

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on June 19, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Olivia Chapman, Daron De Jong, Tony Vande Brake, and Rod De Boer via telephonic conference

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Kent Anderson, Kurt Frederes, Ryan Mc Ewen, and Matt Van Schouwen

Guests: Doug Calsbeek and Mike Hofman

Agenda: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Olivia Chapman approving the tentative agenda, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Olivia Chapman, Daron De Jong; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the June 5, 2023 council meeting were presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Tony Vande Brake; NAYS: None.

Financial Report: The monthly financial report for May 2023, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Olivia Chapman; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from May 15, 2023 through June 19, 2023 was presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Tony Vande Brake; NAYS: None.

Council member Rod De Boer joined the meeting via telephone at 4:38 o'clock P.M.

RIDES Contract: A motion was made by Council member Tony Vande Brake and duly seconded by Council member Daron De Jong approving the RIDES contract for the fiscal year 2023-2024 at a yearly cost of \$15,000. On call of the roll motion carried. The vote was as follows: AYES: Tony Vande Brake, Daron De Jong, Olivia Chapman, Rod De Boer; NAYS: None.

Sale of R-2 Lots in Gelderland Addition: R Perry Construction Company is interested in building 14 to 16 three bedroom homes with a double garage and unfinished basements in the R-2 portion of the Gelderland Addition. Staff is recommending the sale of what is currently 8 lots in this location for \$160,000. After the purchase the area would be re-platted to create 14 to 16 lots. Their intent is to build 7 or 8 units in 2023, and the remaining units in 2024. City Attorney Brad De Jong has created a purchase agreement that includes a buy-back clause. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the sale of Lots 1-8, Gelderland First Addition to R Perry Construction Company for \$160,000. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None.

Council Appointment: A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving the appointment of Daryl Beltman to fill the vacancy created by the May 31, 2023 resignation of Aaron Beadner. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Daron De Jong; NAYS: Tony Vande Brake

Resolution Setting Salaries for the 2023-2024 Fiscal Year: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman

adopting a resolution setting the salaries for the 2023-2024 fiscal year. The resolution reflects a 2.5% increase for all full-time employees, along with some additional increases previously approved by Council. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None. The resolution was assigned number 6-19-23-2072 and appears in the official resolution book.

Alcohol License Renewal Applications: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the renewal application for Los Tulipanes for a Class C Retail Alcohol License and Woudstra Meat Market for a Special Class B Native Wine License. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Rod De Boer, Tony Vande Brake; NAYS: None.

Park & Recreation Assistant Position: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the hiring of Jaaron Paugh as the Park & Recreation Assistant. Jaaron will begin working on July 5. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Rod De Boer, Tony Vande Brake; NAYS: None.

Administrative Reports:

Scheduled Meetings:

July 3 (tentative)	Council Meeting, 4:30 P.M.
July 10	Mayor's Cup
July 12	Customer Appreciation Picnic
July 17	Council Meeting, 4:30 P.M.
August 7	Council Meeting, 4:30 P.M.
August 21	Council Meeting, 4:30 P.M.

Oral reports: Earl shared the Puddle Jumper Park is moving along, but will have a couple week completion delay; July 3 meeting is still tentatively scheduled; Mayors Cup is July 10, Council is welcome to play and/or join for lunch or dinner; July 12 Customer Appreciation; DOT is sharing information on how to navigate a roundabout, possibly will be in attendance at the Customer Appreciation picnic; Jake Harmelink submitted his resignation to begin work as a County Deputy. Matt reported the next phase of the roundabout construction is working on the north half, which will create one lane traffic starting next week, the County will also be overlaying 460<sup>th</sup> Street and he has emphasized the importance of keeping access open due to the roundabout construction.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Olivia Chapman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Rod De Boer, Tony Vande Brake; NAYS: None. Adjournment time was 4:56 o'clock P.M.

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Deb De Haan, Mayor

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk