

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of the
City of Orange City, Iowa

Date of Meeting: April 3, 2023

Time of Meeting: 4:30 o'clock P.M.

Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

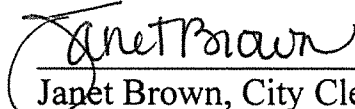
PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Public hearing on the 2023-2024 fiscal year budget
 - Resolution approving 2023-2024 fiscal year budget
7. Resolution ordering construction of West Substation switchgear and set public hearing date
8. Strategic planning updates and review
9. Administrative reports
10. Council comments

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11. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
April 3, 2023

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted, and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the March 20, 2023 council meeting are enclosed for your review. Exhibit 1
6. We have tentatively approved the budget subject to the public hearing. We will hold the hearing and consider the resolution approving the 2023-2024 fiscal year budget.
7. As you will recall, we recently reviewed a few important upgrades at the West Substation, one of which was the transformer that was recently bid. Replacing and upgrading the switchgear is another phase of this project. We recommend Council order bids for a new switchgear and schedule a public hearing for the May 1 meeting.
8. Review and updates of strategic priorities identified at the November strategic planning session.
9. Administrative reports:

Scheduled Meetings:

April 17	Council Meeting, 4:30 P.M.
May 1	Council Meeting, 4:30 P.M.
May 15	Council Meeting, 4:30 P.M.
May 18-20	Tulip Festival
June 5	Council Meeting, 4:30 P.M.
June 19	Council Meeting, 4:30 P.M.
July 3 (tentative)	Council Meeting, 4:30 P.M.
July 10	Mayor's Cup
July 12	Customer Appreciation Picnic
July 17	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

Council Meeting
March 20, 2023

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on March 20, 2023. A quorum was declared by Mayor Pro-Tempore Rod De Boer. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Olivia Chapman, Daron De Jong, Tony Vande Brake

Members Absent: Mayor De Haan

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Jim Pottebaum, Kent Anderson, and Matt Van Schouwen

Guests: Doug Calsbeek and Mike Hofman

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Olivia Chapman approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Olivia Chapman, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the March 6, 2023 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for March 2023, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Olivia Chapman, Rod De Boer; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from February 21, 2023 through March 20, 2023 was presented. A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Aaron Beadner, Olivia Chapman, Rod De Boer; NAYS: None.

Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of West Substation Transformer: This being the time and place as advertised a public hearing was held to consider the adoption of plans, specifications, form of contract and estimate of costs for the construction of the West Substation transformer. The Mayor Pro-Tempore opened the public hearing, Matt Van Schouwen reviewed the project and bids. No one was heard speaking for or against the project. No written objections were filed. The Mayor Pro-Tempore then closed the time for the public hearing.

A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner adopting the plans, specifications, form of contract and estimate of costs. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

The Council reviewed the bids that were opened on March 14, 2023.

A motion was made by Council member Aaron Beadner and duly seconded by Council member Tony Vande Brake awarding the contract to Niagara Power Transformer for \$1,067,578.00. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Tony Vande Brake, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None.

\$3,185,000 General Obligation Capital Loan Notes, Series 2023A: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong adopting a resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate. On call of the roll motion carried. The vote

was as follows: AYES: Olivia Chapman, Daron De Jong, Aaron Beadner, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 3-20-23-2067 and appears in the official resolution book. Records are kept in Appendix 21.

Set Public Hearing Date for Tentative Approval of Fiscal Year 2023-2024 Budget: A motion was made by Council member Olivia Chapman and duly seconded by Council member Aaron Beadner setting 4:30 o'clock P.M. on April 3, 2023 as the time for a public hearing to consider the fiscal year 2023-2024 budget. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Aaron Beadner, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

Beck Engineering: A motion was made by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake approving the 10 year TIF rebate for the Beck Engineering new office building being constructed south of Casey's General Store. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Olivia Chapman, Rod De Boer; NAYS: None.

Upon recommendation of the Dutch Front Committee, a motion was made by Council member Aaron Beadner and duly seconded by Council member Daron De Jong approving the allowable maximum funds for the proposed Dutch front on the new Beck Engineering building. The estimated cost for the front is \$157,037.16, which includes engineering fees. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Jade and Beck Dutch Front Approval: City Council approved the Dutch front on June 20, 2022 for the Jade and Beck building located at 111 Central Ave NE, which was estimated at \$98,400. Final invoicing shows the Dutch front cost of \$122,500, with the City responsible for \$61,250. A motion was made by Council member Olivia Chapman and duly seconded by Council member Tony Vande Brake approving the Dutch front reimbursement to Jade and Beck for \$61,250. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Tony Vande Brake, Aaron Beadner, Rod De Boer, Daron De Jong; NAYS: None.

Parking Lot Improvement: The Sioux County Board of Supervisors has approved a proposed Memorandum of Understanding that would lead to the paving of the County owed parking lot immediately north of City Hall. The MOU would assume shared costs in paving and outlines ongoing maintenance responsibility. Tony questioned if City Hall would ever be rebuilt on that lot. Earl responded the County is not interested in selling. Daron asked if any electricity should be run underground before this area would be paved. Matt responded it would be a good time to put something in. Aaron expressed the paving of this lot could create room for additional growth for Tulip Festival and other things, and that it is currently an eyesore. A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving the Memorandum of Understanding with Sioux County for the paving and maintenance of the parking lot north of City Hall. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Aaron Beadner, Rod De Boer, Daron De Jong, Tony Vande Brake; NAYS: None.

Jimmy John's Retail Utility Incentive Application: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the Retail Utility Incentive application as submitted by Jimmy John's. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Olivia Chapman, Rod De Boer; NAYS: None.

Alcohol License Renewal Application: A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving the renewal application for a Class E Retail Alcohol License as submitted by Don's Food Center. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

April 3	Council Meeting, 4:30 P.M.
April 17	Council Meeting, 4:30 P.M.
May 1	Council Meeting, 4:30 P.M.
May 15	Council Meeting, 4:30 P.M.
May 18-20	Tulip Festival

Oral reports: Earl shared about the resignation of Mitch Aalbers and his new position at MOC-FV, will begin reviewing job description and search for his replacement; beginning to

educate the public on the upcoming recycling changes and additional Saturday drop off time; upcoming events: Festival Latino June 17, Mayor's Cup July 10, Customer Appreciation July 12; preconstruction meetings for new park and roundabout happening this week; beginning the employee evaluation process. Matt provided an update on the new water line installation and connection, and new generator coming to provide backup power at the wellsite.

Council Comments: The Mayor Pro-Tempore called for comments from members of the Council and the following were heard. Olivia thanked Orange City Sanitation for adding additional hours for recycling drop off on Saturday mornings.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Tony Vande Brake to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Tony Vande Brake, Aaron Beadner, Olivia Chapman, Rod De Boer; NAYS: None. Adjournment time was 5:10 o'clock P.M.

Rod De Boer, Mayor Pro-Tempore

ATTEST: _____
Janet Brown, City Clerk