

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on December 18, 2023. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Rod De Boer, Daron De Jong, and Mark Bloemendaal via telephonic conference

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Kent Anderson, Jess Kuehl, Jim Pottebaum, Matt Van Schouwen, and Ryan McEwen

Guests: Olivia Chapman, Bret Walinga, Doug Calsbeek, Jennie Droog, Arlo Van Beek, Mary Fernow, Aaron Lenz, Jill Haarsma, Emie Andrulewich, Mackenzie Huygens, and Sara Huyser

Agenda: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Mark Bloemendaal, Rod De Boer; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the November 30, 2023 and December 4, 2023 council meetings were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Mark Bloemendaal; NAYS: None.

Department Reports: This time was provided for Jess Kuehl, representing Prairie Winds Event Center, to discuss with Council accomplishments and priorities as the Council prepares for budget time. No official action was taken.

Organizational Reports: Appearing before the Council to provide updates were Sara Huyser representing the Dutch American Heritage Museum, and Emie Andrulewich and Mary Fernow, representing the Orange City Arts Council. Sara inquired if the City's website could have a link to the museum website, moving towards a paid part-time staff member, and requested increased City funding to \$15,000. The Arts Council requested continued support at \$65,000/year. No official action was taken.

First Reading of Proposed Ordinance No. 845 Adding Chapter 125, Mobile Food and Beverage Vendors to Code of Ordinances: In order to regulate the increased requests for mobile food and beverage vendors, management presented Ordinance No. 845. The ordinance regulates the areas of operation, hours of setup and operation, along with fees, and insurance requirements. After some discussion a motion was made by Council member Daryl Beltman and duly seconded by Council member Mark Bloemendaal approving the first reading of proposed Ordinance No. 845, an ordinance adding Chapter 125, Mobile Food and Beverage Vendors to the Code of Ordinances with the change of set up and operation hours of 7:00 AM to 10:00 PM. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Mark Bloemendaal, Rod De Boer, Daron De Jong; NAYS: None.

First Reading of Proposed Ordinance No. 846 Amending Code of Ordinances Chapter 124, Special Events: Management proposed the amendment of Chapter 124, Special Events, to require any event which would require the use of public streets or other public property as a staging area for promotion of an event to apply for a Special Event Permit. Exemptions to this permit would be Tulip Festival and when applicable RAGBRAI. Council reviewed proposed Ordinance No. 846. One item of discussion was to allow mobile food and beverage vendors to be set up closer than 100' to of any restaurant that is open for business when a Special Event Permit has been approved by the Council. Management will review the proposed ordinance to make sure this is allowed. No official action was taken.

Special Event Retail Alcohol License or Service Area Extension onto City Property: Management discussed the implementation of a process for special events to apply for a retail alcohol license or service area extension for an event on City property, along with any request of an existing establishment's alcohol license service area extension onto City property. The

proposed process would include an application and an adjacent property owner approval. The application will provide information needed for departments to review the request and provide that information to Council for their consideration of approval. No official action was taken.

Dutch Front Reimbursements: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the Dutch front reimbursements of \$1,653.97 to Dale Pluim for the Dutch front mural on his building located at 105 Central Ave SE and \$75,000.00 to Van Engelenhoven Agency for their Dutch front on their building located at 122 Central Ave SW. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Mark Bloemendaal; NAYS: None.

Landsmeer Golf Course Board Member Approval: A motion was made by Council member Rod De Boer and duly seconded by Council member Mark Bloemendaal approving the appointments of Josh Christians and Nick Adams to the Landsmeer Golf Course Board. These appointments will replace Mark Bloemendaal and fill an existing opening on the board. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mark Bloemendaal, Daryl Beltman, Daron De Jong; NAYS: None.

Financial Report: The monthly financial report for November 2023, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Mark Bloemendaal, Rod De Boer; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from November 21, 2023 through December 18, 2023 was presented. A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Mark Bloemendaal; NAYS: None.

Scheduled Meetings – Important Dates:

January 2	TUESDAY , Council Meeting, 4:30 P.M.
January 15	Council Meeting, 4:30 P.M.
January 29	Council Meeting, BUDGET, 4:30 P.M.
February 5	Council Meeting, 4:30 P.M.
February 19	Council Meeting, 4:30 P.M.
March 4	Council Meeting, 4:30 P.M.
March 18	Council Meeting, 4:30 P.M.

Oral reports: Earl mentioned more department reports will happen at the January 2 meeting; fire department has elected Dan Roghair as the new chief; flooring project in City Hall should wrap up at the end of the week; Kanaal Huis open house tomorrow at noon; school demo project is moving along; will be hearing other developer ideas for the old elementary school property; will be emailing the program representatives sheet for Council feedback on areas of interest. Kent mentioned the upcoming scheduled budget meetings.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Mark thanked the Council for the opportunity to serve on the council, appreciated learning more about the City and the great staff in leadership and departments. Olivia questioned if the Dutch American Heritage Museum could be represented on the City website. Jennie Droog will initiate the conversation to figure out where that can happen. Mayor Deb thanked Aaron Lenz for attending and for his investments in the community.

Adjournment: No further business appearing it was therefore moved by Council member Mark Bloemendaal and duly seconded by Council member Daryl Beltman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Mark Bloemendaal, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None. Adjournment time was 5:54 o'clock P.M.

Deb De De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk