

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body:	The City Council of City of Orange City, Iowa
Date of Meeting:	December 4, 2023
Time of Meeting:	4:30 o'clock P.M.
Place of Meeting:	Council Chambers, City Hall, 125 Central Ave SE Orange City, Iowa

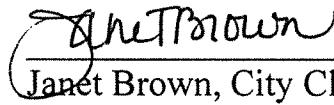
PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Department reports
 - Fire
7. Organizational reports
 - Landsmeer Golf
 - Chamber
 - Tulip Festival Steering Committee
8. Fire Department stipend
9. Strategic planning review

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10. Alcohol license renewal application
11. Administrative reports
12. Council comments
13. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
December 4, 2023

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted, and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the November 20, 2023 council meeting are enclosed for your review. Exhibit 1
6. Denny Vander Wel, representing the Fire Department, will be present for updates on activities in his department in the past year. Exhibit 2
7. Each year we ask affiliate organizations of the City to be present to renew their requests for funds which assist in the operation of their entities. Representatives from Landseer Golf, Chamber, and Tulip Festival Steering Committee. Exhibit 3 & 4
8. Staff would like to discuss the stipend for the volunteer fire department and is recommending \$12/calls and meeting for 2023 and moving to \$15/calls and meetings for 2024. Attached is an area comparison. Exhibit 5
9. Staff will provide a summary of current initiatives and review with Council the priority setting exercise from the recent strategic planning meeting.
10. We have received a renewal application from 88 Chinese Restaurant for a Special Class C Retail Alcohol License. Everything is in order.
11. Administrative reports:

Scheduled Meetings – Important Dates:

December 6	Employee Recognition Dinner, PWEC
December 18	Council Meeting, 4:30 P.M
January 2	TUESDAY , Council Meeting, 4:30 P.M.
January 15	Council Meeting, 4:30 P.M.
January 29	Council Meeting, BUDGET, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on November 20, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Mark Bloemendaal, Olivia Chapman, Rod De Boer, and Daron De Jong

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Jim Pottebaum, Matt Van Schouwen, Ryan Mc Ewen, Luke Horkey, Noah Minnick, and Kent Anderson

Guests: Randy Van Peursem, Jennie Droog, Bill Minnick, and Keith Allen

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Mark Bloemendaal approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Mark Bloemendaal, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the November 6, 2023 council meeting were presented. A motion was made by Council member Daryl Beltman and duly seconded by Council member Rod De Boer approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Mark Bloemendaal, Olivia Chapman, Daron De Jong; NAYS: None.

Organizational Reports: Appearing before the Council to provide an update were Randy Van Peursem and Bill Minnick representing the Dutch Heritage Boosters. No official action was taken.

Department Reports: This time was provided for Noah Minnick, representing the Parks and Recreation Department, and Luke Horkey, representing the Street Department, to discuss with Council accomplishments and priorities as the Council prepares for budget time. No official action was taken.

Financial Report: The monthly financial report for October 2023, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Mark Bloemendaal, Olivia Chapman; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from October 17, 2023 through November 20, 2023 was presented. A motion was made by Council member Mark Bloemendaal and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Mark Bloemendaal, Olivia Chapman, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Annual Urban Renewal Report for Fiscal Year 2022-2023: A motion was made by Council member Daryl Beltman and duly seconded by Council member Rod De Boer approving the Annual Urban Renewal Report for fiscal year 2022-2023. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Mark Bloemendaal, Olivia Chapman, Daron De Jong; NAYS: None.

Retail Utility Incentive Application: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the Retail Utility Incentive Program Application as submitted by Szechuan Inn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Mark Bloemendaal, Daryl Beltman, Rod De Boer; NAYS: None.

Retail Encouragement Loan Program Application: A motion was made by Council member Daryl Beltman and duly seconded by Council member Mark Bloemendaal approving the Retail Encouragement Loan Application for A New Day Consignment located at 106 Central Ave SE. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Mark Bloemendaal, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None.

Scheduled Meetings – Important Dates:

November 30	Strategic Planning Meeting, 9:00 AM to 3:00 PM, PWEC
December 4	Council Meeting, 4:30 P.M
December 6	Employee Recognition Dinner, PWEC
December 18	Council Meeting, 4:30 P.M
January 2	TUESDAY , Council Meeting, 4:30 P.M.
January 15	Council Meeting, 4:30 P.M.
January 29	Council Meeting, BUDGET, 4:30 P.M.

Oral reports: Earl shared disappointment that 18th Street will not be paved this year due to the grade not meeting specs; strategic planning will include discussing workforce, daycare, and housing, along with prioritizing different projects. Kent mentioned the upcoming budget meeting on January 29.

Council Comments: The Mayor called for comments from members of the Council and none were heard. The Mayor expressed appreciation for the sense of community amongst the college and other entities.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Mark Bloemendaal, Olivia Chapman; NAYS: None. Adjournment time was 5:42 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

Orange City Fire Department		Budget Request - 2024-2025	
CAPITAL IMPROVEMENT EQUIPMENT			
(3) Sets of turnout gear	as needed replacement		10,500
Boots, Helmets, nomex hoods and gloves	as needed replacement		7,000
Hand tools, loose equipment & station tools	(as needed) tools, forcible entry & salvage equip.		4,300
Hose replacement & water appliances	(as needed) supply, attack lines, nozzles, etc.		17,200
(4) Pagers, Motorola	replacement (cost effective to replace)		2,800
Thermal Imager	replacement		15,000
Knox Dual Key Holder	replacement		2,000
	TOTAL		58,800
REPAIR OF VEHICLES			
Repairs (as warranted)	miscellaneous and rust repair		3,750
Engine 60	new poly water tank/repairs		30,000
	TOTAL		33,750
TRAINING			
Iowa required training hours & public fire safety	Fire Schools, CPR, books, testing, training materials.		5,000
ANNUAL CONTRACTS AND SERVICE ESTIMATES			
Annual Aerial stress test (Diversified Inspections)	Ladder Stress test		1,500
Annual pump & aerial maintenance (EAM)	Service, repair of pumps, pump flow test, aerial maintenance.		10,750
Annual Hurst Jaws of Life service (Alex Air)	Service of tools		1,000
Annual breathing air compressor (Feld Fire)	Service and air quality test		950
Annual SCBA testing (Allegiant Emergency)	Air flow tests.		3,000
Annual SCBA fit testing (Allegiant Emergency)	Mask fit test for OSHA		1,000
Hydro test of SCBA cylinders (Allegiant Emergency)	5 year increments (\$55/cylinder X 15)		850
Oil changes and safety check (De Jong Oil)	6 trucks @ \$325/ea		2,900
I Am Responding contract.	Software enabling to know those responding / available.		525
ECHO (station generator)	service and load test		1,750
Automatic Building Controls	fire alarm service		875
Sprinkler system	annual system check		1,000
MSA gas detectors	group recalibration		180
	TOTAL		26,280

Orange City Fire Department

Apparatus Replacement Forecast

Yearly Valuation (Assumption: 4% Inflation Rate)

UNIT	Apparatus Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
E-60	1997 HME 1250 GPM, Smeal Body	\$ 657,966	\$ 684,285	\$ 711,656	\$ 740,122	\$ 769,727	\$ 800,516	\$ 832,537	\$ 865,838	\$ 900,472	\$ 936,491
E-65	2019 Rosenbauer 1200 GPM Rescue Pumper	\$ 657,966	\$ 684,285	\$ 711,656	\$ 740,122	\$ 769,727	\$ 800,516	\$ 832,537	\$ 865,838	\$ 900,472	\$ 936,491
L-61	1998 Spartan RDMurray/LTI 105' Stick w/2000 GPM Pump - USED -	\$ 1,660,000	\$ 1,726,000	\$ 1,795,456	\$ 1,867,274	\$ 1,941,965	\$ 2,019,644	\$ 2,100,430	\$ 2,184,447	\$ 2,271,825	\$ 2,362,698
R-63	2008 Spartan Rescue, Maintainer Body	\$ 411,886	\$ 428,361	\$ 445,496	\$ 463,316	\$ 481,848	\$ 501,122	\$ 521,167	\$ 542,014	\$ 563,694	\$ 586,242
T-66	2009 Freightliner/Midwest Fire 2000 Poly tank w/500 GPM pump	\$ 340,826	\$ 354,459	\$ 368,637	\$ 383,383	\$ 398,718	\$ 414,667	\$ 431,254	\$ 448,504	\$ 466,444	\$ 485,102
T-64	2022 Freightliner/Rosenbauer 2000 poly tank w/1500 GPM pump	\$ 425,000	\$ 442,000	\$ 459,680	\$ 478,067	\$ 497,190	\$ 517,077	\$ 537,761	\$ 559,271	\$ 581,642	\$ 604,908
	Total	\$ 4,153,644	\$ 4,319,790	\$ 4,492,581	\$ 4,672,285	\$ 4,859,176	\$ 5,053,543	\$ 5,255,685	\$ 5,465,912	\$ 5,684,549	\$ 5,911,931

Apparatus Description												
UNIT		2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	
E-60	1997 HME 1250 GPM, Smeal Body	\$ 973,950	\$ 1,012,908	\$ 1,053,425	\$ 1,095,562	\$ 1,139,384	\$ 1,184,960	\$ 1,232,358	\$ 1,281,652	\$ 1,332,918	\$ 1,386,235	
E-65	2019 Rosenbauer 2000 GPM Rescue Pumper	\$ 973,950	\$ 1,012,908	\$ 1,053,425	\$ 1,095,562	\$ 1,139,384	\$ 1,184,960	\$ 1,232,358	\$ 1,281,652	\$ 1,332,918	\$ 1,386,235	
L-61	1998 Spartan RDMurray/LTI 105' Stick w/2000 GPM Pump	\$ 2,457,206	\$ 2,555,494	\$ 2,657,713	\$ 2,764,072	\$ 2,874,583	\$ 2,989,566	\$ 3,109,149	\$ 3,233,515	\$ 3,362,855	\$ 3,497,370	
R-63	2008 Spartan Rescue, Maintainer Body	\$ 609,692	\$ 634,080	\$ 659,443	\$ 685,820	\$ 713,253	\$ 741,783	\$ 771,455	\$ 802,313	\$ 834,405	\$ 867,782	
T-66	2009 Freightliner/Midwest Fire 2000 Poly tank w/500 GPM pump	\$ 504,506	\$ 524,686	\$ 545,673	\$ 567,500	\$ 590,200	\$ 613,808	\$ 638,361	\$ 663,895	\$ 690,451	\$ 718,089	
T-64	2022 Freightliner/Rosenbauer 2000 poly tank w/1500 GPM pump	\$ 629,104	\$ 654,268	\$ 680,439	\$ 707,656	\$ 735,962	\$ 765,401	\$ 796,017	\$ 827,858	\$ 860,972	\$ 895,411	
Total		\$ 6,148,408	\$ 6,394,344	\$ 6,650,118	\$ 6,916,123	\$ 7,192,767	\$ 7,480,478	\$ 7,779,697	\$ 8,090,885	\$ 8,414,521	\$ 8,751,101	

Projected Funding

Trade/Sell	
Total	\$ -
Apparatus Needed (2023)	
UNIT	Over/Under Funded
L-61 New	\$ 1,780,000
	\$ (1,780,000)

Apparatus #	Apparatus Year	Life Span (Years)	Replacement Year	Cost to Replace	Cost Per Year	Years in Service	\$\$ Needed (2023)
E-60	1997	31	2028	\$ 800,516	\$ 25,823	25	\$ 645,578
E-65	2019	28	2047	\$ 1,686,500	\$ 60,232	3	\$ 180,696
L-61	1998	27	2025	\$ 1,726,400	\$ 63,941	24	\$ 1,534,578
R-63	2008	25	2033	\$ 609,692	\$ 24,388	14	\$ 341,437
T-66	2009	28	2037	\$ 590,200	\$ 21,079	7	\$ 590,200
T-64	2022	28	2050	\$ 1,225,431	\$ 43,765	0	\$ -
				\$ 6,638,739	\$ 239,228	73	\$ 3,292,480



As of 11/29/23

Apparatus Description		NEW Model Price (2023 Estimate)
E-60	1997 HME 1250 GPM, Smeal Body	\$ 657,966
E-65	1992 International 1250 GPM pump, Smeal Body (2019 Rosenbauer)	\$ 657,966
L-61	1998 Spartan RDMurray/LTI 105' Stick w/2000 GPM Pump - NEW -	\$ 1,450,000
R-63	2008 Spartan Rescue, Maintainer Body	\$ 411,886
T-66	2009 Freightliner/Midwest Fire 2000 Poly tank w/500 GPM pump	\$ 340,826
T-64	2022 Freightliner/Rosenbauer 2000 poly tank w/1500 GPM pump	\$ 425,000
Total		\$ 3,943,644



Orange City Planning Worksheet

Group / Organization: OC Chamber of Commerce

2035 Vision: To be the leading organization for information about Orange City, sharing and promoting the story of our community and membership to ensure Orange City is a welcoming and progressive place to live, work, and play.

3-5 year Initiatives:

- Continue to evaluate events and programs for relevance
- Reach out to and work more closely with the Alton Chamber of Commerce
- Quarterly seminars & trainings for membership
- Keep recruiting members for the Board that will provide value and new ideas
- Investigate what other successful chambers are doing across the country & how we can implement here in OC.

2023 Accomplishments:

- Ribbon Cuttings - 15 New or Business transition events
- Retail & Commercial recruitment and support projects
- Community Tours for local industry and the college for prospective employees
- Farmers Market Growth
- Present to NWC Entrepreneurship Class and help evaluate projects
- Property Management calls
 - Hawkeye Building
 - USDA Office
 - OCDC owned properties
- Monthly Vibrant meeting's - Vibrant and Move Small Live Big program
- OC21 rebranding committee support - New program in early 2024
- Chamber Golf event
- Work Based learning program with MOCFV
- Look Local First initiative
- Christmas Bonus Buck program - \$100,000 in local sales again in December

2024 Objectives:

- Provide support to the Membership as they grow and run their businesses
- Continue to Support the Vision 2035 Community Development plan
- Support and grow the Vibrant OC program
- Roll out of New GrowOC/OC21 program
- Continue to Promote the Look Local First program
- Continue to foster relationships with other local groups
- Grow the "Community Connections" networking event to monthly event
- Grow the Farmers Market and other events in Downtown Orange City
- Continue Support of YFAW program through local High Schools
- Support other group efforts that will benefit our business community
- Community Tours offering awareness expanded - make sure more businesses know about this
- Continue to provide new events that the community is looking for to provide for Quality of Place

ORANGE CITY TULIP FESTIVAL

Group / Organization: Tulip Festival Steering Committee

2035 Vision: Ensure the Tulip Festival is a premier event in Iowa, and attracts visitors from around the globe.

3-5 Year Initiatives:

- Plan for expanded Tulip viewing areas
- Identify new volunteers to keep the Festival vibrant
- Continue to keep the Tulip Festival Night Show the premier event in northwest Iowa and grow the event
- Market the Tulip Festival to other groups that may travel here and have a following
- Evaluate events and offerings to ensure best product is offered to our guests
- Evaluate food offerings and explore new locations for expanded vendors

2023 Accomplishments:

- Developed a targeted digital campaign, including an increased social media presence
- Encourage more citizens to use previous years bulbs
- New Marketing pieces have been a great success
- New Announcer Booths with help MOCFV shop class
- Improve the Dutch Dozen experience for attendees - Record crowds in 2023
- Grew Tulip Festival Road Race and Tour de Tulips ride
- Offered new information session on tulips in Windmill Park
- NEW Information Booth (revamp Town Hall booth)
- Encourage partner groups to offer new activities for visitors
- Organize volunteer database for ease of contacting, coordinating and scheduling shifts
- Live Stream of Tulip Progress in Windmill Park offered on youtube with daily updates
- 2024 Queen Pageant Live Stream info
- New Food Vendors and food options - Location information
- State & zip codes that visited Orange City and the Festival in 2023

2024 New Focused Objectives:

- New Float for 2024
- Flower Show will be returning in 2024
- Continue to develop a targeted digital campaign, including an increased social media presence
- Expand the Tulip Experience with more Tulip Viewing Areas - Adopt-A-Tulip
- Expand announcer system & adjust to needs of a growing crowd
- Grow Tulip Festival Road Race and Tour de Tulips ride
- Market the Tulip Festival to other groups and contacts that may travel here and have a following
- Encourage partner groups to offer new activities for visitors
- Organize volunteer database for ease of contacting, coordinating and scheduling shifts
- Offer audio tours/information for visitors to enjoy prior to, during and after the festival
- New Food Vendors and food options - Location information
- Continue to encourage new younger volunteer base
- Expand the Festival reach with new activities to draw increased attendance
- Evaluate reserved seating needs

Area Fire Departments Pay Per Call 2022

	Calls	Training	Chief & Full Time	Asst. Chief	Sec./Treas.	Other Officer
Alton F.D.	10.00 per hour & back in service	8.00 per hour up to 24 hrs.	0.00	0.00	0.00	0.00
Boydton F.D.	20.00 per call	10.00	800.00	400.00	300.00	0.00
Hospers F.D.	10.00	10.00	0.00	0.00	0.00	0.00
	Free - wellness center and family pool pass.					
	500 to take FF1 - 500 to certify - 500 for FF2 - 500 D/O and 10 per hour for fire schools.					
Hawarden F.D.	15.00 per call	15.00 per meeting	500.00	250.00	0.00	0.00
LeMars F.D.	15.50 per hour	15.50 per hour	Full time	Full time	100.00 per mon.	150.00 per mon.
Rock Valley F.D.	5.00 (cap of 250.00 for both)		0.00	0.00	0.00	0.00
Sheldon F.D.	17.00 per call	17.00 per training	4,800.00	2,800.00	1,500.00	Cap. - 750.00
Sioux Center F.D.	0.00	0.00	0.00	0.00	0.00	0.00
Granville	10.00 per call and meetings	10.00	0	0	0	0
Spencer F.D.	11.00 per hour	11.00 per hour	Full time	Full time	100.00 per mon.	13.00 per hour