

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 2, 2024. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Rod De Boer, Daron De Jong, Olivia Chapman, and Bret Walinga

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Ryan McEwen, Jim Pottebaum, Kurt Frederes, Brad De Jong, Ed De Jong, Alan De Jong, Kirk Maasdam, and Matt Van Schouwen

Guests: Doug Calsbeek, Denny Vander Wel, Dan and Karen Roghair, Lee Roghair, and Roger Roghair

Agenda: A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 18, 2023 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Department Reports: This time was provided for Kurt Frederes, representing Code Enforcement, Jim Pottebaum, representing the Police Department, Ed De Jong, representing the Gas Department, Kirk Maasdam, representing the Water/Wastewater Department, and Alan De Jong, representing the Electric Department, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Council Appointments: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong appointing the following City personnel to their respective positions. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Utilities

Mike Anema
Alan De Jong
Ed De Jong
Todd Klein
Mike Klootwyk
Josh Kramer
Kirk Maasdam
David Sassman
Shane Schwarz
Blake Snieder
Jonathan Van Zweden

Office

Kent Anderson
Sarah Anderson
Janet Brown
Kurt Frederes
Shawn Lancaster
Ryan McEwen

Parks & Recreation

Brian Goslinga
Noah Minnick
Jaaron Paugh

Fire

Seth Bents
Breckin Bomgaars
Paul Brentlinger
Kevin Dekker
Michael Dekker
Austin DeKock
Brandon DeKock
Brian DeKock
Mike Dorr
Aaron Dykstra
David Dykstra
Josh Dykstra

Matt Van Schouwen
Earl Woudstra

Transportation
Breckin Bomgaars
Luke Horkey
Don Snieder

Police
Audley De Jong
Duane Hulstein
Bruce Jacobsma
Trey Niemyer
Jim Pottebaum
Ryan Sandbulte
Trey Schiebout
Darren Wielenga

Event Center
Jess Kuehl
Danielle Zuidema

Michael Dykstra
Logan Feenstra
Ashton Harding
Chad Hase
John Heller
Jayden Hiemstra
Al Jeltema
Riley Jeltema
Noah Minnick
Etella Moffitt
Carl Monroe
Andrew Roghair
Dan Roghair
Lee Roghair
Kevin Rubio
Brent Van Leeuwen
Denny Vander Wel

A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman appointing Brad De Jong as City Attorney. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Mayor Appointments: Mayor De Haan announced the appointment of Rod De Boer as Mayor Pro-Tempore. A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the appointment. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

Mayor De Haan announced the appointment of Jim Pottebaum as Police Chief. A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the appointment. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Mayor De Haan announced the appointment of Dan Roghair as Fire Chief. A motion was made by Council member Olivia Chapman and duly seconded by Council member Daryl Beltman approving the appointment. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daryl Beltman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Mayor De Haan also assigned program representatives as follows:

Administration/Community Protection
Health & Environment

Daryl Beltman
Daron De Jong

(City Hall, Offices, Union Contract, Fire, Police,
Hospital, Housing, Zoning, License, Codes, Cemetery)

Human Development

Bret Walinga
Olivia Chapman

(Library, Parks, Pool, Recreation, Trails,
Adult Center, Landsmeer Golf Course, Wellness)

Retail/Commercial/Industrial
Promotion, Encouragement and Recruitment

Daron De Jong
Rod De Boer
Mayor De Haan

(City-wide marketing, Vibrant Orange City,
Chamber, OCDC & OC 21, Retail Incentives)

Public Works

Olivia Chapman

Rod De Boer

(Electric, Water, Sanitary Sewer,
Gas, Streets, Solid Waste)

A motion was made by Council member Olivia Chapman and duly seconded by Council member Rod De Boer approving the program representatives, listed above, and organizational assignments, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Rod De Boer, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

Council Meeting Dates: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong establishing 4:30 o'clock P.M. on the first and third Monday of each month as the time for regularly scheduled council meetings. If a holiday is observed on a scheduled meeting date, the Council will meet the following Tuesday. The meetings will be held in the Council Chambers, City Hall, 125 Central Avenue SE, Orange City, Iowa. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Rod De Boer, Olivia Chapman, Bret Walinga; NAYS: None.

Official Newspaper: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer naming the Sioux County Capital Democrat as the official newspaper for legal publications. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Authorization to Issue Checks: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong authorizing the City Administrator, City Clerk, and Finance Officer to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments and contracted payments without further action of the City Council. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Rod De Boer, Olivia Chapman, Bret Walinga; NAYS: None.

First Reading of Ordinance No. 845, Adding Chapter 125, Mobile Food and Beverage Vendors: Proposed Ordinance No.845 was amended to allow mobile food and beverage vendors to be closer to restaurants with an approved Special Event Permit after discussion at the December 18, 2023 council meeting. A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong to defer this item until the January 15th meeting since Olivia is in conversation with the Chamber. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

First Reading of Ordinance No. 846, Amending Chapter 124, Special Events: A motion was made by Council member Olivia Chapman and duly seconded by Council member Rod De Boer to defer this item until the January 15th meeting since Olivia is in conversation with the Chamber. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Rod De Boer, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

Special Event Retail Alcohol License or Service Area Extension Onto City Property: A motion was made by Council member Olivia Chapman and duly seconded by Council member Rod De Boer to defer this item until the January 15th meeting since Olivia is in conversation with the Chamber. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Rod De Boer, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

RIDES Contract Approval: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the RIDES contract for the fiscal year 2024-2025 for \$15,000. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Rod De Boer, Olivia Chapman, Bret Walinga; NAYS: None.

Utility Structure and Employee Compensation Approval Proposal: A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the promotion of Todd Klein to Water Treatment Plant Supervisor with a \$4/hour increase, along with the following additional increases: \$2/hour for Kirk Maasdam, \$1/hour for David Sassman, Josh Kramer, Ed De Jong, Shane Schwarz, Alan De Jong, and Kurt Frederes.

On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Resolution Accepting the SW Wellfield Generator Project: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer accepting the SW Wellfield Generator Project. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None. The resolution was assigned number 1-2-24-2085 and appears in the official resolution book.

Board of Adjustment and Planning and Zoning Appointments: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the appointments of Ben Van Engelenhoven to the Board of Adjustment and Appeals for another 5-year term and Dale Pluim to the Planning and Zoning Commission for another 5-year term as President. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

Alcohol License Renewal Application: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the renewal application for a Class C Retail Alcohol License as submitted by Landsmeer Golf Club. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Rod De Boer, Olivia Chapman, Bret Walinga; NAYS: None.

Administrative Reports:

Scheduled Meetings – Important Dates:

January 15	Council Meeting, 4:30 P.M. – Budget
January 29	Special Council Meeting, 4:30 P.M. – Budget
February 5	Council Meeting, 4:30 P.M.
February 19	Council Meeting, 4:30 P.M.
March 4	Council Meeting, 4:30 P.M.
March 18	Council Meeting, 4:30 P.M.

Oral reports: Earl shared the new safety lights are up on the Puddle Jumper Trail crossing on St. Paul Ave SE by the new school; shared a team accomplishments list for 2023.

Council Comments: The Mayor called for comments from members of the Council and none were received.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None. Adjournment time was 5:43 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk