

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body:	The City Council of City of Orange City, Iowa
Date of Meeting:	July 17, 2023
Time of Meeting:	4:30 o'clock P.M.
Place of Meeting:	Council Chambers, City Hall, 125 Central Ave SE Orange City, Iowa

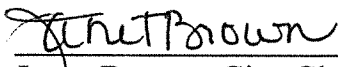
PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Petition for vacation of part of Gelderland First Addition
 - Resolution setting time and place of hearing
7. Council appointment
8. Alcohol license renewal application
9. Cigarette permit application – Family Dollar
10. Library appointment
11. Well field purchases

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12. Police department salary recommendation
13. Administrative reports
14. Council comments
15. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
July 17, 2023

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted, and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the June 19, 2023 and June 30, 2023 council meetings are enclosed for your review. Exhibit 1
6. Petition has been filed by the City of Orange City to vacate part of Gelderland First Addition. City Council needs to set the time and date of the said public hearing. Exhibit 2
7. Council will have the opportunity to discuss and potentially make an appointment to the City Council for the remainder of Tony Vande Brake's term (end of December, 2023).
8. We have received a renewal application from Nederlander's for a Class C Retail Alcohol License. Everything is in order.
9. We have received a cigarette permit application from the new Family Dollar store. Everything is in order.
10. Mayor De Haan is recommending Colin Brue to serve on the municipal library board. Colin is an Orange City resident and works as an engineer.
11. We have received favorable test results for both test well locations near the Southwest Wellfield. Well construction will continue at the site closest to the existing wells. As you'll recall, we obtained options to purchase at both sites in order to drill the test wells. Due to the difficulty of obtaining permission and of finding adequate quality water, we recommend exercising both options. The raw water main and treatment plant have capacity to flow and treat two additional wells, providing a total of 3 million gallons per day. The per-acre cost is \$31,500 for 4.5 acres, \$141,750 for each site. Due to favorable bids and conservative estimates, the project budget has room to include the extra cost.
12. Based on survey results for law enforcement officers in Sioux County communities and the Sioux County Sheriff's department the following salaries are recommended for members of our police department. Jim Pottebaum (Chief - salary) \$92,864. Bruce Jacobsma (Assistant Chief – salary) \$80,184. Duane Hulstein (Investigator – hourly) \$35.63/hour. Audley De Jong, Darren Wielenga, Trey Niemyer, Trey Schiebout (Certified patrol officers) \$33.39/hour.

13. Administrative reports:

Scheduled Meetings:

August 7	Council Meeting, 4:30 P.M.
August 21	Council Meeting, 4:30 P.M.
August 22	Employee Picnic – site and time TBD
September 5	TUESDAY , Council Meeting, 4:30 P.M.
September 18	Council Meeting, 4:30 P.M.
October 2	Council Meeting, 4:30 P.M.
October 16	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

Council Meeting
June 19, 2023

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on June 19, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Olivia Chapman, Daron De Jong, Tony Vande Brake, and Rod De Boer via telephonic conference

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kent Anderson, Kurt Frederes, Ryan Mc Ewen, and Matt Van Schouwen

Guests: Doug Calsbeek and Mike Hofman

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Olivia Chapman approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Olivia Chapman, Daron De Jong; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the June 5, 2023 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for May 2023, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Olivia Chapman; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from May 15, 2023 through June 19, 2023 was presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Tony Vande Brake; NAYS: None.

Council member Rod De Boer joined the meeting via telephone at 4:38 o'clock P.M.

RIDES Contract: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the RIDES contract for the fiscal year 2023-2024 at a yearly cost of \$15,000. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Olivia Chapman, Rod De Boer; NAYS: None.

Sale of R-2 Lots in Gelderland Addition: R Perry Construction Company is interested in building 14 to 16 three bedroom homes with a double garage and unfinished basements in the R-2 portion of the Gelderland Addition. Staff is recommending the sale of what is currently 8 lots in this location for \$160,000. After the purchase the area would be re-platted to create 14 to 16 lots. Their intent is to build 7 or 8 units in 2023, and the remaining units in 2024. City Attorney Brad De Jong has created a purchase agreement that includes a buy-back clause. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the sale of Lots 1-8, Gelderland First Addition to R Perry Construction Company for \$160,000. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Council Appointment: A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving the appointment of Daryl Beltman to fill the vacancy created by the May 31, 2023 resignation of Aaron Beadner. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Daron De Jong; NAYS: Tony Vande Brake

Resolution Setting Salaries for the 2023-2024 Fiscal Year: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman

adopting a resolution setting the salaries for the 2023-2024 fiscal year. The resolution reflects a 2.5% increase for all full-time employees, along with some additional increases previously approved by Council. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 6-19-23-2072 and appears in the official resolution book.

Alcohol License Renewal Applications: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the renewal application for Los Tulipanes for a Class C Retail Alcohol License and Woudstra Meat Market for a Special Class B Native Wine License. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Rod De Boer, Tony Vande Brake; NAYS: None.

Park & Recreation Assistant Position: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the hiring of Jaaron Paugh as the Park & Recreation Assistant. Jaaron will begin working on July 5. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Rod De Boer, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

July 3 (tentative)	Council Meeting, 4:30 P.M.
July 10	Mayor's Cup
July 12	Customer Appreciation Picnic
July 17	Council Meeting, 4:30 P.M.
August 7	Council Meeting, 4:30 P.M.
August 21	Council Meeting, 4:30 P.M.

Oral reports: Earl shared the Puddle Jumper Park is moving along, but will have a couple week completion delay; July 3 meeting is still tentatively scheduled; Mayors Cup is July 10, Council is welcome to play and/or join for lunch or dinner; July 12 Customer Appreciation; DOT is sharing information on how to navigate a roundabout, possibly will be in attendance at the Customer Appreciation picnic; Jake Harmelink submitted his resignation to begin work as a County Deputy. Matt reported the next phase of the roundabout construction is working on the north half, which will create one lane traffic starting next week, the County will also be overlaying 460th Street and he has emphasized the importance of keeping access open due to the roundabout construction.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Olivia Chapman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None. Adjournment time was 4:56 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

Council Meeting
June 30, 2023

The City Council met in special session pursuant to adjournment at 12:00 o'clock P.M. on June 30, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Rod De Boer, and Daron De Jong

Members Absent: None

Staff: Earl Woudstra, Kurt Frederes, Jim Pottebaum

Guests: Doug Calsbeek

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Olivia Chapman; NAYS: None.

Council Resignation and Appointment Process: Tony Vande Brake submitted his resignation as a member of the City Council. Mayor De Haan expressed her appreciation for his service. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman that the vacancy created by Tony's resignation shall be filled by appointment for temporary service until the November 2023 regular election. The appointment will be considered at the July 17, 2023 council meeting. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Daryl Beltman, Rod De Boer; NAYS: None.

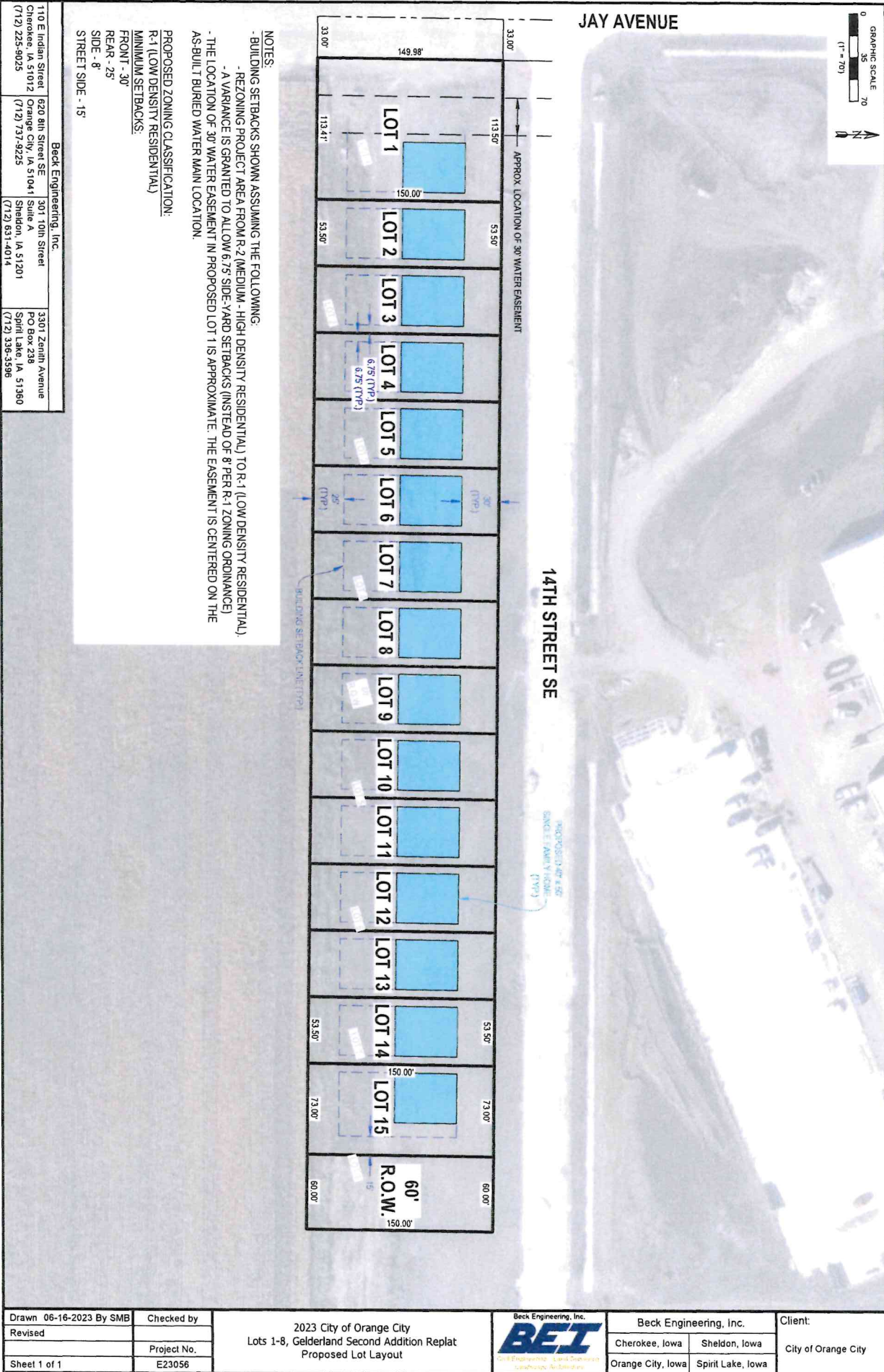
Council Assignments: A motion was made by Council member Rod De Boer and duly seconded by Council member Daryl Beltman approving the following organizational and program representative assignments: Knight Center 28E – Daron De Jong, Community Betterment – Olivia Chapman, Administration/Community Protection Health & Environment – Daryl Beltman. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daryl Beltman, Olivia Chapman, Daron De Jong; NAYS: None.


Wage Survey: Earl shared wage survey information with the Council. No official action was taken.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman; NAYS: None. Adjournment time was 12:25 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk



Drawn 06-16-2023 By SMB	Checked by	2023 City of Orange City Lots 1-8, Gelderland Second Addition Replat Proposed Lot Layout	Beck Engineering, Inc.  Beck Engineering, Inc. Cherokee, Iowa Sheldon, Iowa Orange City, Iowa Spirit Lake, Iowa	Client: City of Orange City
Revised	Project No.			
Sheet 1 of 1	E23056			

PETITION FOR VACATION OF LOTS 1 THROUGH 8, AND THE 60-FOOT
RIGHT-OF-WAY LYING BETWEEN LOT 4 AND LOT 5,
GELDERLAND FIRST ADDITION, CITY OF ORANGE CITY, IOWA

Orange City, Iowa, an Iowa Municipal Corporation, does hereby state and assert to the public:

COMES NOW, the above recited proprietor within the area proposed to be vacated and states as follows:

1. Gelderland First Addition was adopted by resolution of the City Council of the City of Orange City on the 2nd day of May, 2022, with dedication and plat documents recorded June 10, 2022, in Book 2022, Page 3502. The description of the real estate included in the said Gelderland First Addition, was as follows:

Lots 1 through 26, Outlot A and Outlot B, and the 60-foot right-of-way lying between Lot 4 and Lot 5, Gelderland First Addition, to the City of Orange City, Iowa. (See attached Exhibit "A")

2. That portion of the platted subdivision to be vacated is described as follows:

Lots 1 through 8, and the 60-foot right-of-way lying between Lot 4 and Lot 5, Gelderland First Addition, to the City of Orange City, Iowa.

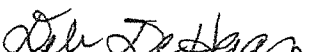
3. The following description prepared by Beck Engineering, Inc., constitutes the accurate description to be used to describe the land herein affected after these vacated proceedings are completed:

Lots 1 through 15, Gelderland Second Addition (See attached Exhibit "B")

4. Petitioners declare that they believe the requested vacation will be for the benefit of all proprietors, as well as the citizens of the governing body, City of Orange City, and that in order to process the said Petition, the City should adopt a resolution setting time and place for hearing on this Petition and authorizing notice of such hearing by publication at least twice, with fourteen (14) days between publications and directing service upon proprietors and Mortgagees within the official plat of Gelderland First Addition to the City of Orange City, Iowa, that are within 300 feet of the area to be vacated, accomplished in accordance with the manner of original notices as provided in Iowa Rules of Civil Procedure.

Dated this 30th day of June, 2023

City of Orange City, Iowa


By: Deb De Haan, Mayor