the community. One of the segments along St. Paul Ave NE will be converted to underground. They have requested a 15ft easement between the ROW line and the walking/golf trail on the east side of Landsmeer. Exhibit 6
13. The following changes have been made to the Solid Waste and Refuse Collection contract: adjustments will be made to the monthly rates at \$.15 increase for every \$1.00 increase in the tonnage fee at the NW Iowa Landfill Agency, residential recycle pick-up shall occur two times per month, the City will charge a \$1.00/month administration fee, the spring cleanup flag cost will increase to \$15, and Christmas tree pickup will no longer be provided.

14. This will be the first reading of proposed Ordinance No. 841, which amends the solid waste collection fees for April 1, 2023 and January 1, 2024, and adjusts recycling pick up to twice per month. The rates will also be adjusted in July 2023 through the contract due to landfill fees increasing. Exhibit 7
15. City Administrator recommendation for employee salary and bonus adjustments. Proposal was reviewed by personnel committee. Exhibit 8
16. We have received an application for a Class C Retail Alcohol License from Brad's Breads and Bakery and a renewal application for a Class C Retail Alcohol License from Landsmeer Golf Club. We are still working on finalizing a few documents with Brad's Breads, they will be in place before final approval is sent to the state.
17. Administrative reports:

 Scheduled Meetings:
 March 6 Council Meeting, 4:30 P.M.
 March 20 Council Meeting, 4:30 P.M.
 April 3 Council Meeting, 4:30 P.M.
 April 17 Council Meeting, 4:30 P.M.
 May 1 Council Meeting, 4:30 P.M.
 May 15 Council Meeting, 4:30 P.M.
18. Council comments
19. We will enter into a closed session per Iowa Code Section 21.5 (1)(c) litigation.
20. Council will consider approval of conciliation agreement and authorization of the Mayor and City Administrator to execute the agreement.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office 712-707-4885
Cell phone 712-737-7115
Email earlw@orangecityiowa.com

Council Meeting
February 6, 2023

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on February 6, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Olivia Chapman, Rod De Boer, Daron De Jong, and Tony Vande Brake

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Matt Van Schouwen, Ryan McEwen, and Kent Anderson

Guests: Doug Calsbeek, Brad Wielenga, London Wielenga, Justin Van Kalsbeek, Doug Phillips, and Mike Hofman

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council Member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None.

Citizens Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the January 16, 2023 and January 23, 2023 council meetings were presented. A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

\$3,190,000 (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2023A: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer adopting a resolution approving the Preliminary Official Statement for the \$3,190,000 (dollar amount subject to change) General Obligation Capital Loan Notes, Series 2023A. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-6-23-2057 and appears in the official resolution book. Records are kept in Appendix 21.

Resolution Setting Public Hearing for Maximum Property Tax Dollars: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong adopting a resolution setting 4:30 P.M. on February 20 as the public hearing to consider the maximum property tax dollars for the 2023-2024 fiscal year budget. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Rod De Boer, Olivia Chapman, Tony Vande Brake; NAYS: None.

Baker Financial Dutch Front Reimbursement: City Council approved the Dutch front financing for the Baker Financial building located at 1005 Lincoln Circle SE, which was estimated at \$80,000. Final invoicing shows the Dutch front and signage cost at \$138,500, with the City responsible for \$69,250 and optional engineering costs of \$5,000. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the Dutch front reimbursement to Baker Financial for \$74,250 (\$69,250 plus \$5,000 for engineering fees). On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None.

State Farm Dutch Front Proposal: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the proposed Dutch front for the State Farm building located at 215 Central Avenue NE, excluding any reimbursement for signage since it does not meet Dutch front requirements. The estimated Dutch front cost is \$80,000. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron DeJong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Resolution Ordering Construction of West Substation Transformer and Setting Public Hearing Date: As discussed at budget time, several upgrade/replacement projects at the West Substation were identified. The replacement of one of the transformers is part of the second phase, however it should be ordered now due to a lead time of 24-30 months. A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong

adopting a resolution ordering the construction of the West Substation transformer and setting 4:30 o'clock P.M. on March 20, 2023 as the time for a public hearing. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-6-23-2059 and appears in the official resolution book.

Garbage Contract: Brad Wielenga from OC Sanitation presented proposed rate increases to the solid waste contract. Rates would be increased to \$16.55 for one 60 gallon totter, \$26.75 for two 60 gallon totters, \$18.55 for one 60 gallon totter with 95 gallon recycle, \$21.55 for one 95 gallon totter, and \$36.00 for two 95 gallon totters beginning April 1, 2023. Due to a landfill price increase on July 1, 2023 of \$5/ton rates will increase respectively to \$17.30/\$27.50/\$19.30/\$22.30/\$36.75. A third rate increase is proposed for January 1, 2024 of \$17.80/\$28.00/\$19.80/\$22.85/\$37.25 respectively. Brad would also like to increase the spring cleanup flag cost to \$15 from \$10 and discontinue the Christmas tree pick up. No official action was taken.

Resolution Ordering Construction of SW Well #4 and Setting Public Hearing Date: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman adopting a resolution ordering the construction of the SW Well #4 and setting 4:30 o'clock P.M. on February 20, 2023 as the time for a public hearing. This project will include the drilling of two test wells as part of the determination for the location of the production well. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-6-23-2060 and appears in the official resolution book.

Resolution Ordering Construction of 14th Street SE Extension and Setting Public Hearing Date: A motion was made by Council member Rod De Boer and duly seconded by Council member Aaron Beadner adopting a resolution ordering the construction of the 14th Street extension, between St. Paul Place and the Puddle Jumper 7th Addition, and setting 4:30 o'clock P.M. on March 6, 2023 as the time for a public hearing. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Olivia Chapman, Daron De Jong, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-6-23-2061 and appears in the official resolution book.

Resolution Ordering Construction of 18th Street SW and Setting Public Hearing Date: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer adopting a resolution ordering the construction of 18th Street SW and setting 4:30 o'clock P.M. on March 6, 2023 as the time for a public hearing. This street will provide access to development at the former airport property. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None. The resolution was assigned number 2-6-23-2062 and appears in the official resolution book.

Alcohol License Renewal Applications: A motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the renewal application for a Class B Retail Alcohol License as submitted by Dollar General and a Special Class C Retail Alcohol License as submitted by 88 Chinese Restaurant. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

February 20	Council Meeting, 4:30 P.M.
March 6	Council Meeting, 4:30 P.M.
March 20	Council Meeting, 4:30 P.M.
April 3	Council Meeting, 4:30 P.M.
April 17	Council Meeting, 4:30 P.M.

Oral reports: Earl shared information on a memorial policy for the placement of a bench or tree in a park or along the trail system; Olivia is the new representative on the daycare board, along with Ryan, dealing with staffing challenges; began orientation for Ryan; OCCS has decided to not pursue the use of the current MOC-FV elementary building. Kurt reminded that the process for 14th Street and 18th Street will need to go through Planning and Zoning yet.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Closed Session Pursuant to Iowa Code Section 21.5 (1)(c): A motion was made by Council member Rod De Boer and duly seconded by Olivia Chapman to enter into a closed session per Iowa Code Section 21.5 (1)(c), litigation, at 5:20 o'clock P.M. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong to exit the closed session at 5:56 o'clock P.M. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None.

No official action was taken.

Approve Tentative Settlement Agreement: No action was taken on this item.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Aaron Beadner to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Aaron Beadner, Olivia Chapman, Daron De Jong, Tony Vande Brake; NAYS: None. Adjournment time was 5:57 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

TREASURER'S MONTHLY REPORT

Exhibit 2

City of Orange City, Iowa

Month Ended JANUARY 31, 2023

	On Hand Last Report	Received	Disbursed	Clerk's Balance	O/S Checks	Treas. Balance
General	\$ 1,778,329.87	\$220,730.51	\$368,439.54	\$ 1,630,620.84	\$114,422.53	\$1,745,043.37
Library	307,003.06	\$87,596.07	\$42,875.56	351,723.57	\$4,738.72	\$356,462.29
USDA- IRP Loan	41,792.84	\$2,397.24		44,190.08		44,190.08
Cemetery Fund	50,328.98	8,050.00	3,923.79	54,455.19		54,455.19
Cemetery Fund- Perpetual Care	126,019.94			126,019.94		126,019.94
USDA- Revolving Loan Fund	481,852.00			481,852.00	36,000.00	517,852.00
Road Use Tax	1,508,326.56	62,187.79		1,570,514.35		1,570,514.35
Hotel/Motel Sales Tax	255,215.62	6,069.09		261,284.71		261,284.71
Tax Increment Financing						
Hawkeye TIF-125	44,203.54			44,203.54		44,203.54
Event Center TIF-126	69,689.85			69,689.85		69,689.85
Housing TIF-127	929,355.20	3,218.24		932,573.44		932,573.44
Industrial Park TIF-128	654,119.62	15.35		654,134.97		654,134.97
Debt Service	714,944.53	9,120.42		724,064.95	144,114.38	868,179.33
Capital Projects:						
Hawkeye Capital Project-301	149,747.66			149,747.66		149,747.66
Event Center Capital Project-302	384,653.77			384,653.77		384,653.77
Housing Capital Project-304	(132,247.24)			(132,247.24)		(132,247.24)
Industrial Park Capital Project-305	4,189.12			4,189.12		4,189.12
School Project- MOC-FV-308	(2,779,304.47)		265,390.15	(3,044,694.62)	263,242.90	(2,781,451.72)
Stoplight Project- Hwy 10-309	(500,181.89)			(500,181.89)		(500,181.89)
Puddlejumper Trail Park Project-310	(152,703.18)		174,608.35	(327,311.53)		(327,311.53)
18th Street - RISE Project-311	(128,833.75)		5,002.50	(133,836.25)		(133,836.25)
Hwy 10 3rd Turn Lane Project-312	(76,065.00)			(76,065.00)		(76,065.00)
14th Street Extension Project-313	(47,511.25)		24,125.00	(71,636.25)		(71,636.25)
Payroll Clearing	94,178.31		58,958.92	35,219.39	68,050.56	103,269.95
Electric	2,981,113.32	1,644,566.40	659,455.67	3,966,224.05	76,303.10	4,042,527.15
Water	7,137,285.09	43,502.39	267,658.93	6,913,128.55	252,318.68	7,165,447.23
Sale of OC Comm.	205,111.60			205,111.60		205,111.60
Sewer	2,555,744.35	121,919.97	45,965.51	2,631,698.81	131,409.97	2,763,108.78
Gas	634,316.93	451,953.12	534,806.05	551,464.00	5,987.26	557,451.26
Total	\$ 17,290,674.98	\$2,661,326.59	\$2,451,209.97	\$17,500,791.60	\$1,096,588.10	\$18,597,379.70

INVESTMENTS		
FUND	This Report	Last Report
General	\$40,000	40,000
Library	-	-
Debt Service	-	-
Road Use Tax	-	-
Event Center	-	-
Electric:		
Bond & Interest Sinking Fund		270,000
Bond & Interest Reserve Fund		275,000
Capital Reserve Fund		455,000

Water:

Bond & Interest Sinking Fund
Bond & Interest Reserve Fund
Capital Reserve Fund

Sewer:

Bond & Interest Sinking Fund 20,000 20,000
Bond & Interest Reserve Fund
Capital Reserve Fund

Gas:

Bond & Interest Sinking Fund
Bond & Interest Reserve Fund
Capital Reserve Fund

Total

\$60,000 \$1,060,000

FUNDS INVESTED IN:

	Amount	%	Max. %
Certificates of Deposit	0	0.0	100
IA Public Agency Investment Trust	60,000	100.0	50
Total Funds Invested	\$60,000	100.0	

MATURITIES:

	Amount	%	Min. %
Under 40 days	60,000	100.0	10.0
Under 90 days	60,000	100.0	20.0
Under 270 days	60,000	100.0	50.0
Under 1 year	60,000	100.0	90.0
*Under 18 months	60,000	100.0	100.0

*Bond reserve funds - invested as required or allowed by bond indentures.

City Treasurer



City of Orange City

Expense Approval Report

By Vendor Name
Payment Dates 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: 00005 - A & M LAUNDRY A & M LAUNDRY	Supplies	34.37
	Vendor 00005 - A & M LAUNDRY Total:	34.37
Vendor: 00015 - Agri Vision Equipment Group Agri Vision Equipment Group	Parts for Payloader	28.22
	Vendor 00015 - Agri Vision Equipment Group Total:	28.22
Vendor: 00016 - AgState AgState AgState	Fuel Fuel	1,066.39 1,865.32
	Vendor 00016 - AgState Total:	2,931.71
Vendor: 00022 - AllSeated Inc. AllSeated Inc.	Software for Event Center	2,628.00
	Vendor 00022 - AllSeated Inc. Total:	2,628.00
Vendor: 00028 - Altec Industries Inc. Altec Industries Inc.	Service Basket & Digger Derrick Truck	3,860.27
	Vendor 00028 - Altec Industries Inc. Total:	3,860.27
Vendor: 00044 - Aramark Inc Aramark Inc Aramark Inc Aramark Inc	Supplies for Event Center Supplies for Event Center Supplies for Event Center	350.70 350.70 350.70
	Vendor 00044 - Aramark Inc Total:	1,052.10
Vendor: 00049 - ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie	318.25 455.01 128.53 66.54 223.08 33.07
	Vendor 00049 - ARNOLD MOTOR SUPPLY Total:	1,224.48
Vendor: 00053 - Automatic Building Controls Automatic Building Controls	Annual Check of Fire Alarm System at Fire Station	612.00
	Vendor 00053 - Automatic Building Controls Total:	612.00

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: VEN01174 - Baker Financial Baker Financial	Dutch Front Payment	74,250.00
		Vendor VEN01174 - Baker Financial Total: 74,250.00
Vendor: 00069 - Beck Engineering Inc. Beck Engineering Inc. Beck Engineering Inc.	14th Street Ext 18th Street Project	36,690.00 16,393.75
		Vendor 00069 - Beck Engineering Inc. Total: 53,083.75
Vendor: 00086 - BLACKBURN MANUFACTURING CO. BLACKBURN MANUFACTURING CO.	Gas Meter Supplies	412.28
		Vendor 00086 - BLACKBURN MANUFACTURING CO. Total: 412.28
Vendor: 00105 - BORDER STATES INDUSTRIES INC BORDER STATES INDUSTRIES INC	Gas meter supplies	59.87
BORDER STATES INDUSTRIES INC	Gas Meter Supplies	267.58
		Vendor 00105 - BORDER STATES INDUSTRIES INC Total: 327.45
Vendor: VEN01175 - BZ Plumbing & Heating LLC BZ Plumbing & Heating LLC	Gas Materials - Pipe, Elbows, and Tee	398.88
		Vendor VEN01175 - BZ Plumbing & Heating LLC Total: 398.88
Vendor: 00155 - Catalyst Solutions Inc. Catalyst Solutions Inc. Catalyst Solutions Inc.	IT Support for February Server	3,228.50 19,295.50
		Vendor 00155 - Catalyst Solutions Inc. Total: 22,524.00
Vendor: 00209 - CULLIGAN WATER CONDITIONING CULLIGAN WATER CONDITIONING	Utilities	13.50
		Vendor 00209 - CULLIGAN WATER CONDITIONING Total: 13.50
Vendor: VEN01170 - Custom Parts Engineering Inc Custom Parts Engineering In	Weld Plate for Pump- Water	50.00
		Vendor VEN01170 - Custom Parts Engineering Inc Total: 50.00
Vendor: 00232 - DEJONG OIL AND REPAIR INC DEJONG OIL AND REPAIR INC	Street Truck & Basket Truck Repairs	2,654.43
DEJONG OIL AND REPAIR INC	Street Truck & Basket Truck Repairs	1,925.52
		Vendor 00232 - DEJONG OIL AND REPAIR INC Total: 4,579.95
Vendor: 00256 - DIAMOND VOGEL PAINT DIAMOND VOGEL PAINT	Paint Supplies	141.50
		Vendor 00256 - DIAMOND VOGEL PAINT Total: 141.50

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: 00263 - DON'S FOOD CENTER DON'S FOOD CENTER	Supplies	142.45
	Vendor 00263 - DON'S FOOD CENTER Total:	142.45
Vendor: 00270 - D-P TOOLS D-P TOOLS	Supplies	59.20
	Vendor 00270 - D-P TOOLS Total:	59.20
Vendor: 00277 - Dutch American Museum Dutch American Museum Dutch American Museum	Annual Budget Payment Annual Budget Payment for FY 23	5,000.00 2,500.00
	Vendor 00277 - Dutch American Museum Total:	7,500.00
Vendor: 00300 - ED M FELD EQUIPMENT CO INC ED M FELD EQUIPMENT CO INC ED M FELD EQUIPMENT CO INC	Fire Hose and Nozzle Piercing Nozzle System	1,102.02 1,687.50
	Vendor 00300 - ED M FELD EQUIPMENT CO INC Total:	2,789.52
Vendor: 00304 - Elite Auto Body Inc. Elite Auto Body Inc.	Paint Sterling Dump Truck - Street	2,946.00
	Vendor 00304 - Elite Auto Body Inc. Total:	2,946.00
Vendor: VEN01172 - Farmers Mutual Farmers Mutual	Reimburse Security Deposit- Event Centre	250.00
	Vendor VEN01172 - Farmers Mutual Total:	250.00
Vendor: 00345 - Ferguson Waterworks Inc # 2516 Ferguson Waterworks Inc # 2516	Water Meter for Smithfield	6,769.57
	Vendor 00345 - Ferguson Waterworks Inc # 2516 Total:	6,769.57
Vendor: 00356 - FOREMAN TIRE SERVICE FOREMAN TIRE SERVICE	Service Police Vehicle	67.44
	Vendor 00356 - FOREMAN TIRE SERVICE Total:	67.44
Vendor: 00358 - Foundation Analytical Laboratory Inc. Foundation Analytical Laboratory Inc. Foundation Analytical Laboratory Inc.	Water Testing Water Testing	185.75 282.50
	Vendor 00358 - Foundation Analytical Laboratory Inc. Total:	468.25

Expense Approval Report	Vendor Name	Description (Item)	Amount
Vendor: 00362 - Franken Implement & Service Inc.	Franken Implement & Service Inc.	Repairs to Toolcat	721.57
			721.57
Vendor 00362 - Franken Implement & Service Inc. Total:			
Vendor: 00407 - Group Resources of Iowa LLC	Group Resources of Iowa LL	Manage Health Plan	505.00
			505.00
Vendor 00407 - Group Resources of Iowa LLC Total:			
Vendor: 00428 - HAWKINS INC.	HAWKINS INC.	Chemicals	716.92
	HAWKINS INC.	Chemicals	1,169.51
			1,886.43
Vendor 00428 - HAWKINS INC. Total:			
Vendor: 00446 - HIEMSTRA LAWN CARE	HIEMSTRA LAWN CARE	Snow Removal	750.00
	HIEMSTRA LAWN CARE	Snow Removal	600.00
	HIEMSTRA LAWN CARE	Snow Removal	270.00
	HIEMSTRA LAWN CARE	Snow Removal	335.00
	HIEMSTRA LAWN CARE	Snow Removal	740.00
	HIEMSTRA LAWN CARE	Snow Removal	480.00
	HIEMSTRA LAWN CARE	Snow Removal	675.00
	HIEMSTRA LAWN CARE	Snow Removal- Joan Bonnema	55.00
			3,905.00
Vendor 00446 - HIEMSTRA LAWN CARE Total:			
Vendor: 00459 - HOFMEYER ELECTRIC	HOFMEYER ELECTRIC	Service call to City Hall - Ligh	248.39
			248.39
Vendor 00459 - HOFMEYER ELECTRIC Total:			
Vendor: 00488 - Hydraulic Solutions	Hydraulic Solutions	Seal Kit	342.66
			342.66
Vendor 00488 - Hydraulic Solutions Total:			
Vendor: 00494 - IA DEPT. OF NATURAL RESOURCES	IA DEPT. OF NATURAL RESOURCES	Water Main Permit for North Weiland	173.00
	IA DEPT. OF NATURAL RESOURCES	Wastewater Permit for North Weiland	100.00
			273.00
Vendor 00494 - IA DEPT. OF NATURAL RESOURCES Total:			
Vendor: VEN01041 - INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	Social Security Taxes	13,205.22
	INTERNAL REVENUE SERVICE	Medicare Taxes	3,088.34
	INTERNAL REVENUE SERVICE	Federal Withholding	9,591.62
			25,885.18
Vendor VEN01041 - INTERNAL REVENUE SERVICE Total:			

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: 00515 - INT'L CODE COUNCIL INT'L CODE COUNCIL	Supplies	380.00
Vendor 00515 - INT'L CODE COUNCIL Total:		380.00
Vendor: 00519 - Iowa Department of Revenue Iowa Department of Revenue	Statewide Property Tax- Gas	34.17
Vendor 00519 - Iowa Department of Revenue Total:		34.17
Vendor: 00520 - Iowa Department of Transp. Iowa Department of Transp.	Road Salt	2,211.13
Vendor 00520 - Iowa Department of Transp. Total:		2,211.13
Vendor: 00521 - Iowa Division of Labor Iowa Division of Labor	Boiler Inspection City Hall	40.00
Vendor 00521 - Iowa Division of Labor Total:		40.00
Vendor: 00524 - IOWA INFORMATION INC. IOWA INFORMATION INC. IOWA INFORMATION INC.	Advertising Advertising for Event Center	208.40 3,752.65
Vendor 00524 - IOWA INFORMATION INC. Total:		3,961.05
Vendor: 00533 - IOWA UTILITIES BOARD IOWA UTILITIES BOARD	Electric Assessment	57.10
Vendor 00533 - IOWA UTILITIES BOARD Total:		57.10
Vendor: VEN01043 - IPERS IPERS IPERS IPERS IPERS	IPERS Retirement IPERS Retirement IPERS Retirement IPERS Retirement	4,559.78 12,942.70 3,424.28 13,447.39
Vendor VEN01043 - IPERS Total:		34,374.15
Vendor: 00541 - JACK'S UNIFORMS AND EQUIPMENT JACK'S UNIFORMS AND EQUIPMENT	Radio Holder- Police	51.94
Vendor 00541 - JACK'S UNIFORMS AND EQUIPMENT Total:		51.94
Vendor: VEN01177 - Jade & Co. Boutique Jade & Co. Boutique	Retail Encouragement Grant	8,550.00
Vendor VEN01177 - Jade & Co. Boutique Total:		8,550.00
Vendor: 00547 - JANITORS CLOSET JANITORS CLOSET	Supplies for Event Center	384.68
Vendor 00547 - JANITORS CLOSET Total:		384.68
Vendor: 00602 - KLAY VELDHIJZEN BINDNER DEJONG KLAY VELDHIJZEN BINDNER DEJONG	Legal Services	893.75

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
KLAY VELDHUIZEN BINDNER DEJONG	Legal Services	893.75
Vendor 00602 - KLAY VELDHUIZEN BINDNER DEJONG Total:		1,787.50
Vendor: 00614 - Koons Gas Measurement	Gas Meter	2,046.97
Vendor 00614 - Koons Gas Measurement Total:		2,046.97
Vendor: 00615 - Kopetsky's Ace Hardware	Supplies- Acct 6000	120.69
Kopetsky's Ace Hardware	Supplies- Acct 6000	120.69
Kopetsky's Ace Hardware	Supplies- Acct 6000	344.93
Kopetsky's Ace Hardware	Supplies- Acct 6000	344.93
Kopetsky's Ace Hardware	Supplies- Acct 6000	544.93
Kopetsky's Ace Hardware	Supplies- Acct 6000	593.44
Kopetsky's Ace Hardware	Supplies - Acct 6001	268.80
Vendor 00615 - Kopetsky's Ace Hardware Total:		2,338.41
Vendor: 00650 - LeLux Diversified	Service Call to Juneau Avenu	382.50
Vendor 00650 - LeLux Diversified Total:		382.50
Vendor: 00661 - Loffler Companies. Inc.	Service Contract on Copier	712.11
Vendor 00661 - Loffler Companies. Inc. Total:		712.11
Vendor: 00662 - Long Lines	Telephone	223.26
Long Lines	Telephone	115.89
Long Lines	Telephone	23.01
Long Lines	Telephone	127.90
Long Lines	Telephone	22.97
Long Lines	Telephone	57.94
Long Lines	Telephone	549.88
Long Lines	Telephone	132.89
Long Lines	Telephone	122.97
Long Lines	Telephone	619.80
Long Lines	Telephone	73.41
Long Lines	Telephone	389.95
Long Lines	WiFi for Electric shop	10.95
Vendor 00662 - Long Lines Total:		2,470.82
Vendor: 00676 - MacQueen Equipment	Fit-Test for Fire Department	1,123.00
Vendor 00676 - MacQueen Equipment Total:		1,123.00

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: 00691 - Matheson Tri Gas Inc. Matheson Tri Gas Inc.	Carbon Dioxide Cylinder	53.93
		Vendor 00691 - Matheson Tri Gas Inc. Total: 53.93
Vendor: 00707 - MIDAMERICAN ENERGY MIDAMERICAN ENERGY MIDAMERICAN ENERGY MIDAMERICAN ENERGY	Utilities Utilities Utilities	1,016.68 124.29 385.94
		Vendor 00707 - MIDAMERICAN ENERGY Total: 1,526.91
Vendor: 00725 - MISSOURI RIVER ENERGY SERVICES MISSOURI RIVER ENERGY SERVICES	AMI Meter Count	588.40
		Vendor 00725 - MISSOURI RIVER ENERGY SERVICES Total: 588.40
Vendor: 00748 - Mulder Auto Tire & Lube Mulder Auto Tire & Lube	Service Police Vehicle	76.00
		Vendor 00748 - Mulder Auto Tire & Lube Total: 76.00
Vendor: 00767 - NEAL CHASE LUMBER NEAL CHASE LUMBER NEAL CHASE LUMBER	Supplies Supplies	57.96 383.87
		Vendor 00767 - NEAL CHASE LUMBER Total: 441.83
Vendor: 00777 - No Streaking Window Cleaning No Streaking Window Cleaning	Clean Windows at City Hall	91.00
		Vendor 00777 - No Streaking Window Cleaning Total: 91.00
Vendor: 00797 - NOTEBOOM ELECTRIC NOTEBOOM ELECTRIC	Supplies	57.00
		Vendor 00797 - NOTEBOOM ELECTRIC Total: 57.00
Vendor: 00802 - Novaspect Inc. Novaspect Inc.	Water Supplies- Kit Repair	854.46
		Vendor 00802 - Novaspect Inc. Total: 854.46
Vendor: 00824 - ONE OFFICE SOLUTION ONE OFFICE SOLUTION	Office Supplies	684.14
		Vendor 00824 - ONE OFFICE SOLUTION Total: 684.14
Vendor: 00839 - ORANGE CITY HEALTH SYSTEM ORANGE CITY HEALTH SYSTEM ORANGE CITY HEALTH SYSTEM ORANGE CITY HEALTH SYSTEM ORANGE CITY HEALTH SYSTEM	Drug Testing Drug Testing Drug Testing Drug Testing	30.00 30.00 60.00 70.00

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
ORANGE CITY HEALTH SYSTEM	Event Center - Cleaning	125.00
ORANGE CITY HEALTH SYSTEM	Senior Rent	2,266.67
Vendor 00839 - ORANGE CITY HEALTH SYSTEM Total:		2,581.67
ORANGE CITY SANITATION	Extra pickup at sewer plant	52.83
ORANGE CITY SANITATION	Dumpster at Event Center	538.49
ORANGE CITY SANITATION	Refuse Hauling Charges	29,662.12
Vendor 00843 - ORANGE CITY SANITATION Total:		30,253.44
Peak Software Systems Inc.	Annual Software Support	4,471.70
Vendor 00855 - Peak Software Systems Inc. Total:		4,471.70
PLUIM PUBLISHING	Advertising and Supplies	104.63
PLUIM PUBLISHING	Advertising and Supplies	15.15
PLUIM PUBLISHING	Advertising and Supplies	434.41
PLUIM PUBLISHING	Advertising and Supplies	259.77
Vendor 00878 - PLUIM PUBLISHING Total:		813.96
Prairie Winds Event Center	Rent- Comm. Development Director	300.00
Vendor 00898 - Prairie Winds Event Center Total:		300.00
Premier Communications	Telephone	518.11
Vendor 00904 - Premier Communications Total:		518.11
Quadient Leasing USA INC	Postage Machine	516.99
Vendor 00916 - Quadient Leasing USA INC Total:		516.99
R&F Van Voorst Equipment Co.	Plastic for Canal Windmill	782.35
Vendor 00919 - R&F Van Voorst Equipment Co. Total:		782.35
RANDY'S IRON WORKS INC.	Street Shop Repairs and Gas Pipes	1,839.83
RANDY'S IRON WORKS INC.	Street Shop Repairs and Gas Pipes	96.28
RANDY'S IRON WORKS INC.	Street Shop Repairs and Gas Pipes	680.96
Vendor 00925 - RANDY'S IRON WORKS INC. Total:		2,617.07

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: VEN01169 - Roger Roghair Roger Roghair	Fire Boots for OCFD	61.42
	Vendor VEN01169 - Roger Roghair Total:	61.42
Vendor: 00974 - SANITATION PRODUCTS SANITATION PRODUCTS	Sweeper Parts	1,651.27
	Vendor 00974 - SANITATION PRODUCTS Total:	1,651.27
Vendor: VEN01166 - Schneider Graphics Inc. Schneider Graphics Inc.	Graphics for Police Vehicle	75.64
	Vendor VEN01166 - Schneider Graphics Inc. Total:	75.64
Vendor: 00993 - Schwebach Cemetery Services Schwebach Cemetery Serv	West lawn cemetery	4,625.00
	Vendor 00993 - Schwebach Cemetery Services Total:	4,625.00
Vendor: 01033 - SIOUX OIL COMPANY SIOUX OIL COMPANY SIOUX OIL COMPANY	Fuel Fuel	3,943.65 1,624.72
	Vendor 01033 - SIOUX OIL COMPANY Total:	5,568.37
Vendor: 01037 - Siouxland Glass Inc. Siouxland Glass Inc.	Windshield for Street Unit 103	400.00
	Vendor 01037 - Siouxland Glass Inc. Total:	400.00
Vendor: 01039 - Siouxland Travel & Tours LLC Siouxland Travel & Tours LLC Siouxland Travel & Tours LLC	Meeting Expense Meeting Expense	518.96 997.92
	Vendor 01039 - Siouxland Travel & Tours LLC Total:	1,516.88
Vendor: 01060 - Spireworks Spireworks Spireworks	Website and Social media Support Website and Social media Support	950.00 1,950.00
	Vendor 01060 - Spireworks Total:	2,900.00
Vendor: 01070 - State Hygienic Laboratory State Hygienic Laboratory	Water Testing	500.00
	Vendor 01070 - State Hygienic Laboratory Total:	500.00
Vendor: 01090 - Super Hi-Tech Super Hi-Tech Super Hi-Tech	Monitor for computer Printer for Ryan	174.99 164.99
	Vendor 01090 - Super Hi-Tech Total:	339.98

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
Vendor: VEN01171 - Tamara Fynaardt Tamara Fynaardt	Reimburse Security Deposit- Event Center	250.00
Vendor VEN01171 - Tamara Fynaardt Total:		250.00
Vendor: 01116 - Thompson Automation & Specialty Services Thompson Automation & Specialty Services	Service Call to Sewer Plant	230.00
Vendor 01116 - Thompson Automation & Specialty Services Total:		230.00
Vendor: 01125 - TK Elevator Inc. TK Elevator Inc.	service elevator at event center	215.82
Vendor 01125 - TK Elevator Inc. Total:		215.82
Vendor: 01129 - Total Motors Total Motors Total Motors	2022 Chevy Electric Unit 10 Police Repairs	45,840.00 2,748.34 48,588.34
Vendor 01129 - Total Motors Total:		48,588.34
Vendor: 01130 - Town & Country Implement Inc. Town & Country Implement Inc.	Supplies for Street	350.53
Vendor 01130 - Town & Country Implement Inc. Total:		350.53
Vendor: VEN01042 - TREASURER- STATE OF IOWA TREASURER- STATE OF IOWA TREASURER- STATE OF IOWA	State Withholding State Withholding	4,034.67 3,601.51 7,636.18
Vendor VEN01042 - TREASURER- STATE OF IOWA Total:		7,636.18
Vendor: 01142 - Tulip Festival Steering Comm. Tulip Festival Steering Comm	Safety Improvements to City Hall Gym	4,237.08
Vendor 01142 - Tulip Festival Steering Comm. Total:		4,237.08
Vendor: 01146 - TWO-WAY RADIO TWO-WAY RADIO	Pager Batteries	263.97
Vendor 01146 - TWO-WAY RADIO Total:		263.97
Vendor: VEN01168 - Tyler Business Forms Tyler Business Forms	Payroll Forms	95.30
Vendor VEN01168 - Tyler Business Forms Total:		95.30
Vendor: 01150 - U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC	Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense	337.00 301.88 786.85 344.06 556.14

Expense Approval Report

Payment Dates: 1/31/2023 - 2/17/2023

Vendor Name	Description (Item)	Amount
U.S. BANK INC	Meeting Expense	92.22
	Vendor 01150 - U.S. BANK INC Total:	2,418.15
Vendor: 01153 - ULine	Cleaning Supplies	519.73
	Vendor 01153 - ULine Total:	519.73
Vendor: 01154 - UNITED PARCEL SERVICE	Postage	151.32
	Vendor 01154 - UNITED PARCEL SERVICE Total:	151.32
Vendor: 01157 - Unity Point Clinic- Occ. Medicine	Drug Testing	42.00
Unity Point Clinic- Occ. Medicine	Drug Testing	42.00
Unity Point Clinic- Occ. Medicine	Drug Testing	84.00
Unity Point Clinic- Occ. Medicine	Drug Testing	42.00
	Vendor 01157 - Unity Point Clinic- Occ. Medicine Total:	210.00
Vendor: 01159 - USA BLUEBOOK	Supplies	320.64
USA BLUEBOOK	Supplies	206.98
	Vendor 01159 - USA BLUEBOOK Total:	527.62
Vendor: 01185 - VANDER POL EXCAVATING	SW Well Watermain Project- Pay Est # 6	226,853.67
	Vendor 01185 - VANDER POL EXCAVATING Total:	226,853.67
Vendor: 01252 - VISSER BROTHERS PLUMBING & HTG	Service Call and Repairs to Sewer Plant	5,196.47
	Vendor 01252 - VISSER BROTHERS PLUMBING & HTG Total:	5,196.47
Vendor: 01259 - VOGEL TRAFFIC SERVICES	Strobe Lights- Red & Blue- Fire	170.00
	Vendor 01259 - VOGEL TRAFFIC SERVICES Total:	170.00
Vendor: 01282 - WESCO DISTRIBUTION INC	Transformer Vault	2,980.00
	Vendor 01282 - WESCO DISTRIBUTION INC Total:	2,980.00
Vendor: 01299 - WILLIAMS & CO	Auditing Fee for FY 22	2,031.00
WILLIAMS & CO	Auditing Fee for FY 22	2,031.00
WILLIAMS & CO	Audit Fee for FY 22	2,031.00

Expense Approval Report

Vendor Name
WILLIAMS & CO
WILLIAMS & CO

Vendor: 01307 - WL Hall Co. Interior Service
WL Hall Co. Interior Service

Description (Item)
Auditing Fee for FY 22
Auditing Fee for Landsmeer
2021 year

Service Call to Event Center-
Service Panel Walls

Payment Dates: 1/31/2023 - 2/17/2023

Amount
2,032.00
2,400.00

Vendor 01299 - WILLIAMS & CO Total: 10,525.00

1,210.00

Vendor 01307 - WL Hall Co. Interior Service Total: 1,210.00

Grand Total: 661,314.35

NOTICE OF PUBLIC HEARING - CITY OF ORANGE CITY - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2023 - June 30, 2024

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/20/2023 **Meeting Time:** 04:30 PM **Meeting Location:** Council Chambers in City Hall

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.orangecityiowa.com

City Telephone Number
 (712) 707-4885

	Current Year Certified Property Tax 2022 - 2023	Budget Year Effective Property Tax 2023 - 2024	Budget Year Proposed Maximum Property Tax 2023 - 2024	Annual % CHG
Regular Taxable Valuation	236,675,659	243,869,928	243,869,928	
Tax Levies:				
Regular General	1,917,073	1,917,073	1,975,346	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center	31,951	31,951	32,922	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	80,475	80,475	82,915	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS	97,000	97,000	0	
Other Employee Benefits			0	
Total Tax Levy	2,126,499	2,126,499	2,091,183	-1.66
Tax Rate	8.98487	8.71981	8.57500	

Explanation of significant increases in the budget:

no increase in tax dollars this fiscal year.

If applicable, the above notice also available online at:

www.orangecityiowa.com

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year



February 15, 2023

City of Orange City
Matt Van Schouwen, Public Works Director
125 Central Avenue SE
Orange City, Iowa 51041

RE: Construction of SW Well #4
DGR Project No. 817510

Dear Mr. Van Schouwen:

At 1:30 PM on Tuesday, February 14, 2023, bids were opened at the City Office for the above referenced project. One bid was received and read aloud. The bid is detailed below, and a full bid tabulation is enclosed:

Contractor	Base Bid
Sargent Drilling, Geneva, NE	\$1,079,061.00
Engineer's Estimate	\$814,175.00

The bid by Sargent Drilling was above the Engineer's estimate. However, we feel the bid is a fair price for the proposed work, especially given the current bidding environment and the limited availability of well drillers in the region. Sargent Drilling has worked with the City before including completing the SW Well #3 production well. Sargent Drilling has successfully completed projects of similar size and complexity to your current project; they appear to be a responsible bidder and have submitted a responsive bid.

The bid documents provided several alternate bid items, leaving several decisions for the City to make. The following paragraphs summarize the alternate items and our corresponding recommendations.

Completion of one test hole as test well (Alternate Bid 1)

The Base Bid included completion of two test holes as test wells, one at each identified location. Alternate Bid 1 consists of completing only one test hole as a test well and abandonment of the other test hole. We will not know if both test holes warrant completion into test wells until drilling has occurred. **Therefore, we recommend awarding the Base Bid for completion of two test wells and rejecting Alternate Bid 1.** However, if the drilling results indicate that only one test well is warranted, Bid Alternate 1 can be change ordered into the project for a price reduction.

DGR Engineering — 1302 South Union Street — P.O. Box 511 — Rock Rapids, IA 51246
phone: 712.472.2531 — fax: 712.472.2710 — dgr.com

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Mr. Van Schouwen
February 15, 2023
Page 2

Alternate Drop Pipe Materials (Alternate Bid 2)

The Base Bid included utilization of steel drop pipe material within the well. Alternate Bid 2 consists of utilizing fiberglass drop pipe in lieu of steel drop pipe. The fiberglass pipe would add approximately \$56,620.00 to the project costs. **Therefore, we recommend awarding the Base Bid steel drop pipe and rejecting Alternate Bid 2.**

Alternate Pump and Motor Sizing (Alternate Bid 3)

The Base Bid included installation of a 200-hp submersible pump and motor along with the required power cable. Alternate Bid 3 consists of downsizing the pump and motor to 175-hp or 150-hp. We will not know what pump size will be needed until after the pump test is complete. **Therefore, we recommend awarding the Base Bid pump and motor and rejecting Alternate Bid 3.** However, if a 175-hp or 150-hp pump is needed based on pump test results, Bid Alternate 3 can be change ordered into the project for a price reduction.

Recommendation Summary

The following table represents our award recommendation. Please feel free to contact me with any questions regarding the recommendation.

Bid Schedule	Award Recommendation
Base Bid	\$1,079,061.00
Total Award	\$1,079,061.00

We have prepared an updated Total Project Budget. While the SW Well #4 project is approximately 30% over budgeted well costs, the overall project is still on budget. Contractor availability is currently limited, and it potentially could get worse when an influx of American Rescue Plan Act (ARPA) funds are released into the region.

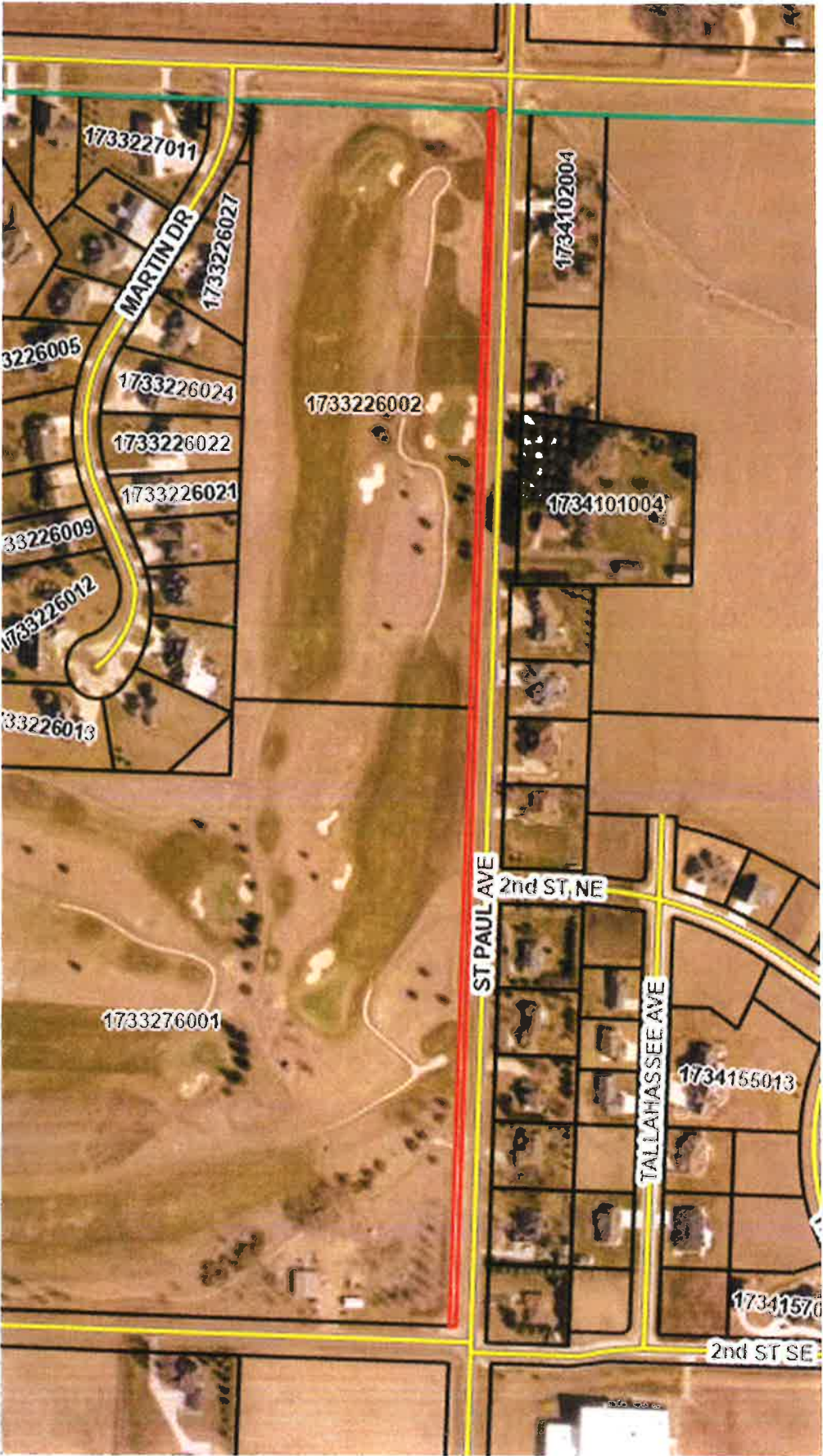
Please feel free to contact me with any questions regarding the award recommendations and project budget.

Sincerely,



Daniel D. Nebelsick, P.E.
DGR Engineering

Enclosures



ORDINANCE NO. 841**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ORANGE CITY, IOWA, BY AMENDING THE RESIDENTIAL SOLID WASTE COLLECTION FEES AND FREQUENCY OF COLLECTION FOR RECYCLING**

BE IT ENACTED by the City Council of the City of Orange City, Iowa, as follows:

SECTION 1. CHAPTER 106: COLLECTION OF SOLID WASTE, SECTION 106.06 RECYCLING AND 106.10 COLLECTION FEES, subparagraph (1.A) and (1.B.3) is hereby repealed and the following adopted as follows:

106.06 RECYCLING. The City shall provide for collection of recyclables from residential properties by contract with a private contractor. Collection of recyclable materials shall be provided two times per month.

106.10 1. Schedule of Fees. The fees for solid waste collection and disposal service, used or available, are:

A. Standard residential rates**EFFECTIVE APRIL 1, 2023**

1 – 65 gallon toter	\$16.55
2 – 65 gallon toters	\$26.75
1 – 95 gallon toter	\$21.55
2 – 95 gallon toters	\$36.00

EFFECTIVE JANUARY 1, 2024

1 – 65 gallon toter	\$17.80
2 – 65 gallon toters	\$28.00
1 – 95 gallon toter	\$22.85
2 – 95 gallon toters	\$37.25

B.3. Adjustments will be made to the changes above at the following rate:
a \$.15 increase for every \$1.00 increase in the tonnage fee at the NW Iowa Landfill Agency.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudications will not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in effect after final passage, approval and publication as provided by law.

Passed and approved by the Council this 20th day of March, 2023

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

1st reading – February 20, 2023

2nd reading – March 6, 2023

3rd reading – March 20, 2023

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Recommendation for Staff Wage Adjustments**February, 2023****Cost of Living Adjustment for All Full-Time Employees****\$1,500 gross pay in March**

To help meet inflation factor and limited 2.5% wage increase
 2021 inflation was 7.5%, and 2022 inflation was 6.0%
 Employee earning \$50,000 would be a 3% increase
 Previous adjustment of \$1,000 net was provided in August
 New employees would receive pro-rated payment

Staff Bonus for Special Project/Added Duties**\$3,500 total**

Recommend additional \$1,000 bonus to Kent Anderson for implementation of Tyler Financials
 Recommend addition \$1,000 bonus to Janet Brown for implementation of Tyler Payroll and Billing System
 and \$1,500 for staff training, and related duties in office management (\$2,500 total)

Stand by Pay for Utility Foremen**\$6,400 total**

Recommend that utility foremen receive standby pay for the weeks they are on call.
 Recommend to begin this process July 1 with new FY budget
 Currently received by all hourly utility employees who are on call
 On call duties also require time out to check on water and wastewater plants on weekends
 Alan De Jong, Kirk Maasdam, Ed De Jong, Dave Sassman

Salary Adjustments for Employees - based on comparative data**\$18,160**

Comparative data includes Estherville Wage Study, ICMA Study, Sioux County, Sioux Center
 Matt Van Schouwen - completion of MA in Public Administration, project leadership \$5,000
 Jim Pottebaum - Chief of Police \$2,000
 Kent Anderson - Finance Officer \$2,000
 Janet Brown - City Clerk, Office Manager, HR \$2,000
 Kurt Frederes - Code Enforcement Officer, Rental Inspections \$1,000
 Mitch Aalbers - Park and Recreation Director \$1,000
 Noah Minnick - Park and Recreation Assistant \$1,000
 Don Snieder - Street Department Mechanic \$1 per hour
 Brian Goslinga - Park Supervisor \$1 per hour

Community Development Extra Duties**\$10,000**

Recommend a \$10,000 payment to the Chamber of Commerce for Mike Hofman's
 additional work during the past 6 months

Cost of Living Increases	35 x 1,500	\$52,500
Bonus Pay		\$3,500
Salary Increases (July 1)	24,560 x 1.171	\$28,760
Extra Duties Bonus		\$10,000

\$94,760