

Council Meeting
January 3, 2023

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 3, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Aaron Beadner, Olivia Chapman, Rod De Boer, Daron De Jong, and Tony Vande Brake

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kurt Frederes, Matt Van Schouwen, and Kent Anderson

Guests: Sarah Weber, Mary Fernow, Dennis Rockhill, Emie Andrulewich, Lisa Johnson, John and JoAnn Weber, Mark Scallon, and Mike Hofman

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council Member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Olivia Chapman, Tony Vande Brake; NAYS: None.

Citizens Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the December 19, 2022 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Tony Vande Brake approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Tony Vande Brake, Olivia Chapman, Daron De Jong; NAYS: None.

Organizational Reports: Appearing before the Council to provide an update were Dennis Rockhill and Lisa Johnson, representing the Orange City Arts Council, Mike Hofman, representing the Chamber, and John Weber, representing the Tulip Festival Steering Committee. No official action was taken.

Council member Aaron Beadner entered the meeting at 4:40 o'clock P.M. during the Organizational Reports.

Department Reports: This time was provided for Jim Pottebaum, representing the Police Department, and Kurt Frederes, representing Code Enforcement, to discuss with Council accomplishments and priorities as the Council prepares for budget time. No official action was taken.

Community Development Director Position: A motion was made by Council member Daron De Jong and duly seconded by Council member Aaron Beadner approving the hiring of Ryan McEwen for the Community Development Director position. Ryan will begin working on January 30, 2023. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Aaron Beadner, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Accounts Receivable Specialist/Office Assistant Position: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the hiring of Donna Schaap for the Accounts Receivable Specialist/Office Assistant position. Donna will be doing some training this week and begin working full-time on January 9, 2023. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None.

Brew Oil, LLC Class E Retail Alcohol License and Cigarette Permit: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Rod De Boer approving the Class E Retail Alcohol License and Cigarette Permit for Brew 13, formerly Dutch Mart. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Rod De Boer, Aaron Beadner, Olivia Chapman, Daron De Jong; NAYS: None.

Program Representative and Organizational Assignments:

Administration/Community Protection
Health & Environment

Tony Vande Brake
Daron De Jong

(City Hall, Offices, Union Contract, Fire, Police,
Hospital, Housing, Zoning, License, Codes, Cemetery)

Human Development/Quality of Place

Aaron Beadner
Olivia Chapman

(Library, Parks, Pool, Recreation, Trails,
Adult Center, Landsmeer Golf Course, Wellness)

Retail/Commercial/Industrial
Promotion, Encouragement and Recruitment

Tony Vande Brake
Rod De Boer
Mayor De Haan

(City-wide marketing, Vibrant Orange City,
Chamber, OCDC & OC 21, Retail Incentives)

Public Works

Olivia Chapman
Rod De Boer

(Electric, Water, Sanitary
Sewer, Gas, Streets, Solid Waste)

A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the program representatives, listed above, and organizational assignments, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Aaron Beadner, Olivia Chapman, Tony Vande Brake; NAYS: None.

Knight Center 28E Agreement Discussion: Recently the Knight Center 28E Board of Control approved Shared Use Guidelines for the Knight Center when City partners are using the facility. This time was provided for the Council to suggest changes to the guidelines that would then be brought back to the Board of Control for additional consideration. A lengthy discussion followed. Items discussed consisted of: Sunday use, week following Tulip Festival, third party bookings during the time committed to the Tulip Festival Night Show, information being shared with the full Steering Committee, look at other options for tear down after the festival i.e. use the Moving Company, and content of shows. No official action was taken.

NWIA Landfill Treatment Agreement: Matt has been working with the Northwest Iowa Landfill on their request to haul leachate from their facility to our wastewater lagoons. The leachate is collected from the landfill and is contained and treated in their onsite lagoon. Periodically, they need to empty the lagoon to allow additional leachate. While the leachate has some contaminants, our engineers feel it is easily treatable and would not have a significant impact on our lagoons or treatment plant. Part of this process is to complete a Treatment Agreement from the Iowa DNR. The City will charge the landfill a cost per gallon. A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving the Treatment Agreement with the Iowa Department of Natural Resources. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Aaron Beadner, Daron De Jong, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

January 16	Council Meeting, 4:00 P.M., Budget
January 23	Council Meeting, 4:00 P.M., Budget
February 6	Council Meeting, 4:30 P.M.
February 20	Council Meeting, 4:30 P.M.
March 6	Council Meeting, 4:30 P.M.
March 20	Council Meeting, 4:30 P.M.

Oral reports: Earl shared a certificate of appreciation received from MOC for the financial participation in the sports complex by the new elementary school; Premier Communications will be doing a \$7 million fiber overlay this year; roundabout rebidding by the IA DOT will be February 21; 14th Street and 18th Street projects will go out for bid early February; Puddle Jumper Park equipment is being delivered; R Perry Construction is meeting with large employers about demand for constructing potential apartments.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Aaron Beadner and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Aaron Beadner, Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None. Adjournment time was 6:19 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk